

**PUBLIC HEARING &
REGULAR MEETING
MONDAY, JUNE 17, 2019**

At _____ P.M., **Chairman Whalen** makes the following announcement:

The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Whalen asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Whalen calls for a roll call of attendance:

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

Also In Attendance: Mr. Robert C. Fischer, Executive Director
J. Michael Broyles, Superintendent
John Napolitano, General Counsel
Manuel Ponte, P.E., Consulting Engineer
Michael Bart, Bart & Bart
Peter J. Canal, BRSA Engineer
Susan DuBey, Admin. Assistant
Michelle Wilcox, Stenographer

CONNECTION FEE PUBLIC HEARING

THE CHAIRMAN TURNS THE MEETING OVER TO GENERAL COUNSEL TO CONDUCT PROCEEDINGS. CALLING FOR TESTIMONY ON THE PROPOSED 2019/2020 CONNECTION FEE FROM THE FOLLOWING INDIVIDUALS:

1. Manuel Ponte, Consulting Engineer – R3M
2. Michael J. Bart, CPA, Authority Auditor

PUBLIC HEARING

ANNOUNCEMENT (by Chairman Whalen):

This portion of the meeting is now open to the public for any comments pertaining to the 2019/2020 Connection Fee of the Bayshore Regional Sewerage Authority only.

1. RESOLUTION (70/19): To adopt the 2019/2020 Connection Fee

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

MOTION (by Chairman Whalen) to adjourn the Public Hearing at _____ P.M and Open the Regular Meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

Reports

1. Executive Directors Report

- Disaster Recovery Update

2. Staff Engineer Report

- Power Resiliency Project Evaluation of Qualifications & Recommendations
- MPS Discharge Flange-Emergency Repair Update
- Storage Building Award Recommendation
- Primary Heat Exchanger Award Recommendation

3. Consulting Engineer – R3M

- Force Main Inspection Report Follow-Up

4. Superintendent's Report

- Plant Report

5. Executive Session

- Personnel & Legal

6. TREASURER'S REPORT

Chairman Whalen calls for a **MOTION** to approve the Treasurer's Report

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

7. PAYMENT OF REQUISITIONS

Chairman Whalen calls for a **MOTION** - to approve payment of bills listed on:

Operating Fund Req. No. 574 (Regular)	\$598,991.63
Payroll Account Req. No. P 222 (Payroll)	\$197,488.44
NJEIT Project Fund #2 Req. #PF-34	\$394,864.96
Debt Service Fund - Req.# DS5	\$ 55,087.79
Debt Service Fund – Req. # DS6	\$386,610.16
Debt Service Fund - Req.# DS7	\$ 97,020.60

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

8. APPROVAL OF MINUTES

Chairman Whalen calls for a **MOTION** to approve the following Minutes:

Agenda Meeting Minutes of May 20, 2019

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

PUBLIC PORTION

ANNOUNCEMENT (by Chairman Whalen): This portion of the meeting is now open to the public for comments or questions related to **Agenda items only**. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.

RESOLUTIONS

2. RESOLUTION (71/19): Amendment to the Authority's Capital Budget

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

3. RESOLUTION (72/19): To Award Contract #109 Modifications to the Authority Standby PHE Project to Iron Hills Construction Inc. in the amount of \$128,634.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

4. RESOLUTION (73/19): To Approve Sanitary Sewer Connection and Treatment Works Approval Application for 241 Cliffwood Properties, LLC, Developer of Cliffwood Commons

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

5. RESOLUTION (74/19): To extend the Contract with Aqua Pro Tech Laboratories for Various Laboratory Analysis Services for one (1), two (2) year period not to exceed \$7,134.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

6. RESOLUTION (75/19): To Award Contract #111-O for Disposal of Grit and Screenings for a Two (2) Year Period to Spectraserv Inc. for an amount not to exceed \$31,000.00

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

7. **RESOLUTION (76/19): To Award Change Order No. 2, in the credit amount of \$11,763.12 to Iron Hills Construction, Inc. for Contract 105, Odor Control Systems No. 2, 3 & 4 Refurbishment**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

8. **RESOLUTION (77/19): To Authorize an Engineering Amendment to HDR, Inc. for the Construction Management and Inspection Services of the Restoration and Mitigation of Power Distribution Systems, Contract No. 81-S, in the amount of \$170,060.**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

9. **RESOLUTION (78/19): To Authorize Negotiation of Price with Highest Ranking Engineering Firm for Power Resiliency Project**

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

PUBLIC PORTION

Chairman Whalen announces: This meeting is open to the public to discuss **any BRSA matters** the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed.

EXECUTIVE SESSION

Chairman Whalen calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

END CLOSED SESSION

Chairman Whalen calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting
@ _____ P.M.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

RESOLUTION

10. RESOLUTION (79/19): To Rescind Resolutions 68/19 and 69/19

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

11. RESOLUTION (80/19): To Grant Salvatore Coppola Regular Employment Status Effective May 20, 2019

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

12. RESOLUTION (81/19): To Hire Moorly Mehta as a Summer Intern in the Engineering Department

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

13. RESOLUTION (82/19): To Hire Raymond Rossi as an Operator Contingent Upon Successful Background Tests

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____

ADJOURNMENT

ANNOUNCEMENT (by Chairman Whalen):

The next Regular Meeting of the B.R.S.A. is scheduled for Monday, July 15, 2018, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At _____ P.M., Chairman Whalen calls for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Cavanagh _____ Commissioner Steiner _____
Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Chairman Whalen _____