

MINUTES FOR
REGULAR MEETING (via Zoom)
MONDAY, NOVEMBER 16, 2020

At 7:00 P.M., Chairman Khachaturian made the following announcements:

The Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Remote Public Meeting

STATEMENT READ AT BEGINNING OF THE REMOTE MEETING

The meeting of November 16, 2020 of the Bayshore Regional Sewerage Authority is being held remotely at 7PM and is being recorded due to the COVID-19 pandemic and is in compliance with the provisions of Executive Orders 103 and 104; the Open Public Meetings Act; and N.J.A.C. 5:39-1.1 to 1.7.

The meeting will be accessible via phone or by computer:

Dial in by telephone without a computer at **(646)518-9805** or **(646)876-9923**

Meeting PIN **828144**

Connect via your internet connected device at: <https://us02web.zoom.us/j/89866994932>

Meeting PIN **828144**

Meeting #89866994932 PIN **828144** at <https://zoom.us/join>

During the public comment period, if you would like to make a public comment, please press the “Raise Hand” button on Zoom or dialing *9 on your telephone keypad to raise your hand. A representative of the Authority will address you by name or by the last 4 digits of your telephone number to state your comment. The Authority will unmute your microphone. You must state your name and address prior to making a public comment. You may also mute and unmute yourself by pressing the microphone icon on Zoom or dialing *6 on your telephone keypad. The Authority will not accept comments made through the “chat” feature available on Zoom remote meetings.

Members of the public are also permitted to submit written comments prior to the meeting via mail or e-mail, which will be read during the public comment period.

Chairman Khachaturian asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Khachaturian called for a roll call via Zoom:

ROLL CALL

PRESENT: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

Also via Zoom: John Napolitano, Esq.
Manuel Ponte, P.E.
Michael Bart, CPA

Also, in attendance: Peter Canal, Executive Director
J. Michael Broyles, Superintendent
Thomas Petti, P.E., Principal Engineer
Michelle Heaton, Finance Admin.

REPORTS

Executive Directors Report

Peter Canal Reported:

- Covid-19 Update:
Management continues to meet to review policies and procedures to better protect the staff and public during the pandemic. On October 27, 2020 the Governor signed Executive Order #192 that requires all public and private employers to institute mandatory health and safety protocols to protect the workers. Through the many steps taken over the last few months, the Authority is in compliance with EO #192.
- Disaster Recovery Update:
Contract 81S - Power Distribution Systems- contractors submitted their final close-out documents and payment subject to legal and NJ I-Bank approval.
Contract 114S – Power Resiliency Generation Project – HDR is working towards 90% design, which should be completed by the end of the year.
FEMA Project Worksheets closeout for Project Fund 1 & 2 continue to be processed by PS&S.
- Dorr Oliver Rehabilitation RFP – We have a pre-draft Title V Air Permit ready for review by EPA and public advertisement. The NJDEP intends to public notice the draft permit the week of Nov. 16th. They also will notice townships, mayors, environmental commission with the public comment period start & end dates. Public comment period has been extended from 30 to 60 days due to COVID-19 and then there is an additional 45 days for EPA comments.
- Finance – Budget was sent to the DCA on November 2nd for review and approval. Once approved, we can formally adopt the budget at the December 21, 2020 public Meeting.
There is a payment for PF#2 to KPF Mark#2 Contract 81S in the amount of \$280,513.42.
There is a payment for PF#3 to HDR Contract 114 for Power Resiliency Generation Project in the amount of \$102,513.25 and one for R3M engineering in the amount of \$4,443.00.

Elected Officials Seminar will be on “Building a Safe Workplace: Anti-Harassment and Discrimination will be available on Wednesday November 18th at 3:15PM. The MEL will provide a \$250 credit for each Commissioner who completes the course by May 1, 2021. Pete said if anyone can’t make November 18th he will see if another date is available. Commissioner McMullen and Commissioner Cavanagh wishes to be signed up. Commissioner Whalen asked if you have to show up in person. Pete said no it’s virtual by Zoom. Pete will email the meeting dates and numbers.

