



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

AGENDA FOR REGULAR MEETING MONDAY, AUGUST 15, 2016

At _____ P.M. on Monday, August 15, 2016 **Chairman Pisano** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRS A Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Pisano asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Pisano requests a roll call of attendance:

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

Also in Attendance: Robert C. Fischer, Executive Director
J. Michael Broyles, BRS A Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRS A Attorney
Susan DuBey, Admin. Assistant

REPORTS

1. Executive Directors Report, BRS A Projects, Special Reports & Connection Applications

- Disaster Recovery Update
- Headworks Odor Control Study & Recommendations – R3M
- Budget Schedule - 2017

2. Staff Engineer Report

- CH2M Proposal for Construction Management Services - WKPS
- Clarifier #1, #2 Rehabilitation Project – Authorization to Advertise

3. Consulting Engineer – R3M

- Various Authority Buildings Update
- Generator Project Update
- 3rd Quarter Flow Report

4. Superintendent’s Report

- Treatment Plant Performance

5. Closed Session

- Personnel

MOTION (by Chairman Pisano) – to accept the Treasurers Report

6. TREASURER’S REPORT

(by Commissioner Sutton)

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Steiner _____ Chairman Pisano _____

7. PAYMENT OF BILLS

MOTION (by Chairman Pisano) - for payment of the following:

Operating Fund Req. No.P188 (Payroll)	\$ 178,815.15
Operating Fund Req. No. 538 (Regular)	\$ 590,642.24
NJEIT Project Fund Req. #PF-15	\$ 602,881.45
Wire Transfer FEMA Funds to NJEIT #WT011	\$ 916,634.75

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Steiner _____ Chairman Pisano _____

8. APPROVAL OF MINUTES

MOTION (by Chairman Pisano) - to approve the following Minutes:

Regular Meeting of July 18, 2016

OFFERED BY: Commissioner _____ **SECONDED BY:** Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
 Commissioner McMullen _____ Commissioner Whalen _____
 Commissioner Steiner _____ Chairman Pisano _____

Public Portion

ANNOUNCEMENT (by Chairman Pisano): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 5 minutes.

Resolutions

1. RESOLUTION (89/16): To Extend the Contract with U.S. Security Associates, Inc. for Security Services for a 1 year period.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

2. RESOLUTION (90/16): To Accept the Three (3) Month Flow Report for Third Quarter – 2015/2016

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

3. RESOLUTION (91/16): To Authorize Advertisement for Public Bids on the Primary Clarifier #1 & # 2 Rehabilitation Project, Contact 96

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

4. RESOLUTION (92/16): To Authorize the Executive Director and Secretary to execute a Release of Lien for Seaview Gardens, Borough of Keansburg

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

5. RESOLUTION (93/16): To approve Sanitary Sewer Connection Application for Alaric Properties, LLC a Developer for Keyport Apartments (24), Borough of Keyport

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

6. RESOLUTION (94/16): To Award Engineering and Construction Management Services for the West Keansburg Odor and Corrosion Control Project 90 to CH2M Engineering

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

7. RESOLUTION (95/16): To Award Engineering Odor Control Study of Treatment Plant Headworks to R3M Engineering

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

Public Portion

ANNOUNCEMENT (by Chairman Pisano) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Executive Session

MOTION (by Chairman Pisano) - to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

MOTION (by Chairman Pisano) - to end **Closed Session** and **Re-Open** the Regular Meeting at _____ PM.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____
Commissioner Steiner _____ Chairman Pisano _____

Adjournment

ANNOUNCEMENT (by Chairman Pisano)

The next Regular Meeting of the Bayshore Regional Sewerage Authority will be held on Monday, September 19, 2016. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

MOTION (by Chairman Pisano) to adjourn the meeting at _____ PM.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Sutton _____
Commissioner McMullen _____ Commissioner Whalen _____

Committed to a Clean Environment for Today, Tomorrow and Generations to Come

BRSA Staff, November 2006