



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

AGENDA FOR REGULAR MEETING MONDAY, SEPTEMBER 21, 2015

At _____ P.M. on Monday, September 21, 2015 **Chairman Sutton** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton requests a roll call of attendance:

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Also in Attendance: Robert C. Fischer, Executive Director
Pete Canal, BRSA Staff Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRSA Attorney
Susan DuBey, Admin. Assistant

Reports

1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- Disaster Recovery Update
- 2016 Budget Schedule

2. Staff Engineer Report

- Design Phase Proposal for WKPS Odor & Corrosion Project
- Raritan Valley Comminutor Bid Results
- U.S. Security Systems Inc.

- U.S. Security Systems Inc.
- SCADA Radio Path Survey

3. Consulting Engineer Report

- Generator Project Bid Results

4. Superintendent’s Report

- Treatment Plant Performance

5. Legal Report/Personnel - Closed Session

- Employee Retirement



Chairman Sutton calls for a **MOTION** to approve the Treasurer’s Report

6. TREASURER’S REPORT

(by Commissioner Vella)

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

7. Payment of Bills

Chairman Sutton calls for a **MOTION** for payment of the following:

Operating Fund Req. No.P177 (Payroll)	\$185,380.82
Operating Fund Req. No. 525 (Regular)	\$317,882.69
NJEIT Project Fund Req. #PF-4	\$1,086,048.10

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

8. Approval of Minutes

Chairman Sutton calls for a **MOTION** to approve the following Minutes:

Regular Minutes – Meeting of August 24, 2015
 Closed Session - Meeting of August 24, 2015

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Resolutions

1. RESOLUTION (96/15): To Authorize the Solicitation of Quotes for the Cleaning & Video Inspection of the Authority Interceptor System.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

2. RESOLUTION (97/15): To Authorize the Solicitation of Quotes for the Furnishing, Delivery of a Metal Storage Building.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

3. RESOLUTION (98/15): To Authorize the Advertisement of Bids for the Furnishing, Delivery & Installation of Solids Collection Mechanisms for Primary Clarifiers #3 and #4.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

4. RESOLUTION (99/15): To Award the Contract to Furnish & Deliver a Comminutor and Accessories for the Raritan Valley Pump Station to Franklin Miller Inc. for \$44,975.00.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

5. RESOLUTION (100/15): To Award Design of the West Keansburg Odor & Corrosion Control Project to CH2M for \$168,390.00.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

6. RESOLUTION (101/15): To award Contract 83, Standby Generator Service Repair & Appurtenant Work to Modern Group Power Systems \$296,832.00.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

7. RESOLUTION (102/15): To award SCADA Radio Path Study to Emerson Process Management for the amount of \$6,493.00.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

8. RESOLUTION (103/15): To Extend the Contract with U.S. Security Associates, Inc. for Security Services for a 1 year period.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

9. RESOLUTION (104/15): Resolution providing for the declaration of official intent under Treasury Regulation Section 1.150-2 to reimburse prior expenditures related to Various System Improvements – Blower Building Project.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

10. RESOLUTION (105/15): To approve Sanitary Sewer Connection for SHIFRA Associates, LLC at 436 Rt. 79, Morganville.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Public Portion

ANNOUNCEMENT (by Chairman Sutton) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Executive Session

Chairman Sutton calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

At _____ P.M. **Chairman Sutton** calls for a **MOTION** to end **Closed Session** (and re-open the Regular Meeting.)

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

11. RESOLUTION (106/15): To approve the Payment of Accrued Days Owed to the Recently Retired Patricia Fuschetto.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Adjournment

ANNOUNCEMENT (by Chairman Sutton)

The next Regular Meeting of the Bayshore Regional Sewerage Authority is on Monday, October 19, 2015. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

At _____ PM **Chairman Sutton** calls for a **MOTION** to adjourn the meeting.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

**BAYSHORE REGIONAL SEWERAGE AUTHORITY
PAYROLL OPERATING ACCOUNT**

Req. #P177

DATE PAID	PAYEE	AMOUNT
8/27/2015	Weekly Payroll	\$29,071.36
	Federal/S.S. Tax	\$13,680.03
	State Tax	\$1,713.45
	Lincoln - 457	\$1,231.00
	Unemp-ee	\$19.52
	Unemp-er	\$35.87
	Garnish	\$251.00
	Fee	\$102.66
	PERS	\$16,198.52
9/3/2015	Weekly Payroll	\$26,028.59
	Federal/S.S. Tax	\$11,810.03
	State Tax	\$1,431.04
	Lincoln - 457	\$1,231.00
	Unemp-ee	\$7.24
	Unemp-er	\$13.24
	Garnish	\$251.00
	Fee	\$102.66
9/10/2015	Weekly Payroll	\$24,397.21
	Federal/S.S. Tax	\$10,865.01
	State Tax	\$1,276.99
	Lincoln - 457	\$1,231.00
	Unemp-ee	\$7.24
	Unemp-er	\$13.24
	Garnish	\$251.00
	Fee	\$102.66
9/17/2015	Weekly Payroll	\$28,099.90
	Federal/S.S. Tax	\$12,436.73
	State Tax	\$1,504.17
	Lincoln - 457	\$1,231.00
	Unemp-ee	\$7.24
	Unemp-er	\$13.24
	Garnish	\$251.00
	Fee	\$102.66
9/17/2015	Aflac	\$412.32
TOTAL		\$185,380.82