



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Peter J. Canal, *EXECUTIVE DIRECTOR*
J. Michael Broyles, *DIRECTOR OF OPERATIONS*

AGENDA FOR REGULAR MEETING via Zoom MONDAY, March 20, 2023

At _____ P.M., Chairwoman McMullen makes the following announcement:

The Public Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting:

<https://us02web.zoom.us/j/88944344251>

Meeting ID: 889 4434 4251

Passcode: 187423

One tap mobile

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Dial by your location

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Find your local number: <https://us02web.zoom.us/j/88944344251>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Committed to a Clean Environment for Today, Tomorrow and Generations to Come

Chairwoman McMullen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairwoman McMullen calls for a roll call of attendance (via Zoom):

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

Presentation

HDR Engineering Presentation on the Dorr Oliver Rehabilitation Project

Reports

1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- Administrative Update
- Disaster Recovery Update
- Force Main Repair at Raritan Valley PS
- Power Resiliency Generation C.114S Bid Advertisement

2. Staff Engineer Report

- Award NIRO Incinerator Primary Heat Exchanger Rehabilitation Contract 139
- Award Contract 144 to LaManna Electric, Inc.
- Award Construction Phase Engineering Services Proposal Contract 144
- Closeout Contracts 122 & 124
- Project Updates

3. Consulting Engineer – R3M

- Project Updates

4. Director of Operations Report

- Plant Performance
- Plant Superintendent Update
- Operator Training Program Update

5. Legal Report - Closed Session

- Matters of Personnel

6. TREASURER'S REPORT

Chairwoman McMullen calls for a **MOTION** to approve the Treasurer's Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

7. PAYMENT OF REQUISITIONS

Chairwoman McMullen calls for a **MOTION** to approve payment of bills listed on:

| | |
|--|---------------|
| Operating Fund Req. No. 619 (Regular) | \$ 666,087.67 |
| Payroll Account Req. No.P267 (Payroll) | \$ 176,072.69 |
| NJIB Project Fund #III Req.#PF-31 | \$ 2,818.50 |

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

8. APPROVAL OF MINUTES

Chairwoman McMullen calls for a **MOTION** to approve the following Minutes:

Meeting Minutes of February 27, 2023
Closed Session Minutes of February 27, 2023

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

PUBLIC PORTION

ANNOUNCEMENT (by Chairwoman McMullen): This meeting is now open to the public for comments or questions related to the Agenda items only. **The public is reminded, only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

- 1. RESOLUTION (53/23): To Authorize Advertisement for Public Bids on Contract 140, Raritan Valley Force Main Replacement**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

- 2. RESOLUTION (54/23): To Award Contract 139, NIRO Incinerator Primary Heat Exchanger Rehabilitation to Iron Hills Construction Inc., of Easton, PA in the amount of \$563,211.00**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

- 3. RESOLUTION (55/23): To Award Construction Phase Engineering Services for Contract 144, Matawan & West Keansburg Pump Station ATS & Electrical Upgrades to Mott MacDonald, LLC of Iselin, NJ in the amount of \$81,500.00**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

4. **RESOLUTION (56/23): To Award Contract 144, Matawan & West Keansburg Pump Station ATS & Electrical Upgrades to LaManna Electric, Inc. of Trenton NJ in the amount of \$625,350.00**

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

5. **RESOLUTION (57/23): To Award Request for Quotation 2023-03 Annual Preventative Maintenance, Calibration & Repair of Instrumentation Equipment for a One (1)-Year Period to Miller Energy, Inc. in the amount of \$24,077.50**

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

6. **RESOLUTION (58/23): To Approve Close-Out of Contract 122, Interceptor Sewer Rehabilitation – Phase 3**

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

7. **RESOLUTION (59/23): To Approve Close-Out of Contract 124, West Keansburg Pumping Station Bypass Facility & Improvements**

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

8. RESOLUTION (60/23): To Release the Sewer Connection Payment Bond and Lien for KRE Lloyd Road, LLC, Developer for Regent Park

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

9. RESOLUTION (/23): (If needed)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

PUBLIC PORTION – VIA ZOOM

ANNOUNCEMENT (by Chairwoman McMullen): This portion of the meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope the BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairwoman McMullen calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

END CLOSED SESSION

Chairwoman McMullen calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

1. RESOLUTION (61/23): In Appreciation and Recognition of the Dedicated Service of Michael Donahue

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

2. RESOLUTION (62/23): To Grant Michael Planko Regular Employment Status Effective March 26, 2023

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

3. RESOLUTION (63/23): To Hire a New Finance Administrator

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

4. **RESOLUTION (64/23): To approve Salary Adjustments for Executive, Management, Supervisors and Office Personnel for 2023**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

5. **RESOLUTION (/23): (If needed)**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

ADJOURMENT

ANNOUNCEMENT (by Chairwoman McMullen):

The next B.R.S.A. Regular Meeting and Reorganization Public Meeting is scheduled for Monday, April 17, 2023, at 7:00 P.M. All meetings take place in the Administration Building of the Authority, located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairwoman McMullen calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____