

AGENDA FOR
REGULAR MEETING via ZOOM
MONDAY MARCH 16, 2026

At 7:00 P.M., Chairman Mioduszewski makes the following announcement:
The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting

<https://us02web.zoom.us/j/88985742837>

Meeting ID: 889 8574 2837

Passcode: 048405

One tap mobile

+12678310333,,88985742837#,,,,*048405# US (Philadelphia)

+16465189805,,88985742837#,,,,*048405# US (New York)

Join instructions

https://us02web.zoom.us/join/88985742837?signature=hSUKj_nrXgmJkDcEdgxn34gp3Lw6LAJ559o-yd77g-U

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the “Raise Hand” button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the “chat” feature available on Zoom remote meetings.

Chairman Mioduszewski asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Mioduszewski calls for a roll call of attendance (via Zoom):

PRESENT: Commissioners Cavanagh, Lauro, Mioduszewski, Sutton, Whalen, and Chairman Mioduszewski

ABSENT: Commissioner McMullen

Also In Attendance: Mr. Peter Canal, Executive Director

Via Zoom

J. Michael Broyles, Director of Operations

Thomas Petti, P.E., Principal Engineer

John Napolitano, General Counsel

Manuel Ponte, P.E., Consulting Engineer

Carlos Nunez, IT

Chad Sprague, Superintendent

Raquel Dunn, Administrative Assistant/HR Representative

Reports

BRSA Projects, Special Reports & Connection Applications

1. Executive Directors Report

- Administrative Update
 - Mr. Canal reminded the Commissioners that MEL (Municipal Excess Liability) was offering the Risk Management Seminar virtually to any Commissioner who has not yet taken the seminar. The Authority will receive a \$250 discount from our annual Joint Insurance fee for each attendee who has completed the seminar by this May. Mr. Canal noted that MEL is also offering two additional educational online seminars: Local Government Health Benefits Crisis & Controlling Workers Compensation Costs; and Anti-harassment, Cyber & Ethics. Mr. Canal advised the Commissioners to let Authority staff know if they wanted to sign up for either course.
- Disaster Recovery Update
 - Mr. Canal stated that the last progress meeting for the Power Resiliency Project was on February 27, 2026. Work continues to progress well, in spite of major delays in receiving the electrical equipment. Due to those delays, the substantial completion date was moved to May 7, 2026 and the final completion date was moved to November 13, 2026. Mr. Canal added that these dates could be pushed further. The MCBOA PDE was received on March 2, 2026. There was a slight delay with the installation due to conflicts with the steel platform that have since been resolved. The contractor currently has everything needed to complete the project. It is anticipated that startup and testing of the generators may begin next month.
- Capital Projects Update
 - Mr. Canal stated that we are meeting with HDR to request a proposal from them to assist us with some testing and analysis for the Dorr Oliver Project.

- Mr. Canal stated that no work has taken place yet on Final Clarifiers #1-4 because not all of the equipment has arrived yet. The baffles and weirs were recently delivered to the contractor's facility. Work on Clarifier # 3 is expected to begin sometime in May or June.
- Plant Headworks Rehabilitation Update
 - Mr. Canal stated that the project was advertised on February 9, 2026. The prebid meeting, which was rescheduled to March 5, 2026 due to the snowstorm, was well attended. The bid opening is currently scheduled for March 26, 2026, but that date may be pushed as we wait for an addendum to be approved by I-Bank. We hope to award this project at the April or May meeting.
- Financial Update
 - Mr. Canal stated that there are payments to approve this month for Project Fund No.1, for Final Clarifier's 1-4, Contract 151, to R3m Engineering, Inc. in the amount of \$1,930.50 and for Project Fund No.3, for Power Resiliency Generation Project to Epic Management in the amount of \$1,798,076.69, which are eligible for 90% reimbursement from FEMA. We are also making our annual NJ PERS appropriations payment of \$471,720.00.
- Personnel Matters
 - Mr. Canal stated that after reviewing a number of applications for the Maintenance Aide position, we have a recommendation for hire. He added that it would be discussed further in Closed Session.
 - Mr. Canal stated that non-union performances would be reviewed and recommendations for salary increases would be discussed in Closed Session.
 - Mr. Canal stated that he wanted to thank the staff who came in during the February 23rd snowstorm, and those in the maintenance department who performed the snow removal.
 - Mr. Canal stated that this year, the AEA will not be holding the Spring 2-day conference in Atlantic City but rather will be hosting an all-day seminar in New Brunswick on April 23, 2026. He said that he planned to attend the NJ AWWA Spring Conference, which is being held in Atlantic City from March 17th through the 19th.
- There were no questions. Mr. Canal concluded his presentation.

