



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735  
732-739-1095 OFFICE 732-739-2459 FAX

Robert C. Fischer  
EXECUTIVE DIRECTOR

## REORGANIZATION & REGULAR MEETING

### MONDAY, FEBRUARY 27, 2017

At \_\_\_\_\_ P.M., Chairmen Pisano makes the following announcement:

The Reorganization Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Newark Star Ledger and Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Pisano asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman calls for a roll call of attendance:

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairman Pisano \_\_\_\_\_

Also In Attendance: Mr. Robert C. Fischer, Executive Director  
J. Michael Broyles, Superintendent  
John Napolitano, General Counsel  
Manuel Ponte, P.E., Consulting Engineer  
Peter J. Canal, BRSA Engineer  
Susan DuBey, Admin. Assistant

## MOTIONS FOR REORGANIZATION

Chairman Pisano calls for MOTIONS on the following:

MOTION - for the office of **CHAIRWOMAN: Commissioner McMullen**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_  
**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

*Committed to a Clean Environment for Today, Tomorrow and Generations to Come*

*BRSA staff, November 2006*

Chairwoman McMullen calls for MOTIONS on the following:

MOTION - for the office of **VICE-CHAIRMAN - Commissioner Steiner**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

MOTION - for the office of **TREASURER - Commissioner Whalen**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

MOTION - for the office of **ASSIST-TREASURER – Commissioner Khachaturian**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

MOTION - for the office of **SECRETARY - Commissioner Sutton**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

MOTION - for the office of **ASSIST-SECRETARY – Commissioner Pisano**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

## PUBLIC PORTION

**ANNOUNCEMENT (by Chairwoman McMullen):** This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments accordingly.

## RESOLUTIONS

### 1. **RESOLUTION (14/17): To Adopt a Non-Fair and Open Policy for Annual Professional Service Contracts**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

### 2. **RESOLUTION (15/17): To Designating the *Asbury Park Press*, as the Official newspaper and [www. Bayshorersa.com](http://www.Bayshorersa.com) as the BRSA Official Website.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

### 3. **RESOLUTION (16/17): Re-adopt a Cash Management Plan as set forth pursuant to provisions of NJSA 40A: 5-14.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

### 4. **RESOLUTION (17/17): Designating TD Bank, qualified under the Government Unit Deposit Protection Act, as the Official Depository of the B.R.S.A.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**5. RESOLUTION (18/17): Designating Mr. Robert C. Fischer, Executive Director of the BRSA as the Authorized Representative to sign and verify documents submitted to various Departments of the State of New Jersey, County of Monmouth; and various offices and agencies of the U.S. Federal Government.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**6. RESOLUTION (19/17): Re-Adopt Procedures to be followed in the Payment of Invoices.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**7. RESOLUTION (20/17): Re-Adopt Procedures to be followed in the Purchase of Equipment, Supplies and Services.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**8. RESOLUTION (21/17): Re-Adopt the Schedule of Financial Reports.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**9. RESOLUTION (22/17): Adopting and Specifying the Annual Notice of Scheduled Meetings for 2017/2018 of the BRSA.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**10. RESOLUTION (23/17): To Re-Adopt TD Banks Resolution Payroll Account**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**11. RESOLUTION (24/17): To Re-Adopt TD Banks Resolutions Incoming Revenue, Operating, Reserve, Rent Reserve and NJEIT Accounts.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**12. RESOLUTION (25/17): To Re-Adopt Authority Indemnification Resolution.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**13. RESOLUTION (26/17): To Appoint a Labor/Employment Attorney**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**14. RESOLUTION (27/17): To Appoint Auditor and Accountant Services to the Authority.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**15. RESOLUTION (28/17): To Accept the Proposal from ARCADIS US for continuing service as Authority's FEMA Consultant**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**16. RESOLUTION (29/17): To Appoint a Bond Counsel to the Authority.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**17. RESOLUTION (30/17): To Appoint a General Consulting Engineer to the Authority.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**18. RESOLUTION (31/17): To Appoint a Risk Management Consultant to the Authority.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**19. RESOLUTION (32/17): To Appoint a Consulting Instrumentation and Control Engineer to the Authority.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**20. RESOLUTION (33/17): To Appoint an Incinerator Consulting Engineer to the Authority.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**21. RESOLUTION (34/17): To Appoint a Financial Advisor to the Authority.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**22. RESOLUTION (35/17): to Appoint a General Counsel to the Authority.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**SUB-COMMITTEE APPOINTMENTS**

Chairwoman McMullen calls for a review of the recommended Sub-Committee Appointments offered and requested a **MOTION** of acceptance:

**COMMITTEE APPOINTMENTS** are offered by the Chairwoman who may preside over any Sub-Committee Meeting with adequate public notice.

