



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Peter J. Canal, *EXECUTIVE DIRECTOR*
J. Michael Broyles, *DIRECTOR OF OPERATIONS*

AGENDA FOR REGULAR MEETING via ZOOM MONDAY JANUARY 27, 2025

At _____ P.M., Chairman Sutton makes the following announcement:

The Public Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting

<https://us02web.zoom.us/j/82595428520>

Meeting ID: 825 9542 8520

Passcode: 975135

One tap mobile

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Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Chairman Sutton asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton calls for a roll call of attendance (via Zoom):

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

Also In Attendance:
Via Zoom

- Peter J. Canal, Executive Director
- J. Michael Broyles, Director of Operations
- Thomas Petti, P.E., Principal Engineer
- John Napolitano, General Counsel
- Manuel Ponte, P.E., Consulting Engineer
- Carlos Nunez-Rojas, IT
- Chad Sprague, Superintendent
- Raquel Dunn, Administrative Assistant/HR Representative
- Joseph Frissora, P.E. of HDR

Presentations

- Presentation on Change Order #4 to Epic for Contract 114-S, PRG Project from Joseph Frissora, P.E. of HDR

Reports

1. Executive Directors Report

- Administrative Update
- Disaster Recovery Update
- Financial Update
- Personnel Update
- Authorize Energy Contract
- Authorize Commissioners' Annual Increase
- Approve Amendment No. 2 to Hall & Associates for Reduced Sampling
- Award Purchase of Utility Cart for Laboratory Operations

2. Staff Engineer Report

- Authorize Advertisement for C. 25-002 Polymer Pump Replacement
- Award RFQs 2025-02 and 2025-03 for Roof Inspection and Jet/Vac Service
- Approve Extension of Contracts 24-001, 24-002, 24003 for Hypochlorite, Caustic, and Bioxide
- Award Manhole Rehab Design to R3M
- Approve Amendment #1 for Design of Final Clarifier Project to R3M
- Award Change Order #4 for the PRG Project to Epic Management

- Award Change Order #1 for the Interceptor Rehab Phase 4B Project to NWMCC
- Authorize Advertisement for Contract 154, 2025 Annual TV Project
- Project Updates

3. Consulting Engineer – R3M

- Accept Flow Report for 1st Quarter 2024/2025
- Project Updates

4. Director of Operations Report

- Plant Performance
- Plant Superintendent Update
- Award Purchase of Pump Parts for West Keansburg Pump Station to A.C. Schultes

5. Legal Report - Closed Session

6. TREASURER’S REPORT

Chairman Sutton calls for a **MOTION** to approve the Treasurer’s Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

7. PAYMENT OF REQUISITIONS

Chairman Sutton calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 641 (Regular)	\$ 882,158.41
Payroll Account Req. No. P289 (Payroll)	\$ 334,141.48
NJIB Project Fund #III Req.#PF-53	\$ 786,107.14
NJIB Project Fund #III Req. #17-R	\$ 987,582.92
NJIB Project Fund #III Req. #18-R	\$ 1,088,509.12
NJIB Debt Service Payment #DS-33	\$ 21,847.79
NJIB Debt Service Payment #DS-34	\$ 160,215.20
NJIB Debt Service Payment #DS-35	\$ 56,697.23

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

8. APPROVAL OF MINUTES

Chairman Sutton calls for a **MOTION** to approve the following Minutes:

Meeting Minutes of December 16, 2024
Closed Meeting Minutes of December 16, 2024

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

PUBLIC PORTION

ANNOUNCEMENT (by Chairman Sutton): This meeting is now open to the public for comments or questions related to the Agenda items only. **The public is reminded, only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

1. **RESOLUTION (1/25):** To Accept Collection System Flow Report for the 1st Quarter of 2024/2025

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

2. **RESOLUTION (2/25):** Resolution to Authorize an Energy Agent Contract with Gabel Associates, Inc. and Authorizing the Executive Director, in his absence, General Counsel, to Award a Contract and/or Reject Bids in Response to the Request for Bids for Electric Generation Service Issued on Behalf of the New Jersey Sewerage and Municipal Utility Authority Electrical Supply Aggregation

