

Voting Agenda
BAYSHORE REGIONAL SEWERAGE AUTHORITY
Regular Meeting of August 15th, 2011

Announcement by Chairman Pisano:

This Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order.

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Newark Star Ledger and Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Pledge of Allegiance and a **Moment of Silence** for the safety of US Troops all over the world.

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

Also In Attendance: Mr. Robert C. Fischer, Executive Director
Peter Canal, BRSA Engineer
Kimberly Newins, Admin. Assistant (Recording Secretary to the Board)

APPROVAL OF MINUTES –Regular Meeting Minutes of July 18th, 2011

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

TREASURER'S REPORT (by Commissioner Parsells for July, 2011)

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

TD BANK	Balance
TRUSTEE ACCOUNTS	7-31-11
<u>UNRESTRICTED</u>	
Revenue Fund	1,414,528.91
General Fund	<u>1,343,580.41</u>
Total Unrestricted	2,758,109.32
<u>RESTRICTED</u>	
Bond Service Fund	
1985 Bond Service Fund	817.08
2002 Bond Service Fund	<u>28,610.00</u>
Total Bond Service Funds	29,427.08
Bond Reserve Funds	
1985 Bond Reserve Fund	<u>7,342,275.26</u>
Total Bond Reserve Funds	<u>7,342,275.26</u>
<u>2010 NJEIT BONDS</u>	
Revenue	0.00
Construction	1,331,095.05
Bond Service	<u>0.05</u>
TOTAL NJEIT	1,331,095.05
TOTAL TRUSTEE ACCOUNTS	11,460,906.76
<u>AUTHORITY ACCOUNTS</u>	
Incoming Revenue Account	2,167,590.36
Operating Regular Account	63,709.58
Operating Payroll Account	<u>134,010.81</u>
TOTAL AUTHORITY ACCOUNTS	<u>2,365,310.75</u>
TOTAL	13,826,217.51

SCHEDULE OF ACCOUNTS RECEIVABLE

SERVICE CHARGES:	Balances as of <u>July 31, 2011</u>	
Hazlet Township Sewer Utility	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	<u>0.00</u>
TOTAL	\$	0.00

OUTFALL AUTHORITY CHARGES		
Hazlet Township Sewer Utility	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	<u>0.00</u>
TOTAL	\$	0.00

Balance of Rent Reserve Accounts as of July 31st, 2011		
Hazlet Township Sewer Utility	\$	1,880,578.97
Township of Holmdel	\$	715,511.01
Borough of Union Beach	\$	475,147.44
Borough of Keyport	\$	805,955.08
Borough of Keansburg	\$	750,646.22
Borough of Matawan	\$	820,378.85
Western Monmouth Utilities Authority	\$	182,657.74
Township of Aberdeen	\$	<u>845,150.23</u>
TOTAL	\$	6,476,025.54

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

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ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments accordingly.**

1. RESOLUTION (70/11) To accept the Second Quarter Flow Report as presented by Arcadis - US.

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

2. RESOLUTION (71/11) To accept Change Order numbered 57-01 to Iron Hills Construction as recommended by Chavond Barry Engineering, Incinerator Consultants to the BRSA.

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

3. RESOLUTION (72/11) (if needed)

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

MOTION - to approve payment of bills listed on:

Operating Fund Req. No. 468 (Regular)	\$ 186,877.78
Payroll Account Req. No. P 120	\$ 163,743.85

OFFERED BY: _____ **SECONDED BY:** _____
ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

(IF NEEDED)

The Chair calls for a **MOTION** to go into Closed Session at _____ P.M in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action may be taken to discuss matters falling within attorney-client privileges, specifically, any pending and/or anticipated litigation, and/or certain matters of employment or personnel. It is anticipated at this time that any the above stated subject matter that might be discussed shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

At _____ Chairman Pisano calls for a **MOTION** to end Closed Session.

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

OPEN TO THE PUBLIC: To discuss any BRSA matters the public may care to address.

The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments and time accordingly.

ANNOUNCEMENT (by the Chairman)

The next **Agenda Meeting** of the B.R.S.A. is scheduled for **Monday, September 12th, 2011 @ 7:00 P.M.** The next **Regular Meeting** of the Authority will be held on **Monday, September 19th, 2011 @ 7:00 PM.** All meetings take place in the Administration Building of the BRSA located at 100 Oak Street, Union Beach, NJ, 07735.

At _____ P.M., Chairman Pisano calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: _____ **SECONDED BY:** _____

ROLL CALL: Commissioner Cohen _____ Commissioner Parsells _____
Commissioner Colligas _____ Commissioner Wells _____
Commissioner DiNardo _____ Chairman Pisano _____

RESOLUTION

No.: (70/11)

WHEREAS, Arcadis - US, Consulting Engineers for the Bayshore Regional Sewerage Authority (BRSA) have determined the quantity of sewage from each of the Towns and Authorities connected to the BRSA system for the Second Quarter (First Half) of the year 2011; and

WHEREAS, said flow figures have been calculated from actual meter readings, maintenance service reports, and other data, and

WHEREAS, said flow figures have been reviewed by the Commissioners of this Authority,

NOW THEREFORE BE IT RESOLVED that this Authority hereby accepts the flow calculations, certified by Arcadis – US for the Second Quarter (First Half) of the year 2011.

I hereby certify that the foregoing Resolution is a true copy of a Resolution duly adopted by the Bayshore Regional Sewerage Authority at its Regular Meeting on the 15th day of August, 2011

James DiNardo, Secretary

RESOLUTION

No.: (71/11)

WHEREAS, on April 18th, 2011 the Bayshore Regional Sewerage Authority ("BRSA") awarded Contract 57 - Dorr-Oliver Incinerator Phase II: Mechanical Repairs; ("Contract 57") to the lowest responsible bidder - Iron Hills Construction Co., of Wayne, NJ., having submitted a total bid price of \$138,593.00; and

WHEREAS, during the course of the work, the BRSA Incinerator Consultants overseeing the project; Chavond Barry Engineering ("CBE") discovered the need for additional repairs, specifically: the repair of three (3) leaking couplings, welding repair of a cracked seam on the Venturi Scrubber, and welding repair of the entire flange on the reactor side of the exhaust duct expansion joint; and

WHEREAS, CBE request on behalf of BRSA that Iron Hills Construction to submit a proposal to cover the additional costs for the aforementioned repairs which was submitted on July 27, 2011 by Iron Hills Construction in the amount of \$9,383.00; and

WHEREAS, CBE reviewed the proposal and found it to be an appropriate, fair and reasonable price and recommend a Change Order (Numbered 57-01) be accepted by BRSA to allow for the necessary repairs to be completed; and

WHEREAS, the funds are available for this purpose; and

NOW THEREFORE BE IT RESOLVED, the Commissioners of the BRSA deem it in the best interest of the Authority to ensure the performance and reliability of the Dorr Oliver Incinerator by accepting Change Order No. 57-01 and hereby accept Iron Hills Construction's proposal for said repairs in the amount of \$9,383.00 and thereby amend the total contract price for Contract 57 to a total not to exceed amount of \$147,976.00.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to forward a copy of this Resolution granting Change Order No. 57-01 to the Contractor on behalf of the Authority.

I hereby certify that the foregoing Resolution is a true copy of a
Resolution duly adopted by the Bayshore Regional Sewerage
Authority at its Regular Meeting on the 15th day of August, 2011

James DiNardo, Secretary

I hereby certify that funds are available
for the above stated purpose dated
August 15th, 2011.

Robert C. Fischer, Executive Director