



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Robert C. Fischer
EXECUTIVE DIRECTOR

AGENDA FOR REGULAR MEETING MONDAY, AUGUST 24, 2015

At _____ P.M. on Monday, July 20, 2015 **Chairman Sutton** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton requests a roll call of attendance:

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Also in Attendance: Robert C. Fischer, Executive Director
Pete Canal, BRSA Staff Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRSA Attorney
Susan DuBey, Admin. Assistant

Reports

- 1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications**
 - Disaster Recovery Update
 - GovDeals.com – Online Auction

Committed to a Clean Environment for Today, Tomorrow and Generations to Come
BRSA staff, November 2006

2. Staff Engineer Report

- WKPS-Force Main Rehabilitation Project – Advertise for Bids
- WKPS-Odor and Corrosion Control Project Proposal
- Pump Station Project Design Amendment Request
- NIRO Incinerator Repair Design Close-out
- Dorr Oliver Repair-CBE Amendment Request
- Combined Blower Building Project – Status Up-Date

3. Consulting Engineer Report

- 3rd Quarter Flow Report
- HVAC R3M Amendment Request

4. Superintendent's Report

- Treatment Plant Performance

5. Legal Report/Personnel - Closed Session

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Chairman Sutton calls for a MOTION to approve the Treasurer's Report

6. TREASURER'S REPORT

(by Commissioner Vella)

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

7. Payment of Bills

Chairman Sutton calls for a MOTION for payment of the following:

Operating Fund Req. No.P175 (Payroll)	\$ 30,000.00
Operating Fund Req. No. P176 (Payroll)	\$ 237,980.15
Operating Fund Req. No. 524 (Regular)	\$ 368,010.07
NJEIT Project Fund Req. #PF-3	\$ 669,173.81

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

8. Approval of Minutes

Chairman Sutton calls for a **MOTION** to approve the following Minutes:

Regular Minutes – Meeting of July 20, 2015
Closed Session - Meeting of July 20, 2015

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Resolutions

1. RESOLUTION (85/15): To accept the 3rd Quarter Flow Report for 2014/2015

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

2. RESOLUTION (86/15): To Authorize an Amendment to the Design Contract for the Restoration and Mitigation of the Pump Station Project

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

3. RESOLUTION (87/15): To Authorize Contract with Hazlet Township Policy Department for the Traffic Control

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

4. RESOLUTION (88/15): To Authorize advertisement for Bids on the West Keansburg Force Main Repair Project

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

5. RESOLUTION (89/15): To Award Design of the West Keansburg Odor & Corrosion Control Project to CH2MHill

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

6. RESOLUTION (90/15): To Authorize the Advertisement of Public Bids for the Furnishing & Delivery of a Comminutor and Accessories for the Raritan Valley Pump Station, Contract #84

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

7. RESOLUTION (91/15): To Authorize the Sale of Surplus Personal Property no longer needed for public use on an Online Auction Website

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

8. RESOLUTION (92/15): To close-out the Hazen and Sawyer Design Contract for the Restoration & Mitigation of the NIRO Incinerator Project.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

9. RESOLUTION (93/15): To Authorize Amendments to R3M Contract for HVAC Engineering Services at the Matawan Pump Station 75-S

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

10. RESOLUTION (94/15): To Authorize Amendments to R3M Contract for HVAC Engineering Services at the Laboratory/Office Contract 72

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

11. RESOLUTION (95/15): To Authorize Amendment to the General Consulting Services Contract for Chavond Barry for Dorr Oliver Operational Troubleshooting

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Public Portion

ANNOUNCEMENT (by Chairman Sutton) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Executive Session

Chairman Sutton calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

At _____ P.M. **Chairman Sutton** calls for a **MOTION** to end **Closed Session** (and re-open the Regular Meeting.)

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Adjournment

ANNOUNCEMENT (by Chairman Sutton)

The next Regular Meeting of the Bayshore Regional Sewerage Authority is on Monday, September 21 2015. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

At _____ PM **Chairman Sutton** calls for a **MOTION** to Adjourn the meeting.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____