

MINUTES
FOR
REGULAR MEETING
MONDAY, JANUARY 21, 2019

At 7:00 P.M., Chairman Steiner made the following announcement:

The Regular Meeting of the Bayshore Regional Sewerage Authority will now come to order. I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Steiner asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Steiner called for a roll call of attendance:

PRESENT: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

Also In Attendance: Mr. Robert C. Fischer, Executive Director
J. Michael Broyles, Superintendent
Peter Canal, Chief Engineer
Manuel Ponte, P.E., Consulting Engineer
John Napolitano, Esq.
Susan DuBey, Admin. Assistant

REPORTS

Executive Directors Report, BRSA Projects, Special Reports & Connection Applications
Mr. Fischer Reported:

Disaster Recovery Update – Phase II

- Combined Blower Building-Contract 80 – is ready to be closed out. Hazen is here to discuss the Closeout and Pete will comment in his report. Only one Superstorm Sandy project left to complete is the Restoration and Mitigation of the Power Distribution System. The T4 enclosure will be here in February, T5 & T6 in March and the Main Switch Gear in April.

Security

- The Authority is replacing and upgrading the Security Camera System within the Treatment Plant. Pete will discuss the quotes received last week.

Other

- The 2019 Budget has been certified by the DCA and the new charges were sent out to the towns.
- Dorr Oliver Rehabilitation and Upgrade Project – Hazen has been working on the feasibility and permit. A structural analysis is needed to determine where the components are going to be installed in the Dorr Oliver building. Very few structural changes are permitted.
- Pay-To-Play – Non-Fair and Open Policy – prohibits the professional in making contribution one year prior to and during their Contract with the Authority. If the Commissioners have no objection we'll ask the existing professionals for proposals.
- A Proposal was received from R3M Engineer for Engineering Support Services to assist with written requests for qualifications review, recommendation and negotiating a price with the most qualified Firm for the Power Resiliency Project.
- Resolution to Purchase a truck to replace the oldest and most costly vehicle and also purchase a utility vehicle for plowing walkways, salting and access to easements. Both vehicles are under budget.

Staff Engineer Report

Pete Canal:

- Sludge Concentration Tanks Rehabilitation & Improvement-Contract 106- awarded to Spectraserv in the amount of \$3,439,000. PS&S provided a proposal for Construction Management & Inspection Services in the original amount of \$439,930 was reduced to \$372,520 by reducing on-site inspections since BRSA Engineers can supplement part of that service. Rich Crane from PS&S explained their proposal.
Mr. Fischer asked Pete to explain Contract 106 and the review of the Management Proposal. Pete said Construction Contract 106 was in the amount of \$3,439,000, the Design Services was 7% Engineers Management and Inspection Services is just under 11% total Engineers is under 20% for the entire project. This project is a 24 months project due to operational constraints.
- Dorr Oliver Incinerator Upgrade Evaluation – completing the 2nd phase which is the Permit submission to the NJDEP, Hazen was asked to move forward to Phase 3-Conceptual Structural Analysis. Hazen has submitted a proposal for the Structural Analysis in the amount of \$79,929. Ed Barboe and Julian Chianelli presented their proposal.
Mr. Fischer stated that every Authority needs to have a Sludge Management Plan and a Back-up Plan. The Dorr Oliver Incinerator is our Back-up Plan.
- Combined Blower Building-Contract 80S-two resolution (1) to close-out the contract and (2) for final amendment to Hazen in the amount of \$140,000 for construction inspection services. John Wojnas and Ed Barboe from Hazen explained the close-out and final amendment.
- Odor Control Improvements, System #2,3&4-Contract 105- all work is done final Change Order No.1 in the amount of \$3,679.94 to Iron Hills Construction.
- Annual Jet Vacuuming Services-one-year extension to North American Pipeline Services in the amount of \$24,000.
- Security Camera System Upgrade-award RFQ to Leading Edge Technology Services in the amount of \$29,425.