2. Staff Engineers Report

- C. 153 – Plant Headworks Rehabilitation & Upgrades
 - Mr. Petti stated that we will likely reschedule the bid opening date to March 31st or April 1st. The addendum is being finalized by Black & Veatch and requires approval from NJDEP. Mr. Petti said he was hoping for three to five bids, and there was a high likelihood of that given that the prebid meeting was standing room only. Mr. Petti stated that he hoped to award the project at the April meeting.
- C. 159 – Raritan Valley Pumping Station Electrical Upgrades
 - Mr. Petti stated that there is no action needed on this tonight. We are proceeding toward 90% design and hope to have that in early April. We have worked closely with New Jersey Natural Gas and Hazlet Township. They are running new gas mains on Briscoe Terrace in Hazlet. We met with the town regarding other projects and while discussing this one they asked us to install our gas main while the gas company was working in the neighborhood so we would not have to ruin the newly paved roads. Stantec is preparing a small amendment to their design due to some unforeseen geotechnical conditions associated with the telemetry tower as well as some additional electrical work we requested. Mr. Petti said that the amendment would probably be around \$15,000.00 and he hoped to have that ready to present for consideration at the April meeting.

- Authorize Advertisement for Public Bids on C. 160, Belt Filter Press Rehabilitation
 - Mr. Petti noted that this was being prepared entirely in-house and hoped to get half of the project done this year, and the other half done early next year. The lead time for the equipment is between 20 and 24 weeks. There is a resolution on tonight to advertise for public bids on this project.
- Award Eng. Design Services for Fuel Tank #1 & #2 Replacement Project to R3M Engineering
 - Mr. Petti noted that this was a capital project for 2026. R3M helped with the design and construction services for the incinerator fuel tank replacement in 2020. We are now looking to replace the other two fuel tanks that service Emergency Generators #1 and #2. Both of these tanks are well past their useful life. They have single-wall piping and containment, which we are looking to upgrade to double-wall, which is the new standard for containment and spill control. Both tanks and the fuel pumps are going to be replaced. Any modifications to the pad and the addition of a fuel filtration system will also be part of this project. We hope to have this out to bid at the end of the year for construction in 2027. R3M will help the Authority with the DCA application, which is a new requirement for building permits. R3M prepared a proposal dated March 6, 2026 in the amount of \$68,200.00 for design and bid services. There is a resolution on tonight to award the design to R3M in that amount.
- Award C. 26-005 Preventative Maintenance, Calibrations to Miller Energy, Inc.
 - Mr. Petti noted that the Authority rejected all bids for this project last month. We had only received one bid, which was nonresponsive. We worked with Mr. Napolitano's office and made some revisions to the bid and received two bids. The low bid came from Miller Energy in the amount of \$64,810.45. There is a resolution on tonight to award this contract to Miller Energy.
- Approve Sewer Connection Application for 210 Route 36, LLC, Developer of Planet Carwash
 - Mr. Petti stated that the projected flow is estimated at 1,209 gallons per day of wastewater, which equates to approximately 6 EDUs. They are also recycling approximately 75% of the wash water. We reviewed this with Operations staff and it is a standard commercial application. They paid their connection fee for 6 EDUs in full in the amount of \$32,400.00. There is a resolution on tonight to approve this connection.
- Chairman Mioduszewski asked what had gone wrong with Miller Energy's earlier bid. Mr. Petti explained that because it is a professional service, our standard front-end had a consent to surety form which this company is unable to attain. Given the scope of work, we did not really need the surety, so after conferring with Mr. Napolitano's office, we removed the surety from this bid. Chairman Mioduszewski thanked him.
- There were no other questions. Mr. Petti concluded his presentation.

