

**AGENDA**  
**REGULAR MEETING**  
**MONDAY, MAY 18, 2015**

At \_\_\_\_\_ P.M. on Monday, May 18, 2015 **Chairman Sutton** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

**Chairman Sutton** asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

**Chairman Sutton** requests a roll call of attendance:

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

Also in Attendance: Robert C. Fischer, Executive Director  
Peter Canal, BRSA Engineer  
J. Michael Broyles, BRSA Superintendent  
Manuel Ponte, Consulting Engineer  
John Napolitano, BRSA Attorney  
Susan DuBey, Admin. Assistant

**Reports**

**1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications**

- Aberdeen – Anchor Glass Development – Somerset Developers
- Disaster Recovery Update
- Ground Breaking on Niro Incinerator Project

**2. Staff Engineer Report**

- Combined Blower Building Project
- WKPS Project Final Report – Presented by CH2M Hill

**3. Consulting Engineer Report**

- Generator Project Update

- Lab/Matawan HVAC Close-out

**4. Superintendent's Report**

- Treatment Plant performance

**5. Legal Report/Closed Session**



**Chairman Sutton** calls for a **MOTION** to approve the Treasure's Report

**6. TREASURER'S REPORT**

(by Commissioner Vella)

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
 Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**7. Payment of Bills**

**Chairman Sutton** calls for a **MOTION** for payment of the following:

Operating Fund Req. No.P171(Payroll)	\$ 202,511.19
Operating Fund Req. No. 521 (Regular)	\$ 293,041.30
Operating Fund Req. No.31-S (Sandy)	\$ 144,967.12

OFFERED BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
 Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**8. Approval of Minutes**

**Chairman Sutton** calls for a **MOTION** to approve the following Minutes:

- Regular Minutes – Meeting of April 20, 2015
- Closed Session - Meeting of April 20, 2015

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
 Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
 Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

## Public Portion

**ANNOUNCEMENT (by the Chairman):** This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

## Resolutions

**1. RESOLUTION (59/15): To Advertise for Bids for the Procurement of Sludge Hauling Services.**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**2. RESOLUTION (60/15): To Present the Safety Incentive Awards to Qualified Employees for the Year 2014/2015**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**3. RESOLUTION (61/15): To Extend the Contract with Spectraserv, Inc. for the Disposal of Grit & Screenings for One 2 year extension**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**4. RESOLUTION (62/15): To approve Sanitary Sewer Connection and Treatment Works Approval Application for Somerset Anchor, LLC, Developer for The Glassworks @ Aberdeen**

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**5. RESOLUTION (63/15): To approve Somerset Anchor, LLC Developer Agreement for The Glassworks @ Aberdeen**

OFFEDER BY: Commissioner \_\_\_\_\_SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**6. RESOLUTION (64/15): To Award the Design of the Combined Blower Building Project to \_\_\_\_\_**

OFFEDER BY: Commissioner \_\_\_\_\_SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**7. RESOLUTION (65/15): To Authorize the Advertisement of Bids for the Purchase of Two Diesel Driven Portable 4-Inch Sewerage Pumps.**

OFFEDER BY: Commissioner \_\_\_\_\_SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**8. RESOLUTION (66/15): To Close-Out the Project for Fire Alarm and Sprinkler System Emergency Repairs, RFQ2013-04**

OFFEDER BY: Commissioner \_\_\_\_\_SECONDED BY: Commissioner \_\_\_\_\_

ROLL CALL: Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

**Public Portion**

**ANNOUNCEMENT (by Chairman Sutton)** – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

**Executive Session**

**Chairman Sutton** calls for a **MOTION** to go into Closed Session at \_\_\_\_\_ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

At \_\_\_\_\_ P.M. **Chairman Sutton** calls for a **MOTION** to end **Closed Session** (and re-open the Regular Meeting.)

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_

## **Adjournment**

### **ANNOUNCEMENT (by Chairman Sutton)**

The next Regular Meeting of the Bayshore Regional Sewerage Authority is on Monday, June 15, 2015. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

At \_\_\_\_\_ PM **Chairman Sutton** calls for a **MOTION** to Adjourn the meeting.

OFFEDER BY: Commissioner \_\_\_\_\_ SECONDED BY: Commissioner \_\_\_\_\_

**ROLL CALL:** Commissioner Khachaturian \_\_\_\_\_ Commissioner Steiner \_\_\_\_\_  
Commissioner McMullen \_\_\_\_\_ Commissioner Vella \_\_\_\_\_  
Commissioner Pisano \_\_\_\_\_ Chairman Sutton \_\_\_\_\_