

AGENDA
REGULAR MEETING
MONDAY, JUNE 15, 2015

At _____ P.M. on Monday, June 15, 2015 **Chairman Sutton** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton requests a roll call of attendance:

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Also in Attendance: Robert C. Fischer, Executive Director
Peter Canal, BRSA Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRSA Attorney
Susan DuBey, Admin. Assistant

Reports

- 1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications**
 - Disaster Recovery Update
 - SAIL Loan Related Checking Account
 - SAIL Loan Related Transfer of Funds Procedure

- 2. Staff Engineer Report**
 - Power Distribution Project RFQ Review
 - Lab/Matawan HVAC Project Closeout

- 3. **Consulting Engineer Report**
 - 2nd Quarter Flow Report
 - HVAC Project Closeout
 - Generator Testing Summary

- 4. **Superintendent's Report**
 - Treatment Plant performance

- 5. **Legal Report/Closed Session**
 - Personnel
 - Potential Litigation



Chairman Sutton calls for a **MOTION** to approve the Treasure's Report

6. TREASURER'S REPORT

(by Commissioner Vella)

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

7. Payment of Bills

Chairman Sutton calls for a **MOTION** for payment of the following:

Operating Fund Req. No.P172(Payroll)	\$ 193,983.74
Operating Fund Req. No. 522 (Regular)	\$ 298,434.32
Operating Fund Req. No. 32-S(Sandy)	\$ 596,059.00

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

8. Approval of Minutes

Chairman Sutton calls for a **MOTION** to approve the following Minutes:

Regular Minutes – Meeting of May 18, 2015

Closed Session - Meeting of May 18, 2015

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Resolutions

1. RESOLUTION (67/15): To Award the Design of the Power Distribution Mitigation Project to HDR Engineering, Inc.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

2. RESOLUTION (68/15): To accept the Six (6) month Flow Report for October 2014 to March 2015

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

3. RESOLUTION (69/15): To Extend the Contract with Aqua Pro-Tech Laboratories for The Various Laboratory Analysis Service Contract for a One 2 Year Extension

OFFEDER BY: Commissioner _____SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian_____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

4. RESOLUTION (70/15): To Authorize the Opening of a 2015 NJEIT Project Fund Checking Account and Permit Transfer of Funds Electronically

OFFEDER BY: Commissioner _____SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian_____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

5. RESOLUTION (71/15): To Approve Final Change Order & /Close-Out the Project for Matawan Pump Station HVAC Repairs, Contract No. 75-S

OFFEDER BY: Commissioner _____SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian_____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

6. RESOLUTION (72/15): To Approve the Final Change Order No. 3, Mechanics Lien Payment and Close-Out the Project for Laboratory/Office Building HVAC Improvements, Contract No. 72

OFFEDER BY: Commissioner _____SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian_____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

7. RESOLUTION (73/15): To Contract with Atlantic County Utilities Authority for the Emergency Hauling and Disposal of Sewage Sludge

OFFEDER BY: Commissioner _____SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian_____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Public Portion

ANNOUNCEMENT (by Chairman Sutton) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Executive Session

Chairman Sutton calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

At _____ P.M. **Chairman Sutton** calls for a **MOTION** to end **Closed Session** (and re-open the Regular Meeting.)

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

RESOLUTION (74/15): To Promote Jessica Lockwood to the Position of Laboratory Chemist

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

RESOLUTION (75/15): To Transfer James DiNardo to the Position of Laboratory Technician

OFFEDER BY: Commissioner _____SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian_____Commissioner Steiner _____
Commissioner McMullen _____Commissioner Vella_____

Commissioner Pisano_____Chairman Sutton_____

RESOLUTION (76/15): To Hire Thomas Petti as an Assistant Engineer

OFFEDER BY: Commissioner _____SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian_____Commissioner Steiner _____

Commissioner McMullen _____Commissioner Vella_____

Commissioner Pisano_____Chairman Sutton_____

Adjournment

ANNOUNCEMENT (by Chairman Sutton)

The next Regular Meeting of the Bayshore Regional Sewerage Authority is on Monday, July 20, 2015. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

At _____PM **Chairman Sutton** calls for a **MOTION** to Adjourn the meeting.

OFFEDER BY: Commissioner _____SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian_____Commissioner Steiner _____

Commissioner McMullen _____Commissioner Vella_____

Commissioner Pisano_____Chairman Sutton_____