3. Consulting Engineer – R3M

- Power Resiliency System – Technical Assistance Services
 - Mr. Ponte stated that there was no activity for this period.
- Condition Assessment and Planning Program of Authority's Force Mains Phase IV
 - Mr. Ponte stated that R3M is working with Authority staff to issue a work order for the standby contractor for the replacement of the Matawan Force Main isolation valves.
- Final Clarifiers #1 through #4 Rehabilitation – Design Services
 - Mr. Ponte stated that the equipment is still being fabricated by the manufacturer. The contractor currently expects the equipment to be delivered in late April.

- Manhole Rehabilitation – Construction Services
 - Mr. Ponte stated that the castings for the manhole covers are running late and the contractor has been tracking when the manufacturer will be delivering them. Even though there is work to be done in those ten manholes, it did not make sense to have the contractor to proceed with that work without having received the castings. The contractor needs the castings for the rehabilitation for the manholes within each of the municipalities. The contractor expects the equipment to be delivered this week. If that is the case, the work should be completed within about two to three weeks past the contract deadline of April 3, 2026. That will require a no-cost change order for a time extension at the time of closing out the contract.
- General Consulting Services
 - Mr. Ponte stated that R3M began reviewing the metered flows for calculating all of the participants’ annualized flows, particularly Keyport and Keansburg, which was questioned by Commissioner Cavanagh at the February meeting. We expect to have our findings developed enough to meet with the Authority’s technical staff next week.
- Proposal for Replacement of Fuel Oil Tank Nos. 1 & 2 – Engineering Design Services
 - Mr. Ponte stated that the scope of work is straightforward. The tanks will either be elevated or heavy enough to be floodproof, as the tanks are located in an area that experienced flooding during Superstorm Sandy. If they are designed with a concrete outer wall, they will be heavy enough to be resistant to flooding.
- There were no questions. Mr. Ponte concluded his presentation.

4. Director of Operations Report

- Plant Performance
 - Mr. Broyles stated that while the flow for the month of February overall was low, the average daily flow was almost 600,000 gallons per day more than the previous month due to some melted snow and rain, as well as the fact that February is a shorter month.
 - Mr. Broyles stated that the flow for IFF-R&D was 571,400 gallons. The flows for the other industrial contributors are still pending.
 - Mr. Broyles stated that the plant effluent quality was slightly lower than the previous month at 1 mg/L more of TSS, 2 mg/L more of CBOD, and a 1% decrease in percent removal for both TSS and CBOD.
 - Mr. Broyles stated that due to lower solids in the cake in February, the fuel oil usage is slightly higher at 54 gallons per dry ton.
 - Mr. Broyles stated that there were no odor nor noise complaints received from the general public in the month of February.
 - Mr. Broyles stated that there is a recommendation for the newly created Maintenance Aide position, which will be discussed in Executive Session.
 - Mr. Broyles stated that there were three delayed startups in the month of February for routine inspections and maintenance.
 - Mr. Broyles stated that additional sand was added to the incinerator and it does not appear that the wind box contains any extemporaneous sand but simply exhibits normal “wear and tear.”
 - Mr. Broyles stated that the Authority got two feet of snow during the February 22nd blizzard. He noted that Authority chemist Jessica Lockwood and operators Ray Rossi and Harry Ladisheff reported to the plant and performed their duties when others could not due to the weather.

