

**AGENDA FOR**  
**REGULAR MEETING**  
**MONDAY, APRIL 18, 2016**

At \_\_\_\_\_ P.M. on Monday, April 18, 2016 **Chairman Pisano** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

**Chairman Pisano** asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

**Chairman Pisano** requests a roll call of attendance:

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

Also in Attendance: Robert C. Fischer, Executive Director  
Pete Canal, BRSA Staff Engineer  
J. Michael Broyles, BRSA Superintendent  
Manuel Ponte, Consulting Engineer  
John Napolitano, BRSA Attorney  
Susan DuBey, Admin. Assistant

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**Reports**

**1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications**

- Disaster Recovery Update
- Odor Control Evaluation – Manuel Ponte
- Phase II Note Resolution – John Draikiwicz

**2. Staff Engineer Report**

- Monarch Point – 17 Single Family-Marlboro – Developers Agreement
- Authorization to Advertise – Power Distribution System Project – 81S

- 3. **Consulting Engineer – R3M**
  - Various Authority Buildings Update – Amendment Request
- 4. **Superintendent’s Report**
  - Treatment Plant Performance
- 5. **Legal Report**
  - Conflict Attorney
- 6. **Closed Session - Personnel**

**Chairman Pisano**-calls for a **MOTION** to accept the Treasurers Report

**7. TREASURER’S REPORT**  
(by Commissioner Sutton – Section 7)

OFFERED BY: Commissioner \_\_\_\_\_SECONDED BY: Commissioner\_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian\_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
 Commissioner Steiner\_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**8. PAYMENT OF BILLS**

**Chairman Pisano** calls for a **MOTION** for payment of the following:

Operating Fund Req. No.P184 (Payroll)	\$ 210,286.89
Operating Fund Req. No. 534 (Regular)	\$ 457,940.04
NJEIT Project Fund Req. #PF-11	\$ 588,052.56
Wire Transfer FEMA Funds to NJEIT #WT007	\$ 1,166,998.18

OFFERED BY: Commissioner \_\_\_\_\_SECONDED BY: Commissioner\_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian\_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
 Commissioner Steiner\_\_\_\_\_ Chairman Pisano \_\_\_\_\_

## **9. APPROVAL OF MINUTES**

**Chairman Pisano** calls for a **MOTION** to approve the following Minutes:

Reorganization/Regular Meeting Minutes of February 22, 2016  
Regular Meeting of March 21, 2016  
Closed Session Minutes of February 22, 2016  
Closed Session Minutes of March 21, 2016

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

### **Public Portion**

**ANNOUNCEMENT** (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

### **Resolutions**

**1. RESOLUTION (50/16): To Approve Sanitary Sewer Connection and Treatment Works Approval Application for Monarch Pointe, LLC Developer for Monarch Pointe of Marlboro Township**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**2. RESOLUTION (51/16): To Approve Monarch Pointe, LLC Developer Agreement for Monarch Pointe of Marlboro Township**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**3. RESOLUTION (52/16): To Extend the Contract with Spectraserv, Inc. for the Recycling and/or Disposal of Ash for One 2 Year Extension**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**4. RESOLUTION (53/16): To Award Contract to R3M for Odor Control Evaluation and Recommendation – TABLED**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**5. RESOLUTION (54/16): To Appoint a Conflict Attorney**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**6. RESOLUTION (55/16): To Amend Construction Management Services Contract with R3M**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**7. RESOLUTION (56/16): To Advertise for Bids, Contingent upon Authorization from NJEIT, for the Power Distribution System Elevation Project 81S**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**8. RESOLUTION (57/16): To award Final Quantities Change Order No. 1 in the amount of \$13,352.51 for West Keansburg Force Main Rehabilitation Project, Contract No. 85**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**9. RESOLUTION (58/16): To Approve Sanitary Sewer Connection and Treatment Works Approval Application for Captiva Holdings, LLC Developer for Oak Hill Estates of Marlboro Township**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**10. RESOLUTION (59/16): To Reduce the Payment Bond for Toll NJ IX, L.P., Developer for Reserve @ Holmdel**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**11. RESOLUTION (60/16): Authorizing the Issuance of Project Notes of the Bayshore Regional Sewerage Authority in Connection with the Statewide Assistance Infrastructure Loan Program of the New Jersey Environmental Infrastructure Trust**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**Public Portion**

**ANNOUNCEMENT (by Chairman Pisano)** – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

**Executive Session**

**Chairman Pisano** calls for a **MOTION** to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

At \_\_\_\_\_ P.M. **Chairman Pisano** calls for a **MOTION** to end **Closed Session** (and re-open the Regular Meeting.)

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

## Adjournment

**ANNOUNCEMENT (by Chairman Pisano)**

The next Regular Meeting of the Bayshore Regional Sewerage Authority will be held on Monday, April 18, 2016. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

At \_\_\_\_\_ PM **Chairman Pisano** calls for a **MOTION** to adjourn the meeting.

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_