



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Peter J. Canal, *EXECUTIVE DIRECTOR*
J. Michael Broyles, *DIRECTOR OF OPERATIONS*

AGENDA FOR REGULAR MEETING via ZOOM MONDAY NOVEMBER 13, 2023

At _____ P.M., Chairwoman McMullen makes the following announcement:

The Public Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting:

<https://us02web.zoom.us/j/88944344251>

Meeting ID: 889 4434 4251

Passcode: 187423

One tap mobile

+16468769923,,88944344251#,,,,*187423# US (New York)

+12678310333,,88944344251#,,,,*187423# US (Philadelphia)

Dial by your location

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Find your local number: <https://us02web.zoom.us/j/88944344251>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Committed to a Clean Environment for Today, Tomorrow and Generations to Come

BRSA staff, November 2006

Chairwoman McMullen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairwoman McMullen calls for a roll call of attendance (via Zoom):

ROLL CALL: Commissioner Cavanagh_____ Commissioner Sutton_____

Commissioner Lauro_____ Commissioner Whalen _____

Commissioner Mioduszewski _____ Chairwoman McMullen_____

Also In Attendance: Mr. Peter Canal, Executive Director
Via Zoom J. Michael Broyles, Director of Operations
Thomas Petti, P.E., Principal Engineer
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Carlos Nunez-Rojas, IT
Roy Anderson, Superintendent
Chad Sprague, Regulatory Compliance Manager
Raquel Dunn, Administrative Assistant/HR Representative

Reports

BRSA Projects, Special Reports & Connection Applications

1. Executive Directors Report

- Administrative Update
- Disaster Recovery Update
- Investment Update
- Personnel Updates

2. Staff Engineer Report

- Award C.23-009 Furnish & delivery No. 2 Fuel Oil for 1-Year
- Award GIS Services to Colliers Engineering
- Award Bid & Construction Admin. Services for C.148 Sewer Rehab Phase 4B
- Award Bid & Construction Admin. Services for C.149 WWTP HVAC Upgrades
- Award Change Order No.2 for C.138 Recycle PS Improvements

3. Consulting Engineer – R3M

- Project Updates
- Approve Final 2022/2023 Sewerage Flow Report

4. Director of Operations Report

- Plant Performance
- Plant Superintendent Update
- Ratify Middletown Fire Dept. Special Services Agreement

5. Legal Report - Closed Session

6. TREASURER'S REPORT

Chairwoman McMullen calls for a **MOTION** to approve the Treasurer's Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

7. PAYMENT OF REQUISITIONS

Chairwoman McMullen calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 627 (Regular)	\$ 1,368,873.58
Payroll Account Req. No. P275 (Payroll)	\$ 232,408.14
NJIB Project Fund #III Req.#PF-39	\$ 4,263.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

8. APPROVAL OF MINUTES

Chairwoman McMullen calls for a **MOTION** to approve the following Minutes:

Meeting Minutes of October 19, 2023
Closed Session Minutes of October 19, 2023

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

PUBLIC PORTION

ANNOUNCEMENT (by Chairwoman McMullen): This meeting is now open to the public for comments or questions related to the Agenda items only. **The public is reminded, only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

1. RESOLUTION (133/23): To Accept R3M’s 2022/2023 Final Flow Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

2. RESOLUTION (134/23): To Authorize an Authority Petty Cash Fund

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

3. RESOLUTION (135/23): To Authorize Investment with Ocean First Bank

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

4. RESOLUTION (136/23): To Award Contract 23-009 Furnishing & Delivering of No. Two (2) Fuel Oil for a One (1)-Year Period to Griffith-Allied Trucking, LLC of Hillsborough, NJ in the amount of \$433,400.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

5. RESOLUTION (137/23): To Ratify the Agreement with the Middletown Township Fire Department Special Services Unit for Providing Confined Space Emergency Response and Rescue Services

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

6. RESOLUTION (138/23): To Award Engineering Professional Services for 2024 Geographic Information Systems (eGIS) to Colliers Engineering & Design, Inc. of Holmdel, NJ in the amount of \$26,670.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

7. RESOLUTION (139/23): To Award Construction Administration & Inspection Services for Contract 148, Interceptor Sewer Rehabilitation – Phase 4B to Jacobs Engineering Group, Inc. of Morristown, NJ in the amount of \$94,305.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

8. RESOLUTION (140/23): To Award Contract 148, Interceptor Sewer Rehabilitation – Phase 4B to National Water Main Cleaning Company of Kearny, NJ in the amount of \$1,163,515.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

9. RESOLUTION (141/23): To Award Construction Administration & Inspection Services for Contract 149, WWTP HVAC Upgrades to Arcadis U.S., Inc. of Fair Lawn, NJ in the amount of \$113,000.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

10. RESOLUTION (142/23): To Award Contract 149, WWTP HVAC Upgrades to Epic Management, Inc. of Piscataway, NJ in the amount of \$1,644,000.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

11. RESOLUTION (143/23): To Award Change Order No. 2, in the amount of \$11,734.04 to CRS Contractors, Inc. of Colts Neck, NJ for Contract 138, Recycle Pumping Station Improvements

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

12. RESOLUTION (/23): (If needed)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

PUBLIC PORTION – VIA ZOOM

ANNOUNCEMENT (by Chairwoman McMullen): This portion of the meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope the BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairwoman McMullen calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

END CLOSED SESSION

Chairwoman McMullen calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____

ADJOURMENT

ANNOUNCEMENT (by Chairwoman McMullen):

The next B.R.S.A. User-Charge Public Hearing/Regular Meeting is scheduled for Monday, December 18, 2023 at 7:00P.M. All meetings take place in the Administration Building of the Authority, located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairwoman McMullen calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner Lauro _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairwoman McMullen _____