



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Peter J. Canal
EXECUTIVE DIRECTOR

AGENDA FOR PUBLIC HEARING & REGULAR MEETING via ZOOM MONDAY DECEMBER 15, 2025

At _____ P.M., Chairman Whalen makes the following announcement:

The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting

<https://us02web.zoom.us/j/84483427821>

Meeting ID: 844 8342 7821

Passcode: 978533

One tap mobile

+12678310333,,84483427821#,,,,*978533# US (Philadelphia)

+16465189805,,84483427821#,,,,*978533# US (New York)

Dial by your location

• +1 267 831 0333 US (Philadelphia)

• +1 646 518 9805 US (New York)

• +1 646 876 9923 US (New York)

Find your local number: <https://us02web.zoom.us/u/keEbcCjL0>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Committed to a Clean Environment for Today, Tomorrow and Generations to Come
BRS&A staff, November 2006

Chairman Whalen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Whalen calls for a roll call of attendance (via Zoom):

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

Also In Attendance: Mr. Peter Canal, Executive Director
Via Zoom J. Michael Broyles, Director of Operations
Thomas Petti, P.E., Principal Engineer
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Carlos Nunez, IT
Chad Sprague, Superintendent
Raquel Dunn, Administrative Assistant/HR Representative
Michael Bart, CPA, Bart & Bart
Casey O'Brien, Project Manager, HDR, Inc.
Laura Ream, Court Reporter, Depolink Court Reporting Services

Public Hearing on 2026 User Charge

At _____ P.M., Chairman Whalen calls for a **MOTION** to Open the Public Hearing

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

ANNOUNCEMENT (by Chairman Whalen) This portion of the meeting is the Public Hearing for the 2026 User Charge. John Napolitano, General Counsel for the Authority, will issue the oath to the professionals and staff, and commence obtaining testimony from the Executive Director, Auditor and Consulting Engineer. Public Hearing Minutes will be recorded by a Certified Court Stenographer and will be made available after formal adoption at the January 26, 2026 Authority Meeting.

At _____ P.M., Chairman Whalen calls for a **MOTION** to Close the Public Hearing and Open the Regular Meeting of the Bayshore Regional Sewerage Authority

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

PUBLIC PORTION

ANNOUNCEMENT (by Chairman Whalen): This portion of the meeting is now open to the public for comments or questions related to **User Charge and 2026 Budget only**. The public is reminded; only questions or comments specific to the scope of the User Charge Schedule and 2026 Authority Budget items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

1. RESOLUTION (143/25): 2026 ADOPTED BUDGET RESOLUTION

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

2. RESOLUTION (144/25): TO ADOPT 2026 USER CHARGE SCHEDULE

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

PRESENTATION

- Change Order No. 7, C. 114S PRG Project— Casey O'Brien, Project Manager, HDR, Inc.

Reports

BRSA Projects, Special Reports & Connection Applications

1. Executive Directors Report

- Administrative Update
- Township(s) TV Inspection Report Update
- Disaster Recovery Update
- Financial Update
- Health Insurance Credit and Waivers
- Personnel Matters

2. Staff Engineers Report

- Award RFQ 2026-01 Chemical Tank Replacement to Design Plastics
- Award 2026 Stack Test to Gammie Air
- Advertise for 2026 Annual Chemical Bids

- Award Amendment #2 on Annual Engineering Services to R3M
- Award Change Order #7 on the PRG Project to Epic
- Award Grit Facility Roof Replacement to WTI (on Co-op)
- Advertise for C. 156 Interceptor Sewer Rehab Phase 5
- Project Updates

3. Consulting Engineer – R3M

- Project Updates

4. Director of Operations Report

- Plant Performance
- Superintendent Update
- IPP Permit Renewals
- November 17, 2025 Loss Control Report

5. Legal/Personnel Report – Executive Session

6. TREASURER’S REPORT

Chairman Whalen calls for a **MOTION** to approve the Treasurer’s Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
 Commissioner Lauro _____ Commissioner Sutton _____
 Commissioner McMullen _____ Chairman Whalen _____

7. PAYMENT OF REQUISITIONS

Chairman Whalen calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 652 (Regular)	\$ 663,131.36
Payroll Account Req. No. P300 (Payroll)	\$ 252,444.35
NJIB Project Fund #III Req.#PF-64	\$ 894,766.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
 Commissioner Lauro _____ Commissioner Sutton _____
 Commissioner McMullen _____ Chairman Whalen _____

8. APPROVAL OF MINUTES

Chairman Whalen calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of November 24, 2025

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

ANNOUNCEMENT (by Chairman Whalen): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

3. RESOLUTION (145/25): To Adopt & Reissue Final Permit for CEI

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

4. RESOLUTION (146/25): To Adopt & Reissue Final Permits for IFF

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

5. RESOLUTION (147/25): To Award RFQ 2026-01 Chemical Tank Replacement to Design Plastics

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

6. RESOLUTION (148/25): To Award 2026 Stack Test to Gammie Air

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

7. RESOLUTION (149/25): To Authorize Advertisement for Public Bids for the 2026 Various Bulk Chemical Contract

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

8. RESOLUTION (150/25): To Award Amendment #2 on Annual Engineering Services to R3M

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

9. RESOLUTION (151/25): To Award Change Order #7 on the PRG Project to Epic

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

10. RESOLUTION (152/25): To Award Grit Facility Roof Replacement to WTI (on Co-op)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

11. RESOLUTION (153/25): To Advertise for C. 156 Interceptor Sewer Rehab Phase 5

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____
Commissioner McMullen _____ Chairman Whalen _____

PUBLIC PORTION – VIA ZOOM

Chairman Whalen announces: This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairman Whalen calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

END CLOSED SESSION

Chairman Whalen calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

ADJOURNMENT

ANNOUNCEMENT (by Chairman Whalen):

The next B.R.S.A. Regular Meeting is scheduled for Monday, January 26, 2026, at 7:00 P.M. All meetings take place virtually on Zoom in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Whalen calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____