- Mr. Broyles stated that the laboratory experienced some damage to the lab glassware dishwasher. It was repaired temporarily with the use of parts taken from an older unit in the plant. New replacement parts have since been delivered and they will be installed as time allows.
- Superintendent Update
 - Compliance, Safety, and Training
 - Mr. Sprague stated that the Authority met all NJPDES permit requirements for February 2026.
 - Mr. Sprague stated that the Authority completed and posted the OSHA 300 Log, a summary of work-related injuries and illnesses during 2025.
 - Mr. Sprague stated that on February 10th, the Authority's certified Backflow Inspectors performed the quarterly NJDEP Bureau of Safe Drinking Water required tests.
 - Industrial Pretreatment Program
 - Mr. Sprague stated that on February 12th, the Authority issued a public notice listing industrial users in significant noncompliance in the Asbury Park Press as required by USEPA General Pretreatment Regulations. Saker ShopRites, Inc. was a significant non-complier. 76% of all oil and grease samples that they have collected since they were added to the Industrial Pretreatment Program have violated the instantaneous limit of 100 mg/L.
 - Computers, Instrumentation, and Network Administration
 - Mr. Sprague stated that there was a delayed startup of the incinerator so that Ametek could perform an annual preventive maintenance service for the carbon monoxide analyzer for the CPPE carbon mercury adsorber.
 - Mr. Sprague stated that Design Plastic Systems replaced the sodium hydroxide and sodium hypochlorite storage tanks for Odor Control #4 and #5. Temporary pumping was done while the tanks were being replaced. Once the tanks were installed, our Maintenance staff replaced all the suction side piping.
 - Treatment Plant Maintenance
 - Mr. Sprague stated that Authority Maintenance staff did an outstanding job of keeping the plant and remote metering chambers and pump stations working and clearing all of the snow away during the blizzard last month.
 - Collection System
 - Mr. Sprague stated that we had noticed flow deviations at the Racoon Drive metering station. The flow appeared to increase significantly. Maintenance staff performed an inspection and saw what looked to be roots in the line. Subsequently, Vortex came to jet the line and cleared it of any obstructions, but that did not alleviate the higher flow. Authority staff as well as operators from Holmdel Township continue to investigate the matter.
- There were no questions. Mr. Sprague concluded his presentation.

5. Legal/Personnel Report – Executive Session

6. TREASURER'S REPORT

Chairman Mioduszewski calls for a **MOTION** to approve the Treasurer's Report

OFFERED BY: Commissioner Sutton **SECONDED BY:** Commissioner Lauro, and carried by a voice vote recorded as follows:

AYES: Commissioners Cavanagh, Lauro, Sutton, Whalen, and Chairman Mioduszewski

ABSENT: Commissioner McMullen

7. PAYMENT OF REQUISITIONS

Chairman Mioduszewski calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 655 (Regular)	\$ 447,734.53
Payroll Account Req. No. P303 (Payroll)	\$ 722,030.92
NJIB Project Fund Req. PF I #3	\$ 1,930.50
NJIB Project Fund Req. PF III #67	\$ 1,798,076.69
NJIB Project Fund Req. PF III #26R	\$ 1,119,083.73

OFFERED BY: Commissioner Lauro **SECONDED BY:** Commissioner Cavanagh, and carried by a voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Lauro, Sutton, Whalen, and Chairman Mioduszewski

ABSENT: Commissioner McMullen

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

	Balance
<u>UNRESTRICTED INVESTMENTS</u>	<u>February 28, 2026</u>
Provident Bank CD	\$ 2,446,408.09
Provident Bank Reserved Checking	\$ 2,631.36
TD Bank Savings	\$ 1,040.13
NJ Cash Management Account	\$ 1,081.35
TOTAL UNRESTRICTED INVESTMENTS	\$ 2,451,160.93
<u>TD BANK UNRESTRICTED CASH</u>	
Incoming Revenue Account	\$ 2,079.20
Operating Regular Account	\$ 3,514,243.68
Operating Reserve Account	\$ 2,229,462.78
Operating Payroll Account	<u>\$ 841,921.98</u>
TOTAL UNRESTRICTED CASH	\$ 6,587,707.64
TOTAL UNRESTRICTED CASH & INVESTMENTS	\$ 9,038,868.57

RESTRICTED INVESTMENT

Cash Management	\$ 4,980,571.52
Ocean First Checking	\$ 1,018.43
Gov. Investment Checking	\$ 77,162.58
Ocean First T-Bill	\$ <u>3,545,431.56</u>
TOTAL RESTRICTED INVESTMENTS	\$ 8,604,184.09

RESTRICTED CASH

NJEIT Project Fund #I	\$ 1,038,080.25
NJEIT Project Fund #II	\$ 5,880.97
NJEIT Project Fund #III	\$ 6,213,264.77
Bond Service Fund	\$ <u>606,959.12</u>
TOTAL RESTRICTED ACCOUNTS	\$ 7,864,185.11
TOTAL RESTRICTED CASH & INVESTMENTS	\$ <u>6,468,369.20</u>
TOTAL CASH & INVESTMENTS	\$ 25,507,237.77

