

AGENDA FOR
REGULAR MEETING
MONDAY, APRIL 20, 2020

At _____ P.M., **Chairman Khachaturian** makes the following announcement:
The Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Khachaturian asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Khachaturian calls for a roll call via Phone (Zoom):

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____
John Napolitano _____ Manuel Ponte _____
Mark Tabakin _____

In Attendance: Peter Canal, Executive Director
J. Michael Broyles, Superintendent
Thomas Petti, P.E., Principal Engineer
Susan DuBey, Administrative Assistant

Reports

1. Executive Directors Report

- Coronavirus (Covid-19) -Update
- DCA Financial Disclosures due 4/30/20
- Disaster Recovery Update
- FEMA Closeout Services Proposal

2. Staff Engineer Report

- Ash Removal Contract
- Security Fence Contract

3. Consulting Engineer – R3M

- 2nd Quarter 2019/2020 Flow Report

4. Superintendent's Report

- Plant Performance

5. Closed Session

- Personnel
- Legal

6. TREASURER'S REPORT

Chairman Khachaturian calls for a **MOTION** to approve the Treasurer's Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Russo _____ Chairman Khachaturian _____

7. PAYMENT OF REQUISITIONS

Chairman Khachaturian calls for a **MOTION** - to approve payment of bills listed on:

Operating Fund Req. No. 584 (Regular)	\$838,338.77
Payroll Account Req. No. P 232 (Payroll)	\$241,957.36

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Russo _____ Chairman Khachaturian _____

8. APPROVAL OF MINUTES

Chairman Khachaturian calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of March 16, 2020
 Executive Session Minutes of March 16, 2020

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Russo _____ Chairman Khachaturian _____

PUBLIC PORTION

ANNOUNCEMENT (by Chairman Khachaturian): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

RESOLUTIONS

1. RESOLUTION (61/20): To Authorize to “Roll Over” CD Investments with Lakeland Bank

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____
ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

2. RESOLUTION (62/20): To Authorize to “Roll Over” CD Investments with TD Bank

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____
ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

3. RESOLUTION (63/20): To Award Authority Perimeter Fencing Upgrades by NJ State Contract to EB Fence, LLC of Sicklerville, NJ in the amount of \$71,910.96.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____
ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

4. RESOLUTION (64/20): To Authorize Advertisement for Public Bids on Contract No. 117-O, Recycling and Disposal of Ash for a Two (2) Year Period

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____
ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

5. RESOLUTION (65/20): To Adopt Changes to the Authority Personnel Policy and Procedure Manual

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____
ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

6. RESOLUTION (66/20): To Adopt Changes in Practice & Procedures Due to COVID-19

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____
ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

7. RESOLUTION (67/20): To Accept the Second Three (3) Month Flow Report for 2019/2020

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____
ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

8. RESOLUTION (68/20): To Award Closeout at FEMA Project Worksheets to PS&S in an Amount not to exceed \$25,000.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____
ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

PUBLIC PORTION

Chairman Khachaturian announces: This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

EXECUTIVE SESSION

Chairman Khachaturian calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____
ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

END CLOSED SESSION

Chairman Khachaturian calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____
ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

RESOLUTIONS

9. RESOLUTION (69/20): To Hire Michael Hanlon as a Summer Intern in the Engineering Department

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____
ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____

ADJOURMENT

ANNOUNCEMENT (by Chairman Khachaturian):

The B.R.S.A. Regular Meeting is scheduled for Monday, April 20, 2020, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Khachaturian calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____
ROLL CALL: Commissioner Cavanagh _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Russo _____ Chairman Khachaturian _____