Principal Engineer Report

Tom Petti Reported:

- Sludge Concentration Tanks Rehab-all 4 tanks are complete. The contract is at 90% done. We are expecting a credit Change Order for next month.
- Matawan Force Main Repair at Clark Street-Contract 120-preliminary design work to repair the Force Main pipe segment on Clark Street near the Garden State Parkway ramp. Seeking a resolution to advertise for a contract once the drawings and specs are complete.
- Pumping Station & Force Main Inspection-Lower Main Street, Matawan-work began on October 26th at 7AM and continued to work 24 hours until October 29th at 5AM when the road was reopened. The external pipe repair was successful, and the electromagnetic survey confirmed the areas of the pipeline needing repair. A buried air release valve was found and replaced.
- Contract 107O-Annual Furnish and Delivery of Fuel Oil – award second and final extension to Griffith-Allied Trucking in the amount of \$210,852.00.
- Contract 121O – Furnish and Delivery of Caustic Soda (Sodium Hydroxide) seeking authorization to advertise - present contract expires January and we decided to rebid contract for a 13-month period to align with other chemical contracts.
- Geographical Information System (GIS) Mapping – seeking award of the 2021 GIS &GPS services to Maser Consulting in the amount of \$49,885.00. Maser has been the consultant for the past two years and we now have an amazing mapping system that we use out in the field.
- Contract 81S – All work is complete and there is a Resolution to close out the project this month.

Commissioner Whalen asked if the Odor Control walk through with Trinity took place? Tom said they were here on Monday 11-16-20 and would be returning on Wednesday and Friday. Tom reported that Trinity didn't find any overpowering odors but they will put this week's findings together with their last inspection and issue a report with recommendations for any improvements. Tom also mentioned that we do have some Odor Control improvements budgeted for next year. Commissioner Russo asked how far off from our perimeter did Trinity go? Tom said they did the fence line down 9th Street and went down Dock Street and visited known odor complaint areas.

Consulting Engineer – R3M

Manuel Ponti Reported:

- Preparing Plans & Specs for the repair of Pipe Segment #446, Clark Street and Gas Pocket #2. Also preparing NJDEP permit application and NJTA traffic control permit application.
- Power Resiliency System-virtual meeting with BRSA, HDR, Arcadis, MCBOA, NJOEM and FEMA to review 50% design documents and responded to design questions.
- Virtual meeting with HDR, BRSA staff & Counsel, MCBOA staff & Counsel to review cost estimate and agreements.
- A Memorandum was sent out to explain the percent of total flow in the 4Q2019/2020 and reviewed by staff and Counsel.

Mr. Canal suggested that Manuel walk the Commissioners through his findings in closed session. Commissioner Cavanagh thought that was a good idea to give everyone the opportunity to understand the calculations.

Superintendent's Report

Mike Broyles Reported

- The flow for October was 23 mg more than in September due mainly to rain.
- BOD, COD and Suspended Solids are down a little from last month.

- Chuck, Marc and Michelle have been working on the new Payroll program with Paychex.
- We received no Odor Complaints for the month of October.
- There were no scheduled or unscheduled shut-downs of the incinerator.
- The NJUA JIF held a “Zoom” training presentation on Cybersecurity with an overview tactics and trends in cybercrime, ransomware, email compromise etc.
- Certified Safety & Health Services conducted a safety training on Bloodborne Pathogens, Fire Safety, Evacuation and Extinguisher Trainings.
- A Notice of Violation (NOV) was received from NJDEP Division of Air Enforcement Bureau of Air Compliance and Enforcement. We will investigate with Chavond Barry Engineers to provide the appropriate response being its over two years old.
- The lab is prepping for our annual NJPDES Permit sampling influent/effluent sludge for all three IFF locations and CEI.
- Andrew had a tech from ANETEK visit the plant to perform the annual service for the CPPE Mercury Adsorber Carbon Monoxide Analyzer. Both the inlet and outlet sensors required replacement along with the suction filters. He suggested replacing the peristaltic pump which we will purchase and install.
- Maintenance spent quite a few days in the Press Room replacing belts on Press #4 and #3 to get them to work 100%.
- Inspecting all the heating systems for the upcoming winter months.

