



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Peter J. Canal, *EXECUTIVE DIRECTOR*
J. Michael Broyles, *DIRECTOR OF OPERATIONS*

AGENDA FOR REGULAR MEETING via ZOOM MONDAY OCTOBER 20, 2025

At _____ P.M., Chairman Whalen makes the following announcement:

The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting

<https://us02web.zoom.us/j/84483427821>

Meeting ID: 844 8342 7821

Passcode: 978533

One tap mobile

+12678310333,,84483427821#,,,,*978533# US (Philadelphia)

+16465189805,,84483427821#,,,,*978533# US (New York)

Dial by your location

• +1 267 831 0333 US (Philadelphia)

• +1 646 518 9805 US (New York)

• +1 646 876 9923 US (New York)

Find your local number: <https://us02web.zoom.us/j/84483427821>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Chairman Whalen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Whalen calls for a roll call of attendance (via Zoom):

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

Also In Attendance: Mr. Peter Canal, Executive Director
Via Zoom J. Michael Broyles, Director of Operations
Thomas Petti, P.E., Principal Engineer
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Carlos Nunez, IT
Chad Sprague, Superintendent
Raquel Dunn, Administrative Assistant/HR Representative
Domenick Loschiavo, P.E., Black & Veatch
Michael Bart, CPA, Bart & Bart

PRESENTATION

- Construction Admin & Inspection for C. 153– Domenick Loschiavo, P.E., Black & Veatch
- Authority Annual Audit – Michael Bart, Bart & Bart, CPA
- Authority Annual Budget – Peter Canal, Executive Director

Reports

BRSA Projects, Special Reports & Connection Applications

1. Executive Directors Report

- Administrative Update
- Join Monmouth Ocean Educational Co-op
- Disaster Recovery Update
- Financial Update
- NJSEM Natural Gas Bid Award
- Personnel Matters

2. Staff Engineers Report

- Award C. 25-005 Annual Hauling & Disposal of Dewatered Sludge Cake to Spectraserv, Inc.
- Allow Environmental Protection & Improvement Company, LLC to Withdraw Bid for C. 25-005
- Authorize Advertisement for Public Bids for Contract 25-006
- Award Engineering Design Services for the Raritan Valley Pumping Station Electrical Upgrades Project to Stantec Consulting Services, Inc.
- Authorize Advertisement for RFQ 2026-01 Plant Chemical Tank Replacement Phase 2
- Award Construction Administration & Inspection Services for C. 153 to Black & Veatch

- Project Updates

3. Consulting Engineer – R3M

- Project Updates

4. Director of Operations Report

- Plant Performance
- Superintendent Update
- IPP Updates
- NJDEP Sludge Feed Deviation

5. Legal/Personnel Report – Executive Session

6. TREASURER’S REPORT

Chairman Whalen calls for a **MOTION** to approve the Treasurer’s Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
 Commissioner Lauro _____ Commissioner Sutton _____
 Commissioner McMullen _____ Chairman Whalen _____

7. PAYMENT OF REQUISITIONS

Chairman Whalen calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 650 (Regular)	\$ 555,429.33
Payroll Account Req. No. P298 (Payroll)	\$ 296,166.07
NJIB Project Fund #III Req.#PF-62	\$ 3,767,354.73
FEMA to I-Bank Reimbursement PFIII #24R	\$ 709,829.90

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
 Commissioner Lauro _____ Commissioner Sutton _____
 Commissioner McMullen _____ Chairman Whalen _____

8. APPROVAL OF MINUTES

Chairman Whalen calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of September 15, 2025

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

ANNOUNCEMENT (by Chairman Whalen): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

1. RESOLUTION (122/25): To Adopt the 2024 Annual Audit Report as presented by Bart and Bart, CPAs, BRSA Auditors

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

2. RESOLUTION (123/25): To Execute the Local Finance Board Group Affidavit Form

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

3. RESOLUTION (124/25): 2026 AUTHORITY BUDGET RESOLUTION

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

4. RESOLUTION (125/25): To Authorize Participation in A Cooperative Pricing Agreement with Monmouth Ocean Educational Services Commission

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

5. RESOLUTION (126/25): To Award Change Order No. 1, a Unit Price Change Order, to Environmental Protection & Improvement Company, LLC of Newark, NJ for Contract 24-006, Recycling & Disposal of Ash for a Two (2) Year Period

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

6. RESOLUTION (127/25): To Award Contract 25-005 Annual Hauling & Disposal of Dewatered Sludge Cake to Spectraserv, Inc. of Kearny, NJ in the amount of \$697,835.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

7. RESOLUTION (128/25): To Authorize Advertisement for Public Bids for Contract 25-006 Annual Furnishing & Delivering of No. Two (2) Fuel Oil

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

8. RESOLUTION (129/25): To Award Engineering Design Services for the Raritan Valley Pumping Station Electrical Upgrades Project to Stantec Consulting Services, Inc. of New York, NY in the amount of \$133,807.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

9. RESOLUTION (130/25): To Authorize Advertisement for RFQ 2026-01 Plant Chemical Tank Replacement Phase 2

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

10. RESOLUTION (131/25): To Award Construction Administration & Inspection Services for Contract 153, Plant Headworks Rehabilitation & Upgrades Project to Black & Veatch Corporation of New York, NY in the amount of \$502,500.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

PUBLIC PORTION – VIA ZOOM

Chairman Whalen announces: This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairman Whalen calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

END CLOSED SESSION

Chairman Whalen calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

ADJOURMENT

ANNOUNCEMENT (by Chairman Whalen):

The next B.R.S.A. Regular Meeting is scheduled for Monday, November 24, 2025, at 7:00 P.M. All meetings take place virtually on Zoom in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Whalen calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____