

Voting Agenda
BAYSHORE REGIONAL SEWERAGE AUTHORITY
Regular Meeting of May 16th, 2011

Announcement by Chairman Pisano:

This Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order.

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Newark Star Ledger and Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Pledge of Allegiance and a **Moment of Silence** for the safety of US Troops all over the world.

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
 Commissioner Colligas _____ Commissioner Wells _____
 Commissioner DiNardo _____ Chairman Pisano _____

Also In Attendance: Mr. Robert C. Fischer, Executive Director
Peter Canal, BRSA Engineer
Kimberly Newins, Admin. Assistant (Recording Secretary to the Board)

APPROVAL OF MINUTES –Regular Meeting Minutes of April 18th, 2011

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
 Commissioner Colligas _____ Commissioner Wells _____
 Commissioner DiNardo _____ Chairman Pisano _____

TREASURER'S REPORT (by Commissioner Parsells for April, 2011)

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
 Commissioner Colligas _____ Commissioner Wells _____
 Commissioner DiNardo _____ Chairman Pisano _____

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

TD BANK	Balance
TRUSTEE ACCOUNTS	<u>4-30-11</u>
<u>UNRESTRICTED</u>	
Revenue Fund	804,333.78
General Fund	<u>3,504,091.41</u>
Total Unrestricted	4,308,425.19
<u>RESTRICTED</u>	
Bond Service Fund	
1985 Bond Service Fund	817.16
2002 Bond Service Fund	<u>3,350,805.00</u>
Total Bond Service Funds	<u>3,351,622.16</u>
Bond Reserve Funds	
1985 Bond Reserve Fund	<u>7,342,275.26</u>
Total Bond Reserve Funds	<u>7,342,275.26</u>
<u>2010 NJEIT BONDS</u>	
Revenue	0.00
Construction	1,106,381.26
Bond Service	<u>0.00</u>
TOTAL NJEIT	<u>1,106,381.31</u>
TOTAL TRUSTEE ACCOUNTS	16,108,703.92
<u>AUTHORITY ACCOUNTS</u>	
Incoming Revenue Account	1,191,486.79
Operating Regular Account	62,618.89
Operating Payroll Account	<u>137,307.57</u>
TOTAL AUTHORITY ACCOUNTS	<u>1,391,413.25</u>
TOTAL	17,500,117.17

SCHEDULE OF ACCOUNTS RECEIVABLE

SERVICE CHARGES:	Balances as of <u>April 30th, 2011</u>	
Hazlet Township Sewer Utility	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	<u>0.00</u>
TOTAL	\$	0.00

OUTFALL AUTHORITY CHARGES		
Hazlet Township Sewer Utility	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	<u>0.00</u>
TOTAL	\$	0.00

Balance of Rent Reserve Accounts as of April 30th, 2011		
Hazlet Township Sewer Utility	\$	1,875,360.69
Township of Holmdel	\$	705,285.37
Borough of Union Beach	\$	469,880.46
Borough of Keyport	\$	805,553.30
Borough of Keansburg	\$	750,272.02
Borough of Matawan	\$	819,969.88
Western Monmouth Utilities Authority	\$	180,194.09
Township of Aberdeen	\$	<u>832,643.06</u>
TOTAL	\$	6,439,158.87

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

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(IF NEEDED AT THIS TIME)

The Chair calls for a **MOTION** to go into Closed Session at _____ P.M in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action may taken to discuss matters falling within attorney-client privileges, specifically, pending and anticipated litigation, matters of employment or the terms and conditions of the collective bargaining agreement. It is anticipated at this time that an of the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

At _____ Chairman Pisano calls for a **MOTION** to end Closed Session.

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments accordingly.**

1. RESOLUTION (52/11) To award a two-year extension to Aqua-Pro Tech Laboratories for Various Laboratory Analyses in accordance with Public Contracts Law.

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

2. RESOLUTION (53/11) To award a two-year contract extension to Foley Generator, Inc. for annual Generator Inspections and Service in accordance with Public Contracts Law.

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

3. RESOLUTION (54/11) To grant permanent status to Steven Spano, having satisfied his required probationary period in the position of Custodian.

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

4. RESOLUTION (55/11) To endorse the Safety Incentive Program rewards system for 2010/2011.

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

5. RESOLUTION (56/11) (if needed)

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

MOTION - to approve payment of bills listed on:

Operating Fund Req. No.465 (Regular)	\$ 255,167.05
Payroll Account Req. No. P 117	\$ 156,574.77
Construction Requisition #12	\$ 166,430.34

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

(IF NEEDED)

The Chair calls for a **MOTION** to go into Closed Session at _____ P.M in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending and anticipated litigation, matters of employment and the terms and conditions of the collective bargaining agreement. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

At _____ Chairman Pisano calls for a **MOTION** to end Closed Session.

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

OPEN TO THE PUBLIC: To discuss any BRSA matters the public may care to address. **The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments and time accordingly.**

ANNOUNCEMENT (by the Chairman)

The next Agenda Meeting of the B.R.S.A. is scheduled for **Monday, June 13th, 2011 @ 7:00 P.M.** A **Connection Fee Public Hearing** will be held on **Monday, June 20th, 2011 @ 7:00 PM.** The Regular Meeting of the Authority will commence immediately thereafter. All meetings take place in the Administration Building of the BRSA located at 100 Oak Street, Union Beach, NJ, 07735.

At _____ P.M., Chairman Pisano calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____