Detail of the accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

	Balance
	February 28, 2026
BRSA CHARGES	
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ (10.01)
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.01
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	\$ (10.00)

OUTFALL AUTHORITY CHARGES

Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	\$ 0.00

RENT RESERVE ACCOUNTS as of February 28, 2026

Hazlet Township Sewerage Utility	\$ 876,413.47
Township of Holmdel	\$ 339,507.82
Borough of Union Beach	\$ 226,578.83
Borough of Keyport	\$ 351,724.17
Borough of Keansburg	\$ 302,734.19

Borough of Matawan	\$ 344,188.91
Western Monmouth Utilities Authority	\$ 154,626.37
Township of Aberdeen	\$ 560,331.83
TOTAL	\$ 3,156,105.59

8. APPROVAL OF MINUTES

Chairman Mioduszewski calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of March 2, 2026

OFFERED BY: Commissioner Whalen **SECONDED BY:** Commissioner Lauro, and carried by a voice vote recorded as follows:

AYES: Commissioners Cavanagh, Lauro, Sutton, Whalen, and Chairman Mioduszewski

ABSENT: Commissioner McMullen

ANNOUNCEMENT (by Chairman Mioduszewski): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

- RESOLUTION (57/26):** To Award Contract 26-005 Preventative Maintenance, Calibrations & Repair of Instrumentation Equipment for a Two (2)-Year Period, to Miller Energy, Inc. of South Plainfield, NJ in the amount of \$64,810.45

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) owns and maintains a Wastewater Treatment Plant with numerous flow meter chambers; and

WHEREAS, the Authority has current Contract with Miller Energy Inc. for the preventative maintenance, calibration & repair of instrumentation equipment which expires on March 16, 2026; and

WHEREAS, the Authority Engineering Staff has developed Contract 26-005, Preventative Maintenance, Calibrations & Repair of Instrumentation Equipment for a Two (2)-Year Period with technical specifications for the solicitation of Public Bids; and

WHEREAS, in accordance with Local Public Contracts Law, the Authority publicly advertised for the Preventative Maintenance, Calibrations & Repair of Instrumentation Equipment for a Two (2)-Year Period and two (2) sealed bids were received and publicly opened on March 6, 2026 at 11:00 A.M., with the low bidder being Miller Energy, Inc. of South Plainfield, NJ in the amount of \$64,810.45; and

WHEREAS, the Authority Attorney, Principal Engineer and Qualified Purchasing Agent have reviewed the bids and are recommending award of the Contract to Miller Energy, Inc. of South Plainfield, NJ in the amount of \$64,810.45; and

WHEREAS, in accordance with N.J.S.A 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Service Contracts line item of the Authority Operating Budget, to cover the maximum dollar value of the pending Contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority that Miller Energy, Inc. of South Plainfield, NJ is hereby awarded Contract 26-005 Preventative Maintenance, Calibrations & Repair of Instrumentation Equipment for a Two (2)-Year Period in the amount of \$64,810.45 in accordance with the terms and conditions of the bid and Contract Documents.

BE IT FURTHER RESOLVED, the Chairman and Secretary are hereby authorized to execute the Contract Documents.

OFFERED BY: Commissioner Sutton **SECONDED BY:** Commissioner Lauro, and carried by a voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Lauro, Sutton, Whalen, and Chairman Mioduszewski
ABSENT: Commissioner McMullen

2. RESOLUTION (58/26): To Approve Sanitary Sewer Connection Application for 210 Route 36, LLC, Developer of Planet Carwash, Hazlet

WHEREAS, 210 Route 36, LLC (“Developer”), is the project developer of a proposed Planet Carwash located at 210 Route 36, further designated as Block 134, Lot 1, in the Township of Hazlet, a 6 Equivalent Dwelling Units (“EDUs”) project; and

WHEREAS, the Developer has indicated they have received all local approvals including local sanitary sewer approval; and

WHEREAS, the project is expected to generate 1,209 gallons of wastewater per day; and

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) Principal Engineer has reviewed the Developer’s application and is recommending sanitary sewer connection approval; and

WHEREAS, the Developer has paid the connection fee of \$32,400.00.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority that 210 Route 36, LLC Developer of Planet Carwash in Hazlet is hereby granted Bayshore Regional Sewerage Authority sanitary sewer connection approval.