Consulting Engineer – R3M

Manuel Ponte Reported:

- Odor Control Systems #2, #3, #4 - all work is done except for the Emissions Test for Scrubber #4 which is the only Scrubber of the three to have a permit, the others do not. The contractor’s consultant called the NJDEP to schedule the test and they were told the DEP was very busy, call back in February.
- Blower Building #1 - conversion to a Storage Building contains 2 rooms (1) for parts & equipment and the smaller one for records. Conceptual drawings have been submitted to BRSA staff for their suggestions and input. Also working with the Union Beach Code Enforcer for review to determine if approvals are necessary.

Superintendent’s Report

Mike Broyles Reported:

- Flow for December was down slightly for the month.
- Effluent numbers are excellent with 98% removal
- There were no odor complaints for December
- JIF Inspection – recommended in the Pressroom an indoor Air Quality Program. NJPEOSH has an indoor Air Quality Regulation even though the Federal Government does not. The Regulation requires a go to person in case anyone has a concern or complaint. Chuck, Roy and Mike attended the training session and will prepare a written program.
- Industrial Pretreatment – Mike and Chuck inspected all 4 Industrial user locations. All operating Normally.

Chairman Steiner called for a **MOTION** to approve the Treasurer’s Report

TREASURER’S REPORT

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

**TREASURER’S REPORT
STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS**

	Balance
<u>INVESTMENT ACCOUNTS</u>	<u>December 31, 2018</u>
Lakeland Bank-CD	\$ 1,008,964.44
Cash Management	<u>\$ 7,064,819.96</u>
TOTAL INVESTMENT	\$ 8,073,784.40
TD BANK	
NJEIT Project Fund	\$ 153,242.66
NJEIT Project Fund #2	\$ 4,473,186.73
Incoming Revenue Account	\$ 1,220.57

Operating Regular Account	\$ 1,759,495.23
Operating Reserve Account	\$ 12,247,423.04
Operating Payroll Account	\$ 628,606.03
Debt Service Fund	\$ 200,706.58
TOTAL AUTHORITY ACCOUNTS	\$ 27,537,665.24

Detail of the accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

BRSA CHARGES

Hazlet Township Sewerage Utility	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	0.00
TOTAL	\$	0.00

OUTFALL AUTHORITY CHARGES

Hazlet Township Sewerage Authority	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	0.00
TOTAL	\$	0.00

Balance of Rent Reserve Accounts as of December 31, 2018

Hazlet Township Sewerage Utility	\$	757,170.09
Township of Holmdel	\$	320,276.67
Borough of Union Beach	\$	195,597.81
Borough of Keyport	\$	298,163.77
Borough of Keansburg	\$	304,818.15
Borough of Matawan	\$	324,692.99
Western Monmouth Utilities Authority	\$	97,532.77
Township of Aberdeen	\$	458,265.14
TOTAL	\$	2,756,517.39

PAYMENT OF REQUISITIONS

Chairman Steiner called for a **MOTION** - to approve payment of bills listed on:

Operating Fund Req. No. 569 (Regular)	\$489,080.60
Payroll Account Req. No.P217 (Payroll)	\$242,843.74
NJEIT Project Fund #2 Req. #PF-29	\$178,992.74
Wire Transfer FEMA Funds to NJEIT WT#05	\$698,926.55

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

APPROVAL OF MINUTES

Chairman Steiner called for a **MOTION** to approve the following Minutes:

Regular Meeting Minutes of November 19, 2018
Closed Session of November 19, 2018

OFFERED BY: Commissioner Khachaturian, SECONDED BY: Commissioner Cavanagh, and carried by a voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, Sutton, Whalen and Chairman Steiner

Abstain: Commissioner McMullen

PUBLIC PORTION

Chairman Steiner announced that this portion of the meeting is now open to the public for comments or questions related to **Regular Meeting Agenda items only**. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of limiting your comments accordingly.

