

**Voting Agenda**  
**BAYSHORE REGIONAL SEWERAGE AUTHORITY**  
**Regular Meeting of April 18<sup>th</sup>, 2011**

**Announcement by Chairman Pisano:**

This Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order.

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Newark Star Ledger and Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

**Pledge of Allegiance** and a **Moment of Silence** for the safety of US Troops all over the world.

**ROLL CALL:**           Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
                          Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
                          Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

Also In Attendance: Mr. Robert C. Fischer, Executive Director  
Peter Canal, BRSA Engineer  
Kimberly Newins, Admin. Assistant (Recording Secretary to the Board)

**APPROVAL OF MINUTES** –Regular Meeting Minutes of March 21<sup>st</sup>, 2011

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**ROLL CALL:**           Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
                          Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
                          Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**TREASURER’S REPORT** (by Commissioner Wells for Treasurer Cohen for March, 2011)

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**ROLL CALL:**           Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
                          Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
                          Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**ANNOUNCEMENT (by the Chairman):** This portion of the meeting is now open to the public for comments or questions. The public is reminded, only questions or comments not previously addressed; and specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments and time accordingly.

## STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

<b>TD BANK</b>	<b>Balance</b>
<b>TRUSTEE ACCOUNTS</b>	<b><u>3-31-11</u></b>
<b><u>UNRESTRICTED</u></b>	
Revenue Fund	2,659,175.39
General Fund	<u>3,504,091.41</u>
Total Unrestricted	6,163,266.80
<b><u>RESTRICTED</u></b>	
<b>Bond Service Fund</b>	
1985 Bond Service Fund	817.16
2002 Bond Service Fund	<u>805.00</u>
<b>Total Bond Service Funds</b>	<b><u>1,622.16</u></b>
<b>Bond Reserve Funds</b>	
1985 Bond Reserve Fund	<u>7,342,275.26</u>
<b>Total Bond Reserve Funds</b>	<b><u>7,342,275.26</u></b>
<b><u>2010 NJEIT BONDS</u></b>	
Revenue	0.00
Construction	1,067,390.48
Bond Service	<u>0.00</u>
<b>TOTAL NJEIT</b>	<b><u>1,067,390.53</u></b>
<b>TOTAL TRUSTEE ACCOUNTS</b>	<b>14,574,554.75</b>
<b><u>AUTHORITY ACCOUNTS</u></b>	
Incoming Revenue Account	604,793.54
Operating Regular Account	63,614.76
Operating Payroll Account	<u>152,915.26</u>
<b>TOTAL AUTHORITY ACCOUNTS</b>	<b><u>821,323.56</u></b>
<b>TOTAL</b>	<b>15,395,878.31</b>

**SCHEDULE OF ACCOUNTS RECEIVABLE**

<b>SERVICE CHARGES:</b>	<b>Balances as of <u>March 31<sup>st</sup>, 2011</u></b>	
Hazlet Township Sewer Utility	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	<u>0.00</u>
<b>TOTAL</b>	\$	0.00
<b>OUTFALL AUTHORITY CHARGES</b>		
Hazlet Township Sewer Utility	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	<u>0.00</u>
<b>TOTAL</b>	\$	0.00
<b>Balance of Rent Reserve Accounts as of March 31<sup>st</sup>, 2011</b>		
Hazlet Township Sewer Utility	\$	1,851,793.89
Township of Holmdel	\$	697,557.32
Borough of Union Beach	\$	464,765.53
Borough of Keyport	\$	805,410.97
Borough of Keansburg	\$	750,139.45
Borough of Matawan	\$	819,825.00
Western Monmouth Utilities Authority	\$	177,788.80
Township of Aberdeen	\$	<u>832,496.41</u>
<b>TOTAL</b>	\$	6,399,777.37

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

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(IF NEEDED AT THIS TIME)

The Chair calls for a **MOTION** to go into Closed Session at \_\_\_\_\_ P.M in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending and anticipated litigation, matters of employment and the terms and conditions of the collective bargaining agreement. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

At \_\_\_\_\_ Chairman Pisano calls for a **MOTION** to end Closed Session.

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**ANNOUNCEMENT (by the Chairman):** This portion of the meeting is now open to the public to discuss Resolutions on the Agenda.

**1. RESOLUTION (41/11) To adopt the 2010 Annual Audit Report as presented by Bart and Bart, CPAs, BRSA Auditors.**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**2. RESOLUTION (42/11) To execute the Local Finance Board Group Affidavit Form.**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**3. RESOLUTION (43/11) To hire an Assistant Superintendent of Operations at the BRSA.**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**4. RESOLUTION (44/11) To approve and execute the Collective Bargaining Agreement with local 641 for the term April 1, 2011 to March 31, 2014**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**5. RESOLUTION (45/11) To accept the Pre-Construction Avian and Acoustic Monitoring Studies and submit same to the NJDEP, Division of Fish and Wildlife.**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**6. RESOLUTION (46/11) To accept the BRSA Interceptor Report for Infiltration and Inflow as presented by Arcadis- US.**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**7. RESOLUTION (47/11) To authorize the Executive Director and General Counsel to begin the Service Agreement renewal process with all municipalities.**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**8. RESOLUTION (48/11) To award BRSA Contract 57 - Dorr-Oliver Incinerator Phase II: Mechanical Repairs to Iron Hills Construction Co., Wayne, NJ.**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**9. RESOLUTION (49/11) To amend the Developer's Agreement with C&M Realty, LLC.**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**10. RESOLUTION (50/11) To award the purchase of the Incinerator/Dewatering Facility Generator's Fuel Oil Tank to Foley Power Systems, Piscataway, NJ.**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**11. RESOLUTION (51/11) To award the contract for PCB Sampling and Analysis to**  
\_\_\_\_\_

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**12. RESOLUTION (52/11) (if needed)**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**MOTION** - to approve payment of bills listed on:

Operating Fund Req. No.464 (Regular)	\$617,880.58
Payroll Account Req. No. P 116	\$163,747.74
Construction Requisition #11	\$239,958.76

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

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Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

At \_\_\_\_\_ Chairman Pisano calls for a **MOTION** to end Closed Session.

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**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

**OPEN TO THE PUBLIC:** To discuss any BRSA matters the public may care to address.

**ANNOUNCEMENT** (by the Chairman)

The next Agenda Meeting of the B.R.S.A. is scheduled for **Monday, May 9, 2011 @ 7:00 P.M.** A **Connection Fee Public Hearing** will be held on Monday, **May 16<sup>th</sup>, 2011 @ 7:00 PM.** The Regular Meeting of the Authority will commence immediately thereafter. All meetings take place in the Administration Building of the BRSA located at 100 Oak Street, Union Beach, NJ, 07735.

At \_\_\_\_\_ P.M., Chairman Pisano calls for a **MOTION** to Adjourn the meeting.

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**ROLL CALL:** Commissioner Cohen \_\_\_\_\_ Commissioner Parsells \_\_\_\_\_  
Commissioner Colligas \_\_\_\_\_ Commissioner Wells \_\_\_\_\_  
Commissioner DiNardo \_\_\_\_\_ Chairman Pisano \_\_\_\_\_