TREASURER’S REPORT

Chairman Khachaturian called for a **MOTION** to approve the Treasurer’s Report

TREASURER’S REPORT STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

	Balance
UNRESTRICTED INVESTMENTS	October 31, 2020
Lakeland Bank-CD#1	\$ 1,056,905.74
Lakeland Bank-CD#2	<u>\$ 1,036,387.61</u>
TOTAL UNRESTRICTED INVESTMENTS	\$ 2,093,293.35
TD BANK UNRESTRICTED CASH	
Incoming Revenue Account	\$ 521,912.44
Operating Regular Account	\$ 2,120,648.33
Operating Reserve Account	\$ 8,079,358.00
Operating Payroll Account	<u>\$ 663,268.82</u>
TOTAL UNRESTRICTED CASH	\$ 11,385,187.59
TOTAL UNRESTRICTED CASH & INVESTMENTS	\$ 13,478,480.94
RESTRICTED INVESTMENT	
Cash Management	\$ 7,327,633.46
TD Bank-CD	<u>\$ 3,071,479.17</u>
TOTAL RESTRICTED INVESTMENTS	\$10,399,112.63
RESTRICTED CASH	
NJEIT Project Fund	\$ 463,045.07
NJEIT Project Fund #II	\$ 3,843,838.95
NJEIT Project Fund #III	\$ 880,124.31
Bond Service Fund	<u>\$ 111,328.00</u>

TOTAL RESTRICTED CASH	\$ 5,298,336.33
TOTAL RESTRICTED CASH & INVESTMENTS	<u>\$15,697,448.96</u>
TOTAL AUTHORITY ACCOUNTS	\$29,175,929.90

Detail of the accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

	Balance
	<u>October 31, 2020</u>
BRSA CHARGES	
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	<u>\$ 0.00</u>
OUTFALL AUTHORITY CHARGES	
Hazlet Township Sewerage Authority	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	<u>\$ 0.00</u>
 RENT RESERVE ACCOUNTS as of October 31, 2020	
Hazlet Township Sewerage Utility	\$ 668,969.54
Township of Holmdel	\$ 323,190.27
Borough of Union Beach	\$ 197,377.19
Borough of Keyport	\$ 312,770.62
Borough of Keansburg	\$ 267,820.60
Borough of Matawan	\$ 327,646.78
Western Monmouth Utilities Authority	\$ 103,006.59
Township of Aberdeen	\$ 480,195.06
TOTAL	<u>\$ 2,680,976.65</u>

OFFERED BY: Commissioner Cavanagh, SECONDED BY: Commissioner Whalen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Russo, Sutton, Whalen and Chairman Khachaturian

Commissioner McMullen left the meeting and may return

PAYMENT OF REQUISITIONS

Chairman Khachaturian called for a **MOTION** to approve payment of bills listed on:

Operating Fund Req. No. 591 (Regular)	\$1,291,845.98
Payroll Account Req. No. P 239 (Payroll)	\$ 218,926.33
NJEIT Project Fund #2 Req. #PF-50	\$ 280,513.42
NJEIT Project Fund #3 Req. #PF-3	\$ 106,956.25

OFFERED BY: Commissioner Russo, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Russo, Sutton, Whalen and Chairman Khachaturian

ABSENT: Commissioner McMullen

APPROVAL OF MINUTES

Chairman Khachaturian called for a **MOTION** to approve the following Minutes:

Regular Meeting Minutes of October 19, 2020

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Whalen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Russo, Sutton, Whalen and Chairman Khachaturian

ABSENT: Commissioner McMullen

PUBLIC PORTION

Chairman Khachaturian announces: This meeting is open to the public to discuss any BRSA matter on the agenda the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

NO ONE WAS PRESENT VIA ZOOM FROM THE PUBLIC

RESOLUTIONS

RESOLUTION No. (117/20): To Authorize Dental Benefit Coverage with Delta Dental For 2020/2021

WHEREAS, Bayshore Regional Sewerage Authority provides its employees with dental benefits through Delta Dental; and

WHEREAS, in a memorandum dated November 4, 2020 Delta Dental of New Jersey offered 12-month coverage rates at \$47.99 per month for one (1) party coverage, \$92.85 per month for two (2) party coverage, and \$159.78 per month for three (3) party coverage; and

WHEREAS, said rates represent no increase over the existing rates; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds, the Authority Health Insurance line item, to cover the maximum dollar value of the pending contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority accepts the 12-month rate offered by Delta Dental of New Jersey and contract with the same for the period December 1, 2020 to November 30, 2021.