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

3. RESOLUTION (3/25): To Authorize the Commissioners' Annual Cost of Living Salary Increase for 2025, in Accordance with Town Ordinances

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

4. RESOLUTION (4/25): To Approve Amendment No. 2 to Reduced Sampling Request Contract with Hall & Associates, in the Amount of \$5,000.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

5. RESOLUTION (5/25): To Award the Purchase of One (1) Utility Cart for Laboratory Operations Through Participation in the Bergen County Cooperative Pricing System to KLBL, LLC. d/b/a Vic Gerard Golf Cars of Farmingdale, NJ in the amount of \$11,463.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

6. RESOLUTION (6/25): To Award the Purchase of Allis Chalmers Pump Parts for West Keansburg Pump Station Through Participation in the North Jersey Wastewater Cooperative Pricing System to A.C. Schultes of Woodbury Heights, NJ in the amount of \$22,905.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

7. RESOLUTION (7/25): To Authorize Advertisement for Public Bids for Contract 25-002 Furnish & Deliver Polymer Pumping System

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

8. RESOLUTION (8/25): To Award Request for Quotation 2025-02 Roof Inspection & Preventative Maintenance for a One (1) Year Period to Roof Maintenance Systems, Inc. in the amount of \$19,360.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

9. RESOLUTION (9/25): To Award Request for Quotation 2025-03 Jet/Vac Services for a One (1) Year Period to Vortex Services, LLC in the amount of \$14,000.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

10. RESOLUTION (10/25): To Award a One (1)-Year Extension for Contract 24-001 Furnishing & Delivering of Sodium Hypochlorite to JCI Jones Chemicals, Inc. of Warwick, NY in the amount of \$382,800.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

**11. RESOLUTION (11/25): To Award a One (1)-Year Extension for Contract 24-002
Furnishing & Delivering of Caustic Soda to Kuehne Chemical Co, Inc. of Kearny, NJ in the
amount of \$36,400.00**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

**12. RESOLUTION (12/25): To Award a One (1)-Year Extension for Contract 24-003
Furnishing & Delivering of Bioxide to Evoqua Water Technologies, LLC of Sarasota,
FL in the amount of \$19,920.00**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

13. RESOLUTION (13/25): To Advertise for Contract 154, 2025 Annual TV Project

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

**14. RESOLUTION (14/25): To Award Engineering Design Services for the Manhole
Rehabilitation Project to R3M Engineering, Inc. of Old Bridge, NJ in the amount of
\$29,640.00**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____	Commissioner Mioduszewski _____
Commissioner Lauro _____	Commissioner Whalen _____
Commissioner McMullen _____	Chairman Sutton _____

15. RESOLUTION (15/25): To Amend R3M Engineering, Inc. Contract for Engineering Design Services for Contracts 151, Final Clarifiers #1-4 Rehabilitation & Upgrades in the amount of \$3,000.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

16. RESOLUTION (16/25): To Award Change Order No. 4, in the Amount of \$113,732.42 to Epic Management, Inc. of Piscataway, NJ for Contract 114-S, Power Resiliency Generation Project

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

17. RESOLUTION (17/25): To Award Change Order No. 1, in the amount of \$38,540.00 to National Water Main Cleaning Company of Kearny, NJ for Contract 148, Interceptor Sewer Rehabilitation – Phase 4B

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

PUBLIC PORTION – VIA ZOOM

ANNOUNCEMENT (by Chairman Sutton): This portion of the meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope the BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairman Sutton calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

END CLOSED SESSION

Chairman Sutton calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____

ADJOURNMENT

ANNOUNCEMENT (by Chairman Sutton):

The next B.R.S.A. Reorganization/Regular Meeting is scheduled for Monday, February 24, 2025 at 7:00P.M. All meetings take place virtually on Zoom and in the Administration Building of the Authority, located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Sutton calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL:

Commissioner Cavanagh _____ Commissioner Mioduszewski _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Sutton _____