



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Robert C. Fischer
EXECUTIVE DIRECTOR

AGENDA FOR REGULAR MEETING MONDAY, October 16, 2017

At _____ P.M. on Monday, October 16, 2017 **Chairwoman McMullen** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairwoman McMullen asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairwoman McMullen requests a roll call of attendance:

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

Also in Attendance: Robert C. Fischer, Executive Director
Pete Canal, BRSA Staff Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRSA Attorney
Susan DuBey, Admin. Assistant

.....

Reports

- 1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications**
 - Disaster Recovery Update
 - Introduction of 2018 Preliminary Budget
 - Energy Aggregation Public Bid

- 2. Staff Engineer Report**
 - PS&S Contract 73S Amendment Request
 - Gannett Fleming Amendment Request – Contract 95
 - Ash Basin Valve Bid Results & Recommendation

3 Consulting Engineer – R3M

- Final Flow Report – October 1, 2016 to September 30, 2017
- Headworks Project Status
- Close-out of Contract 71S – Various Authority Buildings

4. Superintendent’s Report

- Treatment Plant Performance

Closed Session

5. Legal Report / Personnel

MOTION (by Chairwoman McMullen) – to accept the Treasurers Report

6. TREASURER’S REPORT

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner Pisano _____ Commissioner Whalen _____
 Commissioner Steiner _____ Chairwoman McMullen _____

7. Payment of Bills

MOTION (by Chairwoman McMullen) - for payment of the following:

Operating Fund Req. No.P202 (Payroll)	\$ 177,520.02
Operating Fund Req. No.552 (Regular)	\$ 547,658.99
NJEIT Project Fund Req. #PF- 29	\$ 93,691.58
NJEIT Project Fund #2 Req. # 14	\$ 411,435.88

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner Pisano _____ Commissioner Whalen _____
 Commissioner Steiner _____ Chairwoman McMullen _____

8. APPROVAL OF MINUTES

MOTION (by Chairwoman McMullen) - to approve the following Minutes:

Regular Meeting of September 18, 2017
Closed Session Minutes of September 18, 2017

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner Pisano _____ Commissioner Whalen _____
 Commissioner Steiner _____ Chairwoman McMullen _____

Public Portion

ANNOUNCEMENT (by Chairwoman McMullen): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

Resolutions

1. RESOLUTION (110/17): To accept R3M's 2016/2017 Final Flow Report

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

2. RESOLUTION (107/17): To Adopt the 2018 Authority Annual and Capital Budget

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

3. RESOLUTION (108/17): To Award a (1) Year Extension to Allied Oil, LLC for No. 2 Fuel Oil

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

4. RESOLUTION (109/17): To solicit for bids for the Furnishing and Delivery of Caustic Soda

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

5. RESOLUTION (111/17): To Award the Ash Basin Valve Replacement and New Chamber C.100 to Shorelands Construction Company in the amount not to exceed \$130,000.00

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

6. RESOLUTION (112/17): TO AWARD CHANGE ORDER NO. 2, IN THE AMOUNT OF \$5,445 TO METRA INDUSTRIES, INC. FOR CONTRACT NO. 95, INTERCEPTOR SEWER REHABILITATION PROJECT, PHASE 1

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

7. RESOLUTION (113/17): TO AWARD FINAL CHANGE ORDER NO. 1 IN THE CREDIT AMOUNT OF \$15,690.00 TO EAGLE CONSTRUCTION SERVICES, INC. FOR CONTRACT 90, WEST KEANSBURG PUMPING STATION ODOR AND CORROSION CONTROL IMPROVEMENTS

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

8. RESOLUTION (114/17): TO APPROVE CLOSE-OUT OF THE PROJECT FOR SHORELANDS CONSTRUCTION, INC., CONTRACT NO. 71S, RESTORATION AND MITIGATION OF VARIOUS PLANT BUILDINGS

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

9. RESOLUTION (115/17): TO AUTHORIZE AN ENGINEERING AMENDMENT TO PS&S FOR THE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES OF THE MAIN PUMP STATION AND SLUDGE RETURN BUILDING & PUMP STATION NO.1,REPAIR & MITIGATION, CONTRACT NO. 73-S, IN THE AMOUNT OF \$35,130.00.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

10. RESOLUTION (116/17): TO AUTHORIZE AN ENGINEERING AMENDMENT TO GANNETT FLEMING FOR THE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES OF THE INTERCEPTOR SEWER REHABILITATION PROJECT, PHASE 1, CONTRACT NO. 95, IN THE AMOUNT OF \$53,300.00.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

Public Portion

ANNOUNCEMENT (by Chairwoman McMullen) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Executive Session

MOTION (by Chairwoman McMullen) - to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

MOTION (by Chairwoman McMullen) - to end Closed Session and Re-Open the Regular Meeting @ _____ PM.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

11. RESOLUTION (117/17): To Grant Denise Vesce Regular Employment Status as Purchasing Inventory Clerk Effective October 1, 2017

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____

Adjournment

ANNOUNCEMENT (by Chairwoman McMullen)

The next Regular Meeting of the Bayshore Regional Sewerage Authority will be held on Monday, November 20, 2017. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

MOTION (by Chairwoman McMullen) to adjourn the meeting @ _____ PM.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner Pisano _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairwoman McMullen _____