



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Peter J. Canal, *EXECUTIVE DIRECTOR*
J. Michael Broyles, *DIRECTOR OF OPERATIONS*

AGENDA FOR REGULAR MEETING via ZOOM MONDAY SEPTEMBER 15, 2025

At _____ P.M., Chairman Whalen makes the following announcement:

The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting

<https://us02web.zoom.us/j/84483427821>

Meeting ID: 844 8342 7821

Passcode: 978533

One tap mobile

+12678310333,,84483427821#,,,,*978533# US (Philadelphia)

+16465189805,,84483427821#,,,,*978533# US (New York)

Dial by your location

• +1 267 831 0333 US (Philadelphia)

• +1 646 518 9805 US (New York)

• +1 646 876 9923 US (New York)

Find your local number: <https://us02web.zoom.us/u/keEbcCjL0>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Committed to a Clean Environment for Today, Tomorrow and Generations to Come
BRS A staff, November 2006

Chairman Whalen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Whalen calls for a roll call of attendance (via Zoom):

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

Also In Attendance: Mr. Peter Canal, Executive Director
Via Zoom J. Michael Broyles, Director of Operations
Thomas Petti, P.E., Principal Engineer
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Carlos Nunez, IT
Chad Sprague, Superintendent
Raquel Dunn, Administrative Assistant/HR Representative
Michael Bart, CPA, Bart & Bart
Joe Frissora, P.E., Senior Vice President, HDR

PRESENTATION

- 2024 Annual Draft Budget – Michael Bart, CPA, Bart & Bart
- BRSA Audit Memorandum – Michael Bart, CPA, Bart & Bart
- Change Order No. 6 for C. 114-S – Joe Frissora, P.E., Senior Vice President of HDR

Reports

BRSA Projects, Special Reports & Connection Applications

1. Executive Directors Report

- Administrative Update
- Disaster Recovery Update
- Financial Update
- Flood Insurance Renewals
- NJ Water Bank Short-term Loan Closing for Final Clarifiers #1-4 Rehab Project
- Personnel Matters

2. Staff Engineers Report

- Award RFQ 2025-07 Hypochlorite Building HVAC Upgrade to Hutchins HVAC, Inc.
- Authorize Advertisement for Public Bids on C. 153, Plant Headworks Rehabilitation & Upgrades
- Award C. 155, Manhole Rehabilitation Phase 1 to PIM Corporation
- Award Change Order No. 6 to Epic Management, Inc. for C. 114-S, PRG Project
- Project Updates

3. Consulting Engineer – R3M

- Amend R3M Engineering, Inc. Contract for General Consulting Engineering
- Award Engineering Services for C. 155, Manhole Rehab Phase 1 to R3M Engineering
- Project Updates

4. Director of Operations Report

- Plant Performance
- Superintendent Update
- Award Purchase of VFD System for Main Pump Station Building

5. Legal/Personnel Report – Executive Session

6. TREASURER’S REPORT

Chairman Whalen calls for a **MOTION** to approve the Treasurer’s Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
 Commissioner Lauro _____ Commissioner Sutton _____
 Commissioner McMullen _____ Chairman Whalen _____

7. PAYMENT OF REQUISITIONS

Chairman Whalen calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 649 (Regular)	\$ 575,810.60
Payroll Account Req. No. P297 (Payroll)	\$ 238,243.06
NJIB Project Fund #III Req.#PF-61	\$ 1,074,912.06
FEMA to I-Bank Reimbursement PFIII #23R	\$ 473,442.61

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
 Commissioner Lauro _____ Commissioner Sutton _____
 Commissioner McMullen _____ Chairman Whalen _____

8. APPROVAL OF MINUTES

Chairman Whalen calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of August 18, 2025

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

ANNOUNCEMENT (by Chairman Whalen): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

1. RESOLUTION (112/25): To Secure Flood Insurance for Authority Laboratory

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

2. RESOLUTION (113/25): To Secure Flood Insurance for Authority Fire Water Pump Station

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

3. RESOLUTION (114/25): To Amend R3M Engineering, Inc. Contract for General Consulting Engineering in the amount of \$15,000.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

4. RESOLUTION (115/25): To Award the Purchase of a VFD System for the Main Pump Station Through a Required Disclosure Contract to Cooper Electric of Middletown, NJ in the amount of \$21,282.31

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

5. RESOLUTION (116/25): To Award Request for Quotation 2025-07 Hypochlorite Building HVAC Upgrade to Hutchins HVAC, Inc. of Union Beach, NJ in the amount of \$52,995.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

6. RESOLUTION (117/25): To Award Engineering Services During Construction for Contract 155, Manhole Rehabilitation Phase 1 to R3M Engineering, Inc in the amount of \$48,605.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

7. RESOLUTION (118/25): To Authorize Advertisement for Public Bids on Contract 153, Plant Headworks Rehabilitation & Upgrades, Contingent Upon Authorization from the NJDEP Infrastructure Bank

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

8. RESOLUTION (119/25): To Award Contract 155, Manhole Rehabilitation Phase 1 to PIM Corporation of Middlesex, NJ in the amount of \$299,580.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

9. RESOLUTION (120/25): To Award Change Order No. 6, in the Amount of \$76,678.20 to Epic Management, Inc. of Piscataway, NJ for Contract 114-S, Power Resiliency Generation Project

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

PUBLIC PORTION – VIA ZOOM

Chairman Whalen announces: This meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairman Whalen calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

END CLOSED SESSION

Chairman Whalen calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

ADJOURMENT

ANNOUNCEMENT (by Chairman Whalen):

The next B.R.S.A. Regular Meeting is scheduled for Monday, October 20, 2025, at 7:00 P.M. All meetings take place virtually on Zoom in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Whalen calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____