

AGENDA
Regular Meeting of the
Bayshore Regional Sewerage Authority
July, 18th, 2011

7: P.M. - CALL TO ORDER - ANNOUNCEMENT (by Chairman Pisano)

This PUBLIC HEARING on the 2011 BRSA Connection Fee will now come to order.

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this Hearing has been sent to the Asbury Park Press and the Newark Star Ledger.

Notice has also been sent to the Clerks of the Aberdeen, Hazlet, Holmdel, Keyport, Matawan, Keansburg, Union Beach and Marlboro, and the W.M.U.A.

This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

PLEDGE OF ALLEGIANCE and a Moment of Silence for the Troops serving our Country around the World.

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
 Commissioner Colligas _____ Commissioner Wells _____
 Commissioner DiNardo _____ Chairman Pisano _____

Also in Attendance:

Robert C. Fischer, Executive Director
Peter J. Canal, Engineer
Louis E. Granata, Esq., General Counsel
Manuel Ponte, P.E., Consulting Engineer
J. Michael Broyles, Plant Superintendent

Michael J. Bart, CPA, Authority Auditor
Kimberly Newins Admin. Asst.,
Confidential Recording Secretary to the Board
Stephanie Donis-Towns, Court Stenographer

Connection Fee Public Hearing.

THE CHAIRMAN TURNS THE MEETING OVER TO GENERAL COUNSEL TO CONDUCT PROCEEDINGS. CALLING FOR TESTIMONY ON THE PROPOSED 2011 CONNECTION FEE FROM THE FOLLOWING INDIVIDUALS:

1. Consulting Engineer - Arcadis -US
2. Michael J. Bart, CPA, Authority Auditor
3. Robert C. Fischer, BRSA Executive Director

ANNOUNCEMENT: (by the Chairman)

This portion of the meeting is now open to the public for any comments pertaining to the 2011/2012 Connection Fee of the Bayshore Regional Sewerage Authority.

Chairman calls for a MOTION to adopt the following Resolution:

1. RESOLUTION (No. 63/11) To adopt the 2011/2012 Connection Fee.

WHEREAS, in accordance with the Sewerage Authorities Law, N.J.S.A. 40:14A-1 et seq., governing B.R.S.A., as amended, N.J.S.A. 40:14A-8 I and the Rules and Regulations of the Bayshore Regional Sewerage Authority, the B.R.S.A. has conducted a Public Hearing on its Revised Connection Fee based on the 2010 Audit and Flow Report, and will provide a transcript of said Hearing to any interested party; and

WHEREAS, the B.R.S.A. specifically finds it to be reasonable and necessary to adopt the annexed connection fee charge;

NOW THEREFORE BE IT RESOLVED by Bayshore Regional Sewerage Authority, that the Revised Connection Fee of the Authority and the same is hereby adopted and approved; and

BE IT FURTHER RESOLVED that the Connection Fee on the attached Exhibit "E" (partial) be, and is hereby incorporated and made part of the Section 7 "Fees" of the Rules and Regulations of the Authority until such time that a revised connection fee is adopted by the Authority.

EXHIBIT "E" (partial)

Connection Fees

In accordance with NJSA 40:14A-8, the Bayshore Regional Sewerage Authority hereby establishes connection fees for a direct or indirect connection with, or the use of services of the BRSA Sewerage System for the year 2011/2012.

Connection Fee: \$6481.00 for the year 2011/2012 fiscal year.

OFFERED BY Commissioner _____ and SECONDED BY Commissioner _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

MOTION by the Chairman to adjourn the Public Hearing at _____ P.M.

OFFERED BY: _____ SECONDED BY: _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

CALL TO ORDER (by the Chairman)

This Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby call for the following Reports from Staff and Professionals:

Also In Attendance: Mr. Robert C. Fischer, Executive Director
Peter Canal, BRSA Engineer
Kimberly Newins, Admin. Assistant (Recording Secretary to the Board)

APPROVAL OF MINUTES –Regular Meeting Minutes of June 20th, 2011

OFFERED BY: _____ SECONDED BY: _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

TREASURER'S REPORT (by Commissioner Parsells for June, 2011)

