



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

AGENDA FOR REGULAR MEETING MONDAY, NOVEMBER 16, 2015

At _____ P.M. on Monday, November 16, 2015 **Chairman Sutton** calls the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton requests a roll call of attendance:

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Also in Attendance: Robert C. Fischer, Executive Director
Pete Canal, BRSA Staff Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRSA Attorney
Susan DuBey, Admin. Assistant

Reports

1. Executive Directors Report, BRSA Projects, Special Reports & Connection Applications

- Disaster Recovery Update
- 2016 BGS Electric Contract Award
- Incinerator Operators Certified Training
- 1,1 DCE Preliminary Assessment

2. Staff Engineer Report

- 350 Hp Turbo Blower

- 2016 Fuel Oil Bid Award
- Phase I Potential Change Orders
- 3. Consulting Engineer – R3M**
- Final Flows
- 4. Superintendent’s Report**
- Treatment Plant Performance
- 5. Legal Report - Closed Session**
- Personnel

Chairman Sutton calls for a **MOTION** to approve the Treasurer’s Report

6. TREASURER’S REPORT

(by Commissioner Vella)

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

7. Payment of Bills

Chairman Sutton calls for a **MOTION** for payment of the following:

Operating Fund Req. No.P179 (Payroll)	\$ 212,942.98
Operating Fund Req. No. 528 (Regular)	\$ 617,372.99
NJEIT Project Fund Req. #PF-6	\$ 852,730.32

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
 Commissioner McMullen _____ Commissioner Vella _____
 Commissioner Pisano _____ Chairman Sutton _____

8. Approval of Minutes

Chairman Sutton calls for a **MOTION** to approve the following Minutes:

Regular Minutes – Meeting of October 19, 2015
 Closed Session - Meeting of October 19, 2015

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____

Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Resolutions

1. RESOLUTION (123/15): To Authorize Dental Benefit Coverage with Delta Dental for 2015/2016

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

2. RESOLUTION (124/15): To award #2 Fuel Oil Bid to Allied Oil, LLC

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

3. RESOLUTION (125/15): To Authorize Gabel Associates to Act as Authority Energy Agent and to Execute a Certificate of Acceptance for the Lowest Bidder for Basic Generation Services Commencing May 2016

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

4. RESOLUTION (126/15): To Contract with O'Brien and Gere Engineers, Inc. to Conduct a Preliminary Assessment and Remedial Investigation of 1, 1 DCE at the Maintenance Garage

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

5. RESOLUTION (127/15): To Authorize the Award of the Furnishing, Delivery, and Commissioning of a 350 Hp Turbo Blower to APG-Neuros

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

6. RESOLUTION (128/15): To accept R3M's 2014/2015 Final Flow Report

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Public Portion

ANNOUNCEMENT (by Chairman Sutton) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Executive Session

Chairman Sutton calls for a **MOTION** to go into Closed Session at _____ P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or **anticipated litigation and matters of employment of public employees.** It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

At _____ P.M. **Chairman Sutton** calls for a **MOTION** to end **Closed Session** (and re-open the Regular Meeting.)

OFFEDER BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Adjournment

ANNOUNCEMENT (by Chairman Sutton)

The next Public Hearing for the 2016 Budget will be held on Monday, December 21, 2015 immediately following will be the Regular Meeting of the Bayshore Regional Sewerage Authority. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

At _____ PM **Chairman Sutton** calls for a **MOTION** to adjourn the meeting.

OFFERED BY: Commissioner _____ SECONDED BY: Commissioner _____

ROLL CALL: Commissioner Khachaturian _____ Commissioner Steiner _____
Commissioner McMullen _____ Commissioner Vella _____
Commissioner Pisano _____ Chairman Sutton _____

Committed to a Clean Environment for Today, Tomorrow and Generations to Come

BRSA Staff, November 2006