NO ONE FROM THE PUBLIC WAS PRESENT

RESOLUTIONS

RESOLUTION No. (01/19): To Award the Request for Quotation 2019-01 for Security System Upgrades To Leading Edge Technology Services, LLC, in the amount of \$29,425

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) desires to upgrade the four (4) existing security cameras and the surveillance system for improved surveillance and future expansion; and

WHEREAS, the Authority's Engineering Staff developed RFQ 2019-01 for the upgrades to the surveillance system; and

WHEREAS, in accordance with Local Public Contracts Law, the Authority advertised and on January 16, 2019 at 11:00 A.M. received quotes for Security System Upgrades; and

WHEREAS, one quotation was received from Leading Edge Technology Services, LLC, in the amount of \$29,425; and

WHEREAS, the Authority Chief Engineer and Staff have reviewed the quotation and found it acceptable; and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Unrestricted Net Position of the Authority Capital Budget, to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED the Commissioners of Bayshore Regional Sewerage Authority authorize the award of the Security System Upgrades to Leading Edge Technology Services, LLC, of Eatontown, NJ in accordance with the terms and conditions of this RFQ at the total price of \$29,425.

OFFEDER BY: Commissioner McMullen , SECONDED BY: Commissioner Whalen, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION No. (02/19): To Authorize an Engineering Amendment to Hazen & Sawyer for the Construction Management and Inspection Services of the Combined Blower Building, Contract No. 80-S, in the amount of \$140,000.

WHEREAS, through Resolution 37/16, the Bayshore Regional Sewerage Authority (the “Authority”) contracted with Hazen & Sawyer Engineers of NY (“H&S”) for the Construction Management and Inspection Services of the Combined Blower Building, Contract No. 80-S; and

WHEREAS, the Authority has requested H&S to perform additional engineering services beyond the original scope of work as a result of the construction contract being extended past the completion date, including additional inspection time and construction management services; and

WHEREAS, H&S submitted a proposal dated January 9, 2019 for Amendment No.1, Final in the amount of \$140,000; and

WHEREAS, the Authority Chief Engineer and Executive Director have met with the staff of H&S to review the amendment proposal and find the amendment request dated January 9, 2019 to be fair and reasonable and represent work that was beyond the original scope of work; and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Unrestricted Net Position of the Authority Capital Budget, to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve a contract amendment No.1 in the amount of \$140,000 to Hazen & Sawyer of NY, subject to NJEIT approval and in accordance with the terms and conditions of its correspondence dated January 9, 2019, increasing their budget amount from \$631,041 to \$771,041.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute the contract amendment with H&S of NY.

OFFEDER BY: Commissioner Khachaturian, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION No. (03/19): To Award Change Order No. 1 in the amount of \$3,679.94 to Iron Hills Construction, Inc. for Contract 105, Odor Control Systems No. 2, 3 & 4 Refurbishment

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) owns and operates Odor Control Systems No. 2, 3 & 4 which service the Primary Clarifiers, Aeration Basins, Sludge Holding Tank and Belt Filter Press Room at its sewage treatment facility in Union Beach NJ; and

WHEREAS, in accordance with Local Public Contracts Law, Iron Hills Construction, Inc. was awarded Contract No. 105, Odor Control Systems No. 2, 3 & 4 Refurbishment by Resolution No. 86/18 in the amount of \$585,000.00; and

WHEREAS, there is a need to amend the Contract for a change in scope of the base work due to additional structural repairs required as detailed in Change Order No.1 document, dated January 7, 2019; and

WHEREAS, the Authority and its Consulting Engineer, R3M Engineering, Inc. have prepared Change Order No. 1 to amend the Contract, in the amount of \$3,679.94; and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Unrestricted Net Position of the Authority Capital Budget, to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority approve Change Order No. 1 for Iron Hills Construction, Inc., in the amount of \$3,679.94, increasing the total Contract value to \$588,679.94.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any necessary documents to approve this Change Order.

OFFERED BY: Commissioner McMullen , SECONDED BY: Commissioner Khachaturian, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION No. (04/19): To Award Contract to Develop Mechanical Equipment Layout and Perform Structural Analysis for Dorr Oliver Incinerator to Hazen Engineers at a Cost Not-To-Exceed \$ 79,929

WHEREAS, a preliminary investigation conducted by Hazen Engineers with subcontractor Chavond Barry Engineers (“CBE”) indicated the Dorr Oliver incinerator can be upgraded as an existing incinerator as per the definitions at 40 CFR Part 62 consistent with the NIRO Incinerator; and