**2017 Committee Appointments**

**FINANCE COMMITTEE:**

Chair Commissioner Steiner  
Commissioner McMullen  
Commissioner Whalen

**LEGAL COMMITTEE:**

Chair Commissioner Whalen  
Commissioner Pisano  
Commissioner Steiner

**ENGINEERING COMMITTEE:** Chair Commissioner Khachaturian  
Commissioner Pisano  
Commissioner Sutton

**PERSONNEL COMMITTEE:** Chair Commissioner Sutton  
Commissioner Khachaturian  
Commissioner McMullen

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

Chairwoman McMullen calls for a **MOTION** – to Close the Reorganization Meeting of February 27, 2017 and Open the Regular Meeting of February 27, 2017.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

## **REGULAR MEETING**

### **Reports**

#### **1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications**

- Disaster Recovery Update
- Request to Return Rent Reserve Overage – Aberdeen
- The Authority Benefit Cost Analysis – Carly Foster - Arcadis

#### **2. Staff Engineer Report**

- Amendment Request – Construction Management Services – Hazen & Sawyer Contract 74S

#### **3. Consulting Engineer – R3M**

- First Quarter Flow Report 2016/2017

#### **4. Superintendent's Report**

- Plant Performance



**5. Legal Report - Closed Session**

- Personnel
- Contract Negotiation

**TREASURER'S REPORT**

**Chairwoman McMullen** calls for a **MOTION** to approve the Treasurer's Report

**TREASURER'S REPORT** (by Commissioner Whalen Section #8)

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**PAYMENT OF REQUISITIONS**

**MOTION** - to approve payment of bills listed on:

Operating Fund Req. No.544 (Regular)	\$ 519,393.32
Payroll Account Req. No.P 194 (Payroll)	\$ 185,603.82
NJEIT Project Fund Req. #PF- 21	\$ 353,548.57
NJEIT Project Fund #2 Req.#PF02-06	\$345,240.81

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**APPROVAL OF MINUTES**

**Chairwoman McMullen** calls for a **MOTION** to approve the following Minutes:

Closed Session Minutes of January 30, 2017  
Agenda Meeting Minutes of January 30, 2017

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

## RESOLUTIONS

**23. RESOLUTION (36/17): To Accept the First Quarter Flow Report for 2016/2017**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**24. RESOLUTION (37/17): To Amend Resolution 06/17 to Correct Calculation and Identification Errors**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**25. RESOLUTION (38/17): To Extend the Contract with ABB for Meter Calibration for a one (1) year period**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**26. RESOLUTION (39/17): To Award the Request for Quotation 2017-02 for the Jet Vacuuming Services of the BRSA Plant and Collection System for a one (1) year period on a Regular and Emergency Basis to Accurate Waste Systems, Inc.**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**27. RESOLUTION (40/17): To Award the Request for Quotation 2017-01 to Furnish and Deliver of three (3) Electric Powered Utility Carts to Cherry Valley Tractor Sales**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**28. RESOLUTION (41/17): To Authorize the Return of Excess Rent Reserve to the Township of Aberdeen**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**29. RESOLUTION (42/17): To Authorize a Treatment Works Approval (TWA) for the Township of Aberdeen for upgrades of Cliffwood Beach and River Gardens Pump Station Project**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**30. RESOLUTION (43/17): To reduce the Payment Bond for Monarch Pointe, LLC, Developer for Monarch Pointe of Marlboro Township**

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**PUBLIC PORTION**

**Chairwoman McMullen announces:** This meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

## Executive Session

**Chairwoman McMullen** calls for a **MOTION** to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation, contract negotiations and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

## END CLOSED SESSION

**Chairwoman McMullen** calls for a **MOTION** to End Closed Session and Re-Open the Regular Meeting.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

### **28. RESOLUTION (44/17): To approve the Payment of Accrued Days Owed to the Recently Retired James Kroessig**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

### **29. RESOLUTION (45/17): To approve the Payment of Accrued Days Owed to the Recently Retired Noel Orlando Garcia**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**30. RESOLUTION (46/17): To approve the Payment of Accrued Days Owed to the Recently Retired George Smith**

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_

**ADJOURMENT**

**ANNOUNCEMENT (by Chairwoman McMullen):**

The next Regular Meeting of the B.R.S.A. is scheduled for Monday, March 20, 2017, at 7:00 P.M. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At \_\_\_\_\_ P.M., Chairwoman McMullen calls for a **MOTION** to Adjourn the meeting.

**OFFERED BY:** Commissioner \_\_\_\_\_ **SECONDED BY:** Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Sutton \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Commissioner Whalen \_\_\_\_\_  
Commissioner Steiner \_\_\_\_\_ Chairwoman McMullen \_\_\_\_\_