OFFERED BY: Commissioner Whalen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Russo, Sutton, Whalen and Chairman Khachaturian

ABSENT: Commissioner McMullen

RESOLUTION No. (118/20): To Award Engineering Services for 2021 Geographic Information Systems (eGIS) and Global Positioning Systems (GPS) Professional Enterprise to Maser Consulting, P.A. of Red Bank, NJ in the amount of \$49,885.00

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) maintains paper records of its mapping and as-built drawings; and

WHEREAS, by Resolution No. 136/19, the Authority contracted with Maser Consulting, P.A. (“Maser”) for the 2020 Annual Engineering Services for Geographic Information Systems (eGIS), Global Positioning Systems (GPS) and Network Hosting in the amount of \$44,485.00; and

WHEREAS, the existing agreement with Maser is for a one (1)-year term and is due to expire at the end of the year; and

WHEREAS, the Authority desires to continue building and utilizing its GIS mapping; and

WHEREAS, Maser Consulting, P.A. has submitted a Proposal dated October 30, 2020 to provide Geographic Information Systems (eGIS) and Global Positioning Systems (GPS) services for 2021 for an amount not to exceed \$49,885.00; and

WHEREAS, the Executive Director and Principal Engineer have met with Maser Consulting, P.A. to review the proposal and find it to be fair and reasonable; and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Vehicles and Equipment line item of the Capital Budget, to cover the maximum dollar value of the pending Contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby award the Engineering Services for 2021 Geographic Information Systems (eGIS) and Global Positioning Systems (GPS) services, for an amount not to exceed \$49,885.00 to Maser Consulting, P.A. of Red Bank, NJ in accordance with the terms and conditions of their proposal dated October 30, 2020.

BE IT FURTHER RESOLVED that the Chairman and Secretary are hereby authorized to execute the Contract agreement with Maser Consulting, P.A. of Red Bank, NJ.

OFFERED BY: Commissioner Cavanagh, SECONDED BY: Commissioner Sutton, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Russo, Sutton, Whalen and Chairman Khachaturian

ABSENT: Commissioner McMullen

RESOLUTION No. (119/20): To Award a One (1)-Year Extension for Contract 107-O for Furnishing and Delivering of Fuel Oil to Griffith-Allied Trucking, LLC d.ba. Allied Oil in the amount of \$210,852.00

WHEREAS, in accordance with Local Public Contract Law at 11:00 A.M. on Wednesday, November 7, 2018, the Bayshore Regional Sewerage Authority (“Authority”) received bids for the Furnishing and Delivering of Fuel Oil for a One (1) Year Period; and

WHEREAS, on November 19, 2018 the Authority awarded the Furnishing and Delivery of Fuel Oil, Contract 107-O to the lowest responsible responsive bidder, Griffith-Allied Trucking, LLC (“Allied”) d.b.a. Allied Oil of Hillsborough, NJ by Resolution No. 1/18; and

WHEREAS, On November 18, 2019, Allied was awarded a One (1) Year Contract extension by Resolution No. 137/19 that is scheduled to expire on December 18, 2020; and

WHEREAS, the Contract provides by mutual agreement and the Local Public Contracts Law, up to two (2), one (1)-year extensions, which the total price shall not exceed the change in the index rate for the twelve (12) months preceding the most recent quarterly calculation and price; and

WHEREAS, the extension of the original Contract will require authorization from the Board of Commissioners and the completion of Contract extension documents; and

WHEREAS, the Authority Principal Engineer and Qualified Purchasing Agent have reviewed the correspondence with Allied accepting the final one (1)-year extension in accordance with the same product, terms, conditions and price of the original Contract; and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Fuel Oil Line item of the Operating Budget, to cover the maximum dollar value of the pending Contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby award the final one (1)-year Contract extension for Furnishing and Delivering of Fuel Oil, Contract 107-O, to Griffith-Allied Trucking, LLC d.b.a. Allied Oil of Hillsborough, NJ in the amount of \$2.2695 per gallon for a total Contract value of \$210,852.00 in accordance with the terms and conditions of the original bid and Contract Documents.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute the Contract Extension Documents.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Whalen, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Russo, Sutton, Whalen and Chairman Khachaturian

ABSENT: Commissioner McMullen

RESOLUTION No. (120/20): To Authorize Advertisement for Public Bids on Contract 120, Matawan Force Main Repairs at Clark Street