OFFERED BY: _____ SECONDED BY: _____
 ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
 Commissioner Colligas _____ Commissioner Wells _____
 Commissioner DiNardo _____ Chairman Pisano _____

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

TD BANK Balance
TRUSTEE ACCOUNTS 6-30-11

UNRESTRICTED

Revenue Fund	97,171.47
General Fund	<u>1,811,580.41</u>
Total Unrestricted	1,908,751.88

RESTRICTED

Bond Service Fund	
1985 Bond Service Fund	817.08
2002 Bond Service Fund	<u>28,610.00</u>
Total Bond Service Funds	29,427.08

Bond Reserve Funds

1985 Bond Reserve Fund	<u>7,342,275.26</u>
Total Bond Reserve Funds	<u>7,342,275.26</u>

2010 NJEIT BONDS

Revenue	0.00
Construction	1,138,367.54
Bond Service	<u>0.05</u>
TOTAL NJEIT	1,138,367.59

TOTAL TRUSTEE ACCOUNTS **10,418,821.81**

AUTHORITY ACCOUNTS

Incoming Revenue Account	9,211.17
Operating Regular Account	64,291.92
Operating Payroll Account	<u>136,847.28</u>
TOTAL AUTHORITY ACCOUNTS	<u>210,350.37</u>

TOTAL **10,629,172.18**

SCHEDULE OF ACCOUNTS RECEIVABLE

SERVICE CHARGES:	Balances as of <u>June 30, 2011</u>	
Hazlet Township Sewer Utility	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	<u>0.00</u>
TOTAL	\$	0.00

OUTFALL AUTHORITY CHARGES		
Hazlet Township Sewer Utility	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	<u>0.00</u>
TOTAL	\$	0.00

Balance of Rent Reserve Accounts as of June 30th, 2011		
Hazlet Township Sewer Utility	\$	1,880,269.91
Township of Holmdel	\$	705,521.11
Borough of Union Beach	\$	470,037.37
Borough of Keyport	\$	805,822.60
Borough of Keansburg	\$	750,522.84
Borough of Matawan	\$	820,244.00
Western Monmouth Utilities Authority	\$	180,254.33
Township of Aberdeen	\$	<u>832,921.41</u>
TOTAL	\$	6,445,593.57

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

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ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments accordingly.**

1. RESOLUTION (62/11) To accept the recommendations of the Personnel Committee based upon non-union personnel performance evaluations. (Tabled at the June Regular Meeting)

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

NOTE: Resolution 63/11 was the last Resolution adopted at the June Regular Meeting, hence 64/11 follows here:

2. RESOLUTION (64/11) To accept the Change Order Number 56-01 for Contract 56 - WPCP Improvements in accordance with the recommendation of Arcadis-US.

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

3. RESOLUTION (65/11) To accept the Annual Inspection Report for 2010 as presented by Arcadis - US.

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

4. RESOLUTION (66/11) - To accept the proposal for environmental engineering services for a continuous effluent sampling facility from Planning Progress, LLC.

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

5. RESOLUTION (67/11) - To approve annual donations to the Union Beach First Aid Squad and the Union Beach Police Department's "National Night Out".

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

MOTION - to approve payment of bills listed on:

Operating Fund Req. No. 467(Regular)	\$ 468,501.08
Payroll Account Req. No. P 119	\$ 156,833.90
Construction Requisition #14	\$ 5,047.00

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

(IF NEEDED)

The Chair calls for a **MOTION** to go into Closed Session at _____ P.M in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending and anticipated litigation, matters of employment and the terms and conditions of the collective bargaining agreement. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

At _____ Chairman Pisano calls for a **MOTION** to end Closed Session.

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

Commissioner DiNardo _____ Chairman Pisano _____

OPEN TO THE PUBLIC: To discuss any BRSA matters the public may care to address.

The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments and time accordingly.

ANNOUNCEMENT (by the Chairman)

The next Agenda Meeting of the B.R.S.A. is scheduled for **Monday, August 8th, 2011 @ 7:00 P.M.** The next **Regular Meeting** of the BRSA will be held on **Monday, August 15, 2011 @ 7:00 PM.** All meetings take place in the Administration Building of the BRSA located at 100 Oak Street, Union Beach, NJ, 07735.

At _____ P.M., Chairman Pisano calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____