



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Peter J. Canal, *EXECUTIVE DIRECTOR*  
J. Michael Broyles, *DIRECTOR OF OPERATIONS*

## AGENDA FOR REGULAR MEETING via ZOOM MONDAY NOVEMBER 24, 2025

At \_\_\_\_\_ P.M., Chairman Whalen makes the following announcement:

The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

### Join Zoom Meeting

<https://us02web.zoom.us/j/84483427821>

**Meeting ID: 844 8342 7821**

**Passcode: 978533**

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### One tap mobile

+12678310333,,84483427821#,,,,\*978533# US (Philadelphia)

+16465189805,,84483427821#,,,,\*978533# US (New York)

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### Dial by your location

• +1 267 831 0333 US (Philadelphia)

• +1 646 518 9805 US (New York)

• +1 646 876 9923 US (New York)

Find your local number: <https://us02web.zoom.us/u/keEbcCjL0>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing \*9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing \*6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Chairman Whalen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Whalen calls for a roll call of attendance (via Zoom):

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

Also In Attendance: Mr. Peter Canal, Executive Director  
Via Zoom J. Michael Broyles, Director of Operations  
Thomas Petti, P.E., Principal Engineer  
John Napolitano, General Counsel  
Manuel Ponte, P.E., Consulting Engineer  
Carlos Nunez, IT  
Chad Sprague, Superintendent  
Raquel Dunn, Administrative Assistant/HR Representative  
Bob Fischer, Senior Director, Water Resources, PS&S

## **PRESENTATION**

- West Keansburg Force Main Evaluation Study— Bob Fischer, Senior Director, Water Resources, PS&S

## **Reports**

### **BRSA Projects, Special Reports & Connection Applications**

#### **1. Executive Directors Report**

- Administrative Update
- Disaster Recovery Update
- Financial Update
- Authorize Delta Dental Coverage
- Award Vehicle Purchase
- Personnel Matters

#### **2. Staff Engineers Report**

- Award C. 25-006 - No. Two (2) Fuel Oil for a One (1)-Year Period to Griffith-Allied Trucking
- Approve Sanitary Sewer Connection Application for K Hovnanian Homes
- Authorize Advertisement - Public Bids on C. 158, Primary Sludge Pumping Station #1 MCC
- Award Engineering Professional Services for 2026 GIS to Colliers Engineering & Design
- Project Updates

#### **3. Consulting Engineer – R3M**

- Project Updates
- Accept Collection System Final Flow Report for the 4th Quarter of 2025

**4. Director of Operations Report**

- Plant Performance
- Superintendent Update
- Award Trace Environmental Systems Software Maintenance

**5. Legal/Personnel Report – Executive Session**

**6. TREASURER’S REPORT**

Chairman Whalen calls for a **MOTION** to approve the Treasurer’s Report

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
 Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**7. PAYMENT OF REQUISITIONS**

Chairman Whalen calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 651 (Regular)	\$ 727,222.42
Payroll Account Req. No. P299 (Payroll)	\$ 309,899.84
NJIB Project Fund #III Req.#PF-63	\$ 1,340,284.54

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
 Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**8. APPROVAL OF MINUTES**

Chairman Whalen calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of October 20, 2025

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
 Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**ANNOUNCEMENT (by Chairman Whalen):** This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

## **RESOLUTIONS**

**1. RESOLUTION (134/25): To Accept R3M’s 2024/2025 Final Flow Report**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**2. RESOLUTION (135/25): To Authorize Dental Benefit Coverage with Delta Dental For 2025/2026**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**3. RESOLUTION (136/25): To Award the Purchase of one (1) 2026 Ford Police Interceptor Utility Vehicle to Chas S Winner Inc D/B/A Winner Ford of Cherry Hill, NJ in the Amount of \$53,634.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**4. RESOLUTION (137/25): To Award Trace Environmental Systems, Inc. for the Software Maintenance of the Continuous Emission Monitoring System**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**5. RESOLUTION (138/25): To Award Contract 25-006 Furnishing & Delivering of No. Two (2) Fuel Oil for a One (1)-Year Period to Griffith-Allied Trucking, LLC of Edison, NJ in the amount of \$270,580.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**6. RESOLUTION (139/25): To Approve Sanitary Sewer Connection Application for K Hovnanian Homes, LLC Developer of Meinzer Street Aberdeen Major Subdivision**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**7. RESOLUTION (140/25): To Award Engineering Professional Services for 2026 Geographic Information Systems (eGIS) to Colliers Engineering & Design, Inc. of Holmdel, NJ in the amount of \$27,350.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**8. RESOLUTION (141/25): To Authorize Advertisement for Public Bids on Contract 158, Primary Sludge Pumping Station #1 MCC Replacement**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

**9. RESOLUTION (142/25): To Adopt the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

## **PUBLIC PORTION – VIA ZOOM**

**Chairman Whalen announces:** This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

## **EXECUTIVE SESSION**

**Chairman Whalen** calls for a **MOTION** to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

## **END CLOSED SESSION**

**Chairman Whalen** calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ \_\_\_\_\_ P.M.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_

## **ADJOURNMENT**

**ANNOUNCEMENT (by Chairman Whalen):**

The next B.R.S.A. Regular Meeting is scheduled for Monday, December 15, 2025, at 7:00 P.M. All meetings take place virtually on Zoom in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At \_\_\_\_\_ P.M., Chairman Whalen calls for a **MOTION** to Adjourn the meeting.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Mioduszewski \_\_\_\_\_  
Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Whalen \_\_\_\_\_