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) owns and operates a sanitary sewer force main pipeline known as the Matawan Force Main; and

WHEREAS, there is a need to perform external repairs to the pipeline and associated air release manholes; and

WHEREAS, the Authority has contracted with R3M Engineering, Inc to develop Contract 120, Matawan Force Main Repairs at Clark Street with technical specifications for the work and public bidding

documents for solicitation of public bids through Phase 2 of the Authority Force Main Condition Assessment and Planning Program, by Resolution No. 49/20; and

WHEREAS, the Authority requires authorization to solicit public bids for a new Contracts.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority authorize the Principal Engineer and Qualified Purchasing Agent to advertise for public bids for Contract 120, Matawan Force Main Repairs at Clark Street in the Authority Official Newspaper and on the Authority Website.

OFFERED BY: Commissioner Russo, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Russo, Sutton, Whalen and Chairman Khachaturian

ABSENT: Commissioner McMullen

RESOLUTION No. (121/20): To Authorize Advertisement for Public Bids on Contract No. 121-O, Furnishing & Delivering of Caustic Soda

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) has a need to continue the delivery of Caustic Soda (Sodium Hydroxide) in an uninterrupted fashion to supply chemicals for daily operations; and

WHEREAS, the Authority has a current Contract with Kuehne Chemical Company for the furnishing and delivery of Caustic Soda which expires on January 18, 2021; and

WHEREAS, the Authority intends to rebid the Contract; and

WHEREAS, the Authority requires authorization to solicit public bids for a new Contract.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority authorize the Qualified Purchasing Agent and Principal Engineer to advertise for public bids for Contract 121-O Furnishing & Delivering of Caustic Soda in the Authority Official Newspaper and on the Authority Website.

OFFERED BY: Commissioner Whalen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Russo, Sutton, Whalen and Chairman Khachaturian

ABSENT: Commissioner McMullen

RESOLUTION No.(122/20): To Approve Close-Out of the Restoration & Mitigation of Power Distribution Systems Project, Contract 81-S, for PKF Mark III, Inc.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) owns and operates a Power Distribution System that was in need of restoration and mitigation; and

WHEREAS, in accordance with Local Public Contracts Law, on January 30, 2017, PKF Mark III, Inc. was awarded Contract 81-S, Restoration and Mitigation of Power Distribution Systems by Resolution No. 01/17 in the amount of \$4,793,000; and

WHEREAS, Authority previously approved one (1) Change Order, by Resolution No. 43/20, in the amount of 151,318.53 increasing the total Contract Value to \$4,944,318.53; and

WHEREAS, all work is complete and the Authority Principal Engineer and its Consulting Engineer, HDR Inc. are recommending acceptance of the Maintenance Bond and close-out of the Contract, subject to receiving all required warranties, attorney review and NJEIT approval.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve acceptance of the Maintenance Bond and Close-Out of the Restoration & Mitigation of Power Distribution Systems Project, Contract 81-S for PKF Mark III, Inc., subject to receiving all required warranties, attorney review and NJEIT approval.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute any necessary documents to approve close-out of this project.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Russo, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Russo, Sutton, Whalen and Chairman Khachaturian

ABSENT: Commissioner McMullen

PUBLIC PORTION

Chairman Khachaturian announces: This meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 5 minutes.

NO ONE WAS PRESENT VIA ZOOM FROM THE PUBLIC
Commissioner McMullen returned to the meeting

EXECUTIVE SESSION

Chairman Khachaturian called for a **MOTION** to go into Closed Session at 7:41 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action is taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation, contract negotiations and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

EXECUTIVE SESSION MINUTES ARE RECORDED SEPARATELY

END CLOSED SESSION

Chairman Khachaturian called for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ 8:58 P.M.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

ADJOURMENT

ANNOUNCEMENT (by Chairman Khachaturian):

The B.R.S.A. Public Hearing for the 2021 User Charge-Budget is scheduled for Monday, December 21, 2020, at 7:00 P.M. immediately followed by the Regular Meeting. All meetings take place in the Administration Building of the Authority located at 100 Oak Street, Union Beach, NJ 07735.

At 9:00 P.M. Chairman Khachaturian called for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, McMullen, Russo, Sutton, Whalen and Chairman Khachaturian

Respectfully submitted,
Susan DuBey
Administrative Assistant