



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Peter J. Canal, *EXECUTIVE DIRECTOR*  
J. Michael Broyles, *DIRECTOR OF OPERATIONS*

## AGENDA FOR REGULAR MEETING MONDAY, OCTOBER 17, 2022

At \_\_\_\_\_ P.M., Chairman Cavanagh makes the following announcement:  
The Reorganization Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Join Zoom Meeting:

**Meeting ID: 825 9542 8520**

**Passcode: 860764**

Join Zoom Meeting:

<https://us02web.zoom.us/j/82595428520>

Dial by your location

+1 646 518 9805 US (New York)

+1 646 876 9923 US (New York)

+1 267 831 0333 US (Philadelphia)

Find your local number: <https://us02web.zoom.us/u/keEbcCjL0>

Please be advised that the Zoom link, Meeting ID and Passcode for each meeting are the same.

During the public comment period, if you would like to make a public comment, please press the "Raise Hand" button on Zoom or dialing \*9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing \*6 on your telephone keypad. The Authority will not accept comments made through the "chat" feature available on Zoom remote meetings.

Chairman Cavanagh asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.  
Chairman Sutton calls for a roll call of attendance (via Zoom):

**ROLL CALL:** Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairman Cavanagh \_\_\_\_\_

Also In Attendance: Mr. Peter Canal, Executive Director  
Via Zoom J. Michael Broyles, Director of Operations  
Roy Anderson, Superintendent  
Thomas Petti, P.E., Principal Engineer  
John Napolitano, General Counsel  
Manuel Ponte, P.E., Consulting Engineer  
Victoria DuDasko, HR/Admin. Assistant  
Carlos Nunez, IT  
Michael Bart, CPA, Authority Auditor

## Reports

### **1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications**

- COVID-19 Update
- Disaster Recovery Update
- 2023 Authority Budget Introduction and Approval
- Energy Aggregation Public Bid Update & Award

### **2. Staff Engineer Report**

- Award C. 137 West Keansburg Force Main Replacement-Phase II to Underground Utilities Corp. of Linden, NJ
- Project Updates

### **3. Consulting Engineer – R3M**

- Award Construction Administration and Inspection Services Proposal to R3M Engineering for C. 137 West Keansburg Force Main Replacement Phase II
- Project Updates

### **4. Director of Operations Report**

- Plant Performance
- Plant Superintendent Update

### **5. Legal Report - Closed Session**

## **6. TREASURER'S REPORT**

Chairman Cavanagh calls for a **MOTION** to approve the Treasurer's Report

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairman Cavanagh \_\_\_\_\_

## **7. PAYMENT OF REQUISITIONS**

Chairman Cavanagh calls for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 614 (Regular)	\$ 486,583.80
Payroll Account Req. No.P262 (Payroll)	\$ 233,286.63
NJEIT Project Fund #III Req.#PF-26	\$ 5,407.00

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairman Cavanagh \_\_\_\_\_

## **8. APPROVAL OF MINUTES**

Chairman Cavanagh calls for a **MOTION** to approve the following Minutes:

Closed Session Minutes of September 19, 2022  
Agenda Meeting Minutes of September 19, 2022

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairman Cavanagh \_\_\_\_\_

## PUBLIC PORTION – VIA ZOOM

**ANNOUNCEMENT (by Chairman Cavanagh):** This meeting is now open to the public for comments or questions related to the Agenda items only. **The public is reminded, only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

### RESOLUTIONS

- 1. RESOLUTION No. (132/22): To Approve the Bayshore Regional Sewerage Authority 2023 Annual Operating and Capital Budget**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Cavanagh \_\_\_\_\_ Commissioner Russo \_\_\_\_\_  
Commissioner Khachaturian \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

- 2. RESOLUTION No. (133/22): To Award Engineering Construction Administration and Inspection Services for Contract 137, West Keansburg Force Main Replacement – Phase 2 to R3M Engineering, Inc in the amount of \$68,900.00**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairman Cavanagh \_\_\_\_\_

- 3. RESOLUTION No. (134/22): To Award Contract 137, West Keansburg Force Main Replacement – Phase 2 to Underground Utilities Corp., of Linden, NJ in the amount of \$379,610.00.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairman Cavanagh \_\_\_\_\_

**RESOLUTION No. ( /22): (If Needed)**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairman Cavanagh \_\_\_\_\_

**PUBLIC PORTION – VIA ZOOM**

**ANNOUNCEMENT (by Chairman Cavanagh):** This portion of the meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope the BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

**EXECUTIVE SESSION**

**Chairman Cavanagh** calls for a **MOTION** to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairman Cavanagh \_\_\_\_\_

**END CLOSED SESSION**

**Chairman Cavanagh** calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ \_\_\_\_\_ P.M.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairman Cavanagh \_\_\_\_\_

**RESOLUTION ( /22): (If Needed)**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairman Cavanagh \_\_\_\_\_

**ADJOURMENT**

**ANNOUNCEMENT (by Chairman Cavanagh):**

The next B.R.S.A. Regular Meeting is scheduled for Monday, November 14, 2022, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At \_\_\_\_\_ P.M., Chairman Cavanagh calls for a **MOTION** to Adjourn the meeting.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_  
\_\_\_\_\_

**ROLL CALL:** Commissioner Lauro \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Mioduszewski \_\_\_\_\_ Chairman Cavanagh \_\_\_\_\_