



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Peter J. Canal
EXECUTIVE DIRECTOR

REGULAR MEETING MONDAY, May 16, 2022

At _____ P.M., Chairman Cavanagh makes the following announcement:

The Reorganization Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting:

Meeting ID: 825 9542 8520

Passcode: 860764

Join Zoom Meeting:

<https://us02web.zoom.us/j/82595428520>

Dial by your location

+1 646 518 9805 US (New York)

+1 646 876 9923 US (New York)

+1 267 831 0333 US (Philadelphia)

Find your local number: <https://us02web.zoom.us/u/keEbcCjL0>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Chairman Cavanagh asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton calls for a roll call of attendance (via Zoom):

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

Committed to a Clean Environment for Today, Tomorrow and Generations to Come
BRSA staff, November 2006

Also In Attendance: Mr. Peter Canal, Executive Director
Via Zoom J. Michael Broyles, Director of Operations
Roy Anderson, Superintendent
Thomas Petti, P.E., Principal Engineer
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Victoria DuDasko, HR/Admin. Assistant
Carlos Nunez, IT

Reports

1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- COVID-19 Update
- Disaster Recovery Update
- PRG Project Credit Rating
- Flood Insurance Policy Renewal

2. Staff Engineer Report

- Award C. 136 Annual Standby Service & Repair Project
- Award PS ATS Repl. & Electrical Upgrades Design
- Award LSRP Environmental Services

3. Consulting Engineer – R3M

- Flow Report 2nd Quarter 2021/2022
- Project Updates

4. Director of Operations Report

- Plant Performance
- Draft NJDEP Operating Permit update
- Plant Superintendent Update

5. Legal Report - Closed Session

6. TREASURER'S REPORT

Chairman Cavanagh calls for a **MOTION** to approve the Treasurer's Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

7. PAYMENT OF REQUISITIONS

Chairman Cavanagh calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 609 (Regular)	\$ 529,713.10
Payroll Account Req. No.P257 (Payroll)	\$ 240,186.70
NJEIT Project Fund #II Req.#PF-63	\$ 370.00
NJEIT Project Fund #III Req.#PF-21	\$ 19,703.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

8. APPROVAL OF MINUTES

Chairman Cavanagh calls for a **MOTION** to approve the following Minutes:

Closed Session Minutes of April 18, 2022
Agenda Meeting Minutes of April 18, 2022

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

PUBLIC PORTION – VIA ZOOM

ANNOUNCEMENT (by Chairman Cavanagh): This meeting is now open to the public for comments or questions related to the Agenda items only. **The public is reminded, only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

RESOLUTIONS

1. **RESOLUTION No. (85/22): To Accept the Second Three (3) Month Flow Report for 2021/2022**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

2. **RESOLUTION No. (86/22): To Secure Flood Insurance for the Authority Buildings Eligible For National Flood Insurance Program Coverage**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

3. **RESOLUTION No. (87/22): To Award Contract to S&P Global Ratings for the Preparation of a Credit Rating in the amount of \$15,000.00**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

4. **RESOLUTION No. (88/22): To Award LSRP Environmental Consulting Services to Ramboll, Inc. in the amount of \$26,000.00**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

5. **RESOLUTION No. (89/22): To Award Engineering Design Services for the Pumping Station Transfer Switch Replacement & Electrical Upgrades Project to Mott MacDonald, LLC of Iselin, NJ in the amount of \$83,900.00**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

6. **RESOLUTION No. (90/22): To Award Main Pumping Station Rolling Door Replacements to Set-Rite Corp., of Bristol, PA in the amount of \$34,429.78**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

7. **RESOLUTION No. (91/22): To Authorize Advertisement for Public Bids on Contract 138, Recycle Pumping Station Improvements**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

8. **RESOLUTION No. (92/22): To Award Contract 136, Annual Standby Repair & Service Contract to CRS Contractors, Inc. of Colts Neck, NJ in the amount of \$205,215.06**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

RESOLUTION (/22): (If Needed)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

PUBLIC PORTION – VIA ZOOM

ANNOUNCEMENT (by Chairman Cavanagh): This portion of the meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope the BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

EXECUTIVE SESSION

Chairman Cavanagh calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

END CLOSED SESSION

Chairman Cavanagh calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

9. RESOLUTION No. (93/22): To Hire Deana Hornig as a Laboratory Technician

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

10. RESOLUTION NO. (94/22): To Authorize the Chairman and Secretary to Execute a Service Agreement with the Monmouth County Bayshore Outfall Authority for a Power Resiliency Generation System

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

11. RESOLUTION No. (95/22): To Amend the COVID-19 Policy

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

RESOLUTION (/22): (If Needed)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

ADJOURNMENT

ANNOUNCEMENT (by Chairman Cavanagh):

The next B.R.S.A. Regular Meeting is scheduled for Monday, June 20, 2022, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Cavanagh calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____