BE IT FURTHER RESOLVED the Developer must properly maintain its sanitary sewer system in accordance with the Bayshore Regional Sewerage Authority Rules and Regulations, and

BE IT FURTHER RESOLVED that this approval is good for a one-year period.

OFFERED BY: Commissioner Cavanagh **SECONDED BY:** Commissioner Lauro, and carried by a voice vote recorded as follows:

AYES: Commissioners Cavanagh, Lauro, Sutton, Whalen, and Chairman Mioduszewski
ABSENT: Commissioner McMullen

3. RESOLUTION (59/26): To Award Engineering Design Services for the Fuel Tank #1 & #2 Replacement Project to R3M Engineering Inc. of Old Bridge, NJ in the amount of \$68,200.00

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) owns and maintains four (4) fuel oil tanks that service the emergency standby generators and incinerator buildings; and

WHEREAS, Fuel Oil Tanks #1 & #2 service Emergency Generators #1 & #2, located at the Main Pumping Stations and Combined Blower Building; and

WHEREAS, there is a need to replace both tanks and the existing fuel piping, and perform other mechanical and electrical improvements; and

WHEREAS, the Authority has solicited a proposal from R3M Engineering Inc. of Old Bridge, NJ for the engineering design services for the Fuel Tank #1 & #2 Replacement project; and

WHEREAS, R3M submitted an engineering design services proposal, dated March 6, 2026, in the amount of \$68,200.00; and

WHEREAS, the Executive Director and Principal Engineer have met with R3M to review the proposal and find it to be fair and reasonable; and

WHEREAS, in accordance with N.J.S.A 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Treatment Plant Equipment & Upgrades line item of the Authority Capital Budget, to cover the maximum dollar value of the pending Contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve the engineering design services proposal for the Fuel Tank #1 & #2 Replacement Project, in the amount of \$68,200.00 to R3M Engineering, Inc., of Old Bridge, NJ in accordance with the terms and conditions of the proposal dated March 6, 2026.

BE IT FURTHER RESOLVED that the Chairman and Secretary are hereby authorized to execute the contract agreement with R3M Engineering, Inc., of Old Bridge, NJ.

BE IT FURTHER RESOLVED that a copy of this award shall be placed on the Authority web site within ten (10) days of award.

OFFERED BY: Commissioner Cavanagh **SECONDED BY:** Commissioner Sutton, and carried by a voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Lauro, Sutton, Whalen, and Chairman Mioduszewski
ABSENT: Commissioner McMullen

4. RESOLUTION (60/26): To Authorize Advertisement for Public Bids on Contract 160, Belt Filter Press Rehabilitation

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) owns and operates a Wastewater Treatment Plant with two (2) fluidized bed incinerator systems; and

WHEREAS, there is a need to rehabilitate the existing Belt Filter Press systems, which feed dewatered sludge cake to the incinerators; and

WHEREAS, the Authority Engineering Staff has also developed Contract 160, Belt Filter Press Rehabilitation, with technical specifications for the work and public bidding documents for solicitation of public bids; and

WHEREAS, the Authority requires authorization to solicit public bids for Contracts.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional

Sewerage Authority hereby authorize the Principal Engineer and Qualified Purchasing Agent to advertise for Public Bids for Contract 160, Belt Filter Press Rehabilitation on the Authority Website.

OFFERED BY: Commissioner Whalen **SECONDED BY:** Commissioner Sutton, and carried by a voice vote recorded as follows:

AYES: Commissioners Cavanagh, Lauro, Sutton, Whalen, and Chairman Mioduszewski

ABSENT: Commissioner McMullen

PUBLIC PORTION – VIA ZOOM

Chairman Mioduszewski announces: This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed.

As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairman Mioduszewski calls for a **MOTION** to go into Closed Session at 7:31 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner Whalen **SECONDED BY:** Commissioner Sutton, and carried by a voice vote recorded as follows:

AYES: Commissioners Cavanagh, Lauro, Sutton, Whalen, and Chairman Mioduszewski

ABSENT: Commissioner McMullen

END CLOSED SESSION

Chairman Mioduszewski calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ 7:57 P.M.

