

## NOTICE TO BIDDERS

NOTICE is hereby given that sealed bids will be received by the Bayshore Regional Sewerage Authority (hereinafter called the "Owner") for:

**CONTRACT NO. 24-005  
PREVENTATIVE MAINTENANCE, CALIBRATION & REPAIR OF INSTRUMENTATION  
EQUIPMENT FOR A TWO (2) YEAR PERIOD**

**We encourage and are accepting bids via U.S. Mail or delivery service (date and time recorded). Call 732-739-1095 to make any other arrangements for delivery of bid documents.**

**SUBMISSIONS MUST BE in SEALED ENVELOPES clearly marked "BID" on the EXTERIOR ENVELOPE** for the above-named Contract. Submissions will be received at the Bayshore Regional Sewerage Authority's Administration Building, 100 Oak Street, Union Beach, New Jersey, 07735, **by U.S. Mail or delivery service on Thursday, February 15, 2024, at 11:00 A.M.**, prevailing time, at which time they will be publicly unsealed, and the contents publicly announced.

**No bids will be accepted after the time and date specified.**

The scope of work includes performing preventative maintenance, calibrations, and repairs on various instrumentation equipment. All work shall be performed in accordance with all applicable Local, County, State and Federal laws and regulations, including but not limited to OSHA regulations for Confined Space Entry. All bidders shall be required to comply with Local Public Contracts Law (N.J.S.A 40A: 11-2 et seq). All work shall take place at the Owner's Wastewater Treatment Plant Facility at 100 Oak Street, Union Beach, Monmouth County, New Jersey, 07735 and meter locations listed in the Specifications.

Prospective bidders may obtain contract documents by visiting the Owner's website at [www.bayshorersa.com](http://www.bayshorersa.com) or [www.questcdn.com](http://www.questcdn.com). The required Quest CDN eBidDoc reference number for this bid is **8899169** and the cost of the contract document is **\$25.00 per set**.

All inquiries for clarification of any matters concerning the Contract Documents shall be made in writing to the above address and must be received at least seven (7) business days prior to the date fixed for the opening of bids.

For other inquiries contact Mr. Thomas Petti, P.E., Principal Engineer at 732-739-1095.

**One (1) original and one (1) copy of bid proposals are to be submitted.** No bid will be accepted by the Owner unless the bidder provides it in writing and on the forms furnished herein, and unless accompanied by a bid guarantee in the form of a bid bond, cashier's check, or a certified check made payable to the Bayshore Regional Sewerage Authority in an amount equal to ten percent (10%) of the amount of the total bid, but not exceeding \$20,000.

The bid shall be accompanied by a Certificate of Surety on the form included in the Contract Documents, from a surety company licensed to do business in the State of New Jersey, which shall represent that the surety company will provide the Contractor with the required bonds in the sums required in the Contract Documents and in a form satisfactory to the Owner's Attorney and in compliance with the requirements of law.

After receipt of bids, no bid shall be withdrawn except as expressly authorized herein. The Owner shall award the Contract or reject all bids within sixty (60) days of the bid opening, except the bids of any bidders who consent thereto, at the request of the Owner, be held for consideration for such longer period as may be agreed.

The Owner will evaluate bids and any award will be made to the lowest responsive and responsible bidder whose bid conforms to this solicitation. The Owner reserves the right to reject any or all bids and to waive minor informalities or irregularities in bids received as permitted by the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

All bid guarantee, except the security of the three apparent lowest responsible bidders, will be returned to the respective bidders, unless otherwise requested by the bidder, within ten (10) days after the opening of the bids, Sundays and holidays excepted, and the bid of the bidder whose bid guarantee is returned shall be considered withdrawn.

Each bidder must submit with its bid a signed certificate stating that it owns, leases or controls all the necessary equipment required to accomplish the work shown and described in the Contract Documents. Should the bidder not be the actual owner or lessee of such equipment, its certificate shall state the source from which the equipment will be obtained and, in addition, shall be accompanied by a signed certificate from the owner or person in control of the equipment definitely granting to the bidder the control of the equipment required during such time as may be necessary for the completion of that portion of the Contract for which it is necessary. The bidder shall comply with the documentation requirements set forth in the Article of the Information for Bidders, entitled, "Bidder Responsibility."

The successful bidder will be required to submit bonds and proof of insurance on or before execution of its Contract as explained in the Contract Documents.

Bidders are required to comply with all relevant Federal and State Statutes, Rules and Regulations including but not limited to the Equal employment opportunity compliance (N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127) , N.J.A.C. 17:27 et seq. and N.J.S.A. 10:2-1 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. S12101 et seq.) , the rules and regulations promulgated pursuant thereto, the State requirement for bidders to supply Statements of Ownership (N.J.S.A. 52:25-24.2), "Non-Collusion Affidavit" (N.J.S.A. 52:34-15) and Disclosure Of Investment Activities In Iran (N.J.S.A. 52:32-55 et seq.) on the forms included in the Contract Documents.

The bidder is required to comply with the New Jersey business registration provisions of N.J.S.A. 52:32-44 which imposes certain requirements upon a business competing for or entering into a contract with a public contracting agency. A copy of a Business Registration Certificate issued by the Department of the Treasury; Division of Revenue for the Contractor may be submitted with the proposal but must be received prior to the award of Contract.

By Order of the Bayshore Regional Sewerage Authority

Marcy McMullen, Chairwoman