



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Peter J. Canal
EXECUTIVE DIRECTOR

REGULAR MEETING MONDAY, MARCH 21, 2022

At _____ P.M., Chairman Cavanagh makes the following announcement:

The Reorganization Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting:

Meeting ID: 825 9542 8520

Passcode: 860764

Join Zoom Meeting:

<https://us02web.zoom.us/j/82595428520>

Dial by your location

+1 646 518 9805 US (New York)

+1 646 876 9923 US (New York)

+1 267 831 0333 US (Philadelphia)

Find your local number: <https://us02web.zoom.us/j/82595428520>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Chairman Cavanagh asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton calls for a roll call of attendance (via Zoom):

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

Also In Attendance: Mr. Peter Canal, Executive Director
Via Zoom J. Michael Broyles, Director of Operations
Roy Anderson, Superintendent
Thomas Petti, P.E., Principal Engineer
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Victoria DuDasko, HR/Admin. Assistant
Carlos Nunez, IT
Michael Bart, CPA Bart & Bart, LLC

Presentation

2020 Authority Audit by Michael Bart, CPA

Reports

1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- COVID-19 Update
- Disaster Recovery Update
- NJSMUAESA and NJSEM Utility Power Update

2. Staff Engineer Report

- Award C. 129 WWTP Misc. Concrete Repairs
- Award CBE Engineering Services for Stack Test and Heat Exchange
- Project Updates and Awards
- Developer Connection Approval for Marlboro Car Wash

3. Consulting Engineer – R3M

- Amendment for WWTP Misc. Concrete Repairs
- 2021 Annual Engineering Inspection Report
- Site Specific Odor Control Study Update

4. Director of Operations' Report

- Plant Performance
- Confined Space Rescue Team Agreement

5. Legal Report - Closed Session

6. TREASURER'S REPORT

Chairman Cavanagh calls for a **MOTION** to approve the Treasurer's Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

7. PAYMENT OF REQUISITIONS

Chairman Cavanagh calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 607 (Regular)	\$ 561,701.97
Payroll Account Req. No.P255 (Payroll)	\$ 172,914.46
NJEIT Project Fund #III Req.#PF-19	\$ 3,518.50

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

8. APPROVAL OF MINUTES

Chairman Cavanagh calls for a **MOTION** to approve the following Minutes:

Closed Session Minutes of February 28, 2022
Agenda Meeting Minutes of February 28, 2022

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

RESOLUTIONS

1. **RESOLUTION (59/22): To Adopt the 2020 Annual Audit Report as presented by Bart and Bart, CPAs, BRSA Auditors**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

2. **RESOLUTION (60/22): To Execute the Local Finance Board Group Affidavit Form**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

3. **RESOLUTION (61/22): To Authorize Advertisement for RFQ 2022-08 Main Pumping Station Rolling Door Replacements**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

4. **RESOLUTION (62/22): To Authorize Advertisement for RFQ 2022-09 Administrative Building HVAC Replacement**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

5. RESOLUTION (63/22): To Authorize Advertisement for Public Bids on Contract 136, Annual Standby Repair & Service Contract

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

6. RESOLUTION (64/22): To Approve Close-Out of Contract 110, Annual Standby Repair & Service Contract

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

7. RESOLUTION (65/22): To Award Contract to Perform Annual Stack Test of NIRO Incinerator to Chavond-Barry Engineering Corp., in the amount of \$36,500.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

8. RESOLUTION (66/22): To Approve Sanitary Sewer Connection Application for Team Express Marlboro, LLC, Developer of the Team Carwash Project

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

9. RESOLUTION (67/22): To Award Engineering Construction Administration and Inspection Services for Contract 129, Wastewater Treatment Plant Miscellaneous Structural Repairs to R3M Engineering Inc., in the amount of \$59,700.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

10. RESOLUTION (68/22): To Award Engineering Services for the NIRO Incinerator Primary Heat Exchanger Rehabilitation to Chavond-Barry Engineering Corp., in the amount of \$61,600.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

11. RESOLUTION (69/22): To Award Contract 129, Wastewater Treatment Plant Miscellaneous Structural Repairs to Waters & Bugbee, Inc. of Hamilton, NJ in the amount of \$263,025.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

12. RESOLUTION (70/22): To Approve Close-Out of Contract 109, Modifications to the Authority Standby PHE

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

RESOLUTION (/22): (If Needed)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

PUBLIC PORTION – VIA ZOOM

Chairman Cavanagh announces: This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed.

As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairman Cavanagh calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

END CLOSED SESSION

Chairman Cavanagh calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____

13. RESOLUTION (71/22): To approve the Payment of Time Owed to Aina Yadva on Resignation of Employment

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

14. RESOLUTION (72/22): To approve the Payment of Time Owed to Josette Hutcheson on Resignation of Employment

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

15. RESOLUTION (73/22): To Hire a New Laboratory Technician

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

RESOLUTION (/22): (If Needed)

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Sutton _____ Commissioner Lauro _____
Commissioner Mioduszewski _____ Commissioner Whalen _____
Commissioner McMullen _____ Chairman Cavanagh _____

ADJOURMENT

ANNOUNCEMENT (by Chairman Cavanagh):

The next B.R.S.A. Regular Meeting is scheduled for Monday, April 18, 2022, at 7:00 P.M.
All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Cavanagh calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Lauro _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Mioduszewski _____ Chairman Cavanagh _____