OFFERED BY: Commissioner Whalen **SECONDED BY:** Commissioner Sutton, and carried by a voice vote recorded as follows:

AYES: Commissioners Cavanagh, Lauro, Sutton, Whalen, and Chairman Mioduszewski

ABSENT: Commissioner McMullen

5. RESOLUTION (61/26): To Hire a Maintenance Aide

WHEREAS, The Bayshore Regional Sewerage Authority (“Authority”) is a public body corporate and politic organized and existing under and pursuant to the Sewerage Authorities Law; and

WHEREAS, for the more efficient operation of the Authority the Bayshore Regional Sewerage Authority has a need to hire a new employee in the position of Maintenance Aide to fill a vacated position; and

WHEREAS, the Authority created the entry-level position of Maintenance Aide as part of its succession plan for the candidate to eventually earn their Journeyman’s Certificate and become a Mechanic-Electrician; and

WHEREAS, the Authority management staff have interviewed qualified candidates for the position of Maintenance Aide; and

WHEREAS, Zakaria Akheraz, of Union, NJ, has demonstrated through his resume and interview the qualities for the position of the Maintenance Aide; and

WHEREAS, in a memorandum to the Board of Commissioners dated March 13, 2026, the Director of Operations has recommended the hiring of Mr. Akheraz and provided details of his responsibilities, salary and benefits, pending the results of the Authority Medical, Criminal History, Drug and Alcohol Screening, and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the Authority Plant Salary line item, to cover the maximum dollar value of the pending employee as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority authorize the hiring of Zakaria Akheraz of Union, NJ, as Maintenance Aide at a starting pay rate of \$25.46 per hour, in accordance with the Director’s memorandum dated March 13, 2026, subject to attorney review and approval, with a 180-day probationary period and pending the results of a Medical Examination, Criminal History, Drug and Alcohol Screening.

BE IT FURTHER RESOLVED subsequent to an acceptable 180-day probationary period, Mr. Akheraz be granted all of the benefits of employment as a regular full-time employee of the Bayshore Regional Sewerage Authority, in accordance with the policies of the Authority.

OFFERED BY: Commissioner Sutton **SECONDED BY:** Commissioner Whalen, and carried by a voice vote recorded as follows:

AYES: Commissioners Cavanagh, Lauro, Sutton, Whalen, and Chairman Mioduszewski

ABSENT: Commissioner McMullen

6. RESOLUTION (62/26): To approve Salary Adjustments for Executive, Management, Supervisors and Office Personnel for 2026

WHEREAS, the Executive Director presented his annual review of performance of Executive, Management, Supervisory and Office Personnel and a succession plan to the Authority Personnel Committee; and

WHEREAS, the Personnel Committee has reviewed the performance evaluations, succession plan and recommendations of the Executive Director; and

WHEREAS, the Personnel Committee has discussed the evaluations and recommendations with the entire Authority Board of Commissioners; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the Salary line item, to cover the maximum dollar value of the pending contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED, that the Commissioners of the Bayshore Regional Sewerage Authority authorize the Executive Director to make the non-union personnel salary adjustments in accordance with the Personnel Committee memorandum dated March 16, 2026.

OFFERED BY: Commissioner Lauro **SECONDED BY:** Commissioner Sutton, and carried by a voice vote recorded as follows:

ROLL CALL: Commissioners Cavanagh, Lauro, Sutton, Whalen, and Chairman Mioduszewski
ABSENT: Commissioner McMullen

ADJOURMENT

ANNOUNCEMENT (by Chairman Mioduszewski):

The next B.R.S.A. Regular Meeting is scheduled for Monday, April 20, 2026, at 7:00 P.M. All meetings take place virtually on Zoom in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At 7:59 P.M., Chairman Mioduszewski calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner Lauro **SECONDED BY:** Commissioner Whalen, and carried by a voice vote recorded as follows:

AYES: Commissioners Cavanagh, Lauro, Sutton, Whalen, and Chairman Mioduszewski
ABSENT: Commissioner McMullen