

AGENDA FOR
PUBLIC HEARING
& REGULAR MEETING
MONDAY, JULY 20, 2015

At _____ P.M. on Monday, July 20, 2015 **Chairman Sutton** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton requests a roll call of attendance:

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Also in Attendance: Robert C. Fischer, Executive Director
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
Jim Cleary, BRSA Attorney
Susan DuBey, Admin. Assistant
Michael Bart, Authority Auditor

Connection Fee Public Hearing

THE CHAIRMAN TURNS THE MEETING OVER TO GENERAL COUNSEL TO CONDUCT PROCEEDINGS. CALLING FOR TESTIMONY ON THE PROPOSED 2015/2016 CONNECTION FEE FROM THE FOLLOWING INDIVIDUALS:

1. Manuel Ponte, Consulting Engineer – R3M
2. Michael J. Bart, CPA, Authority Auditor
3. Robert Fischer, Executive Director

Public Portion

ANNOUNCEMENT: (by the Chairman)

This portion of the meeting is now open to the public for any comments pertaining to the 2014/2015 Connection Fee of the Bayshore Regional Sewerage Authority **only**.

Chairman Sutton calls for a **MOTION** to adopt the following Resolution:

1. RESOLUTION (77/15): to adopt the 2015/2016 Connection Fee

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

MOTION (by the Chairman) to adjourn the Public Hearing at _____ P.M and Open the Regular Meeting.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Reports

1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- Disaster Recovery Update
- Bid Threshold Increase
- Operating and Capital Budget Amendments

2. Staff Engineer Report

- WKPS-Odor and Corrosion Control Project
- NIRO Project Update

3. Consulting Engineer Report

- Generator Repair Project

4. Superintendent's Report

- Treatment Plant performance
- Ash Basin Storage Building

5. Legal Report/Personnel - Closed Session

- Filling Vacant Staff Positions
-



Chairman Sutton calls for a **MOTION** to approve the Treasurer's Report

6. TREASURER'S REPORT

(by Commissioner Vella)

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

7. Payment of Bills

Chairman Sutton calls for a **MOTION** for payment of the following:

Operating Fund Req. No.P173 (Payroll)	\$142,102.27
Operating Fund Req. No.P174 (Payroll)	\$100,000.00
Operating Fund Req. No. 523 (Regular)	\$610,040.88
NJEIT Project Fund Req. #PF-2	\$319,438.00

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

8. Approval of Minutes

Chairman Sutton calls for a **MOTION** to approve the following Minutes:

Regular Minutes – Meeting of June 15, 2015

Closed Session - Meeting of June 15, 2015

OFFEDER BY: Commissioner _____SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian_____ Commissioner Steiner _____
Commissioner McMullen _____Commissioner Vella_____
Commissioner Pisano_____Chairman Sutton_____

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Resolutions

2. RESOLUTION (78/15): To Amend the 2015 Operating Budget

OFFEDER BY: Commissioner _____SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian_____ Commissioner Steiner _____
Commissioner McMullen _____Commissioner Vella_____
Commissioner Pisano_____Chairman Sutton_____

3. RESOLUTION (79/15): To Amend the 2015 Capital Budget

OFFEDER BY: Commissioner _____SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian_____ Commissioner Steiner _____
Commissioner McMullen _____Commissioner Vella_____
Commissioner Pisano_____Chairman Sutton_____

4. RESOLUTION (80/15): To Increase the Bid Threshold

OFFEDER BY: Commissioner _____SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian_____ Commissioner Steiner _____
Commissioner McMullen _____Commissioner Vella_____
Commissioner Pisano_____Chairman Sutton_____

Commissioner Pisano _____ Chairman Sutton _____

5. RESOLUTION (81/15): To Authorize the Advertisement for Bids for the Repair of Emergency Generators

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

6. RESOLUTION (82/15): To Award Purchase of Two (2) Diesel Pumps to Xylem Pumping Solutions Inc.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Public Portion

ANNOUNCEMENT (by Chairman Sutton) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Executive Session

Chairman Sutton calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

At _____ P.M. **Chairman Sutton** calls for a **MOTION** to end **Closed Session** (and re-open the Regular Meeting.)

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Resolutions

RESOLUTION (83/15): to Hire David Greenstein of Marlboro, NJ as Plant Utility Man

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

RESOLUTION (84/15): to Hire Robert Applegate, Jr. of Port Monmouth, NJ as Plant Custodian

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Adjournment

ANNOUNCEMENT (by Chairman Sutton)

The next Regular Meeting of the Bayshore Regional Sewerage Authority is on Monday, August 17, 2015. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

At _____ PM **Chairman Sutton** calls for a **MOTION** to Adjourn the meeting.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____