WHEREAS, a Title V Air Permit (“Permit”) Application has been submitted to the New Jersey Department of Environmental Protection (NJDEP) to amend the Permit to allow for the upgrade and operation of the Dorr Incinerator consistent with the SSI regs; and

WHEREAS, Hazen Engineers has submitted a proposal to the Authority dated January 3, 2019 to develop mechanical equipment layouts and perform a structural analysis on the impact of those equipment layouts on the Dorr Oliver Building at a cost not-to-exceed \$79,929; and

WHEREAS, the mechanical equipment layouts and structural analysis is the final phase of the feasibility study which included evaluating the Dorr Oliver Incinerator as an existing incinerator under State and Federal definitions, as well as submitting a permit modification to the BRSA Title V Permit to include the modified Dorr Oliver Incinerator; and

WHEREAS, the Chief Engineer and Executive Director have reviewed the proposal and find it fair and reasonable for the defined scope of work; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the Unrestricted Net Position of the Authority Capital Budget, to cover the maximum dollar value of the pending contract as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED that the Commissioners of the Bayshore Regional Sewerage Authority hereby award the contract to develop mechanical equipment layouts and perform a structural analysis for the upgrade of the Dorr Oliver incinerator to Hazen Engineers for the Cost of \$79,929 as further detailed in their proposal dated January 3, 2019.

OFFEDER BY: Commissioner Whalen, SECONDED BY: Commissioner McMullen, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION NO. (05/19): To award Contract For Engineering Services Relating to Standby Power Resiliency Facilities for the Authority Treatment Plant to R3m Engineering, Inc., in the amount of \$28,000

WHEREAS, Hurricane Sandy severely damaged the Bayshore Regional Sewerage Authority (“Authority”) buildings and processes on October 29, 2012 and utility power was lost for seven (7) consecutive days; and

WHEREAS, the Authority emergency generators are rated for only 24 hours; and

WHEREAS, the Authority submitted a Hazard Mitigation Plan (“HMP”) for Power Resiliency System for the Authority and Monmouth County Bayshore Outfall Authority’s (“MCBOA”) Union Beach Facility; and

WHEREAS, on October 18, 2018, the Federal Emergency Management Agency (“FEMA”) authorized a detailed engineering design of the proposed Power Resiliency System; and

WHEREAS, Resolution 103/18 authorizes the staff to prepare a Request for Qualifications, in accordance with Federal Procurement Standards; and

WHEREAS, R3m Engineering, Inc. (“R3m”) submitted a proposal dated January 4, 2019 for engineering support services relating to Standby Power Resiliency Facilities for the Authority Treatment Plant, in the amount of \$28,000; and

WHEREAS, the Chief Engineer and Director have met with the staff of R3m to review the proposal and find it to be fair and reasonable; and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Unrestricted Net Position of the Authority Capital Budget, to cover the maximum dollar value of the pending contract as set forth in this Resolution

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve a proposal for engineering support services relating to Standby Power Resiliency Facilities for the Authority Treatment Plant, in the amount of \$28,000, to R3m Engineering, Inc., of Old Bridge Township, NJ, in accordance with the terms and conditions of its proposal dated January 4, 2019

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute the contract agreement with R3m Engineering, Inc., of old Bridge Township, NJ.

OFFEDER BY: Commissioner McMullen, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION No. (06/19): To approve Close-Out of the Combined Blower Building Contract No. 80s for Stone Hill Contracting Company, Inc.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) needed to perform repairs & mitigation on Combined Blower Building due to damages caused by Hurricane Sandy; and

WHEREAS, in accordance with Local Public Contract Laws, Contract 80-S Combined Blower Building was awarded to Stone Hill Contracting Company, Inc. (SHC) on May 23, 2016 for a total price of \$6,158,180 via Resolution 67/16; and

WHEREAS, the Authority previously approved two (2) Change Orders totaling a contract credit of \$11,991.45, decreasing the total contract value to \$6,146,188.55 and

WHEREAS, all work is completed and the Authority Chief Engineer and its Consulting Engineer, Hazen & Sawyer are recommending acceptance of the Maintenance Bond and closeout of the Contract, subject to receiving all required warranties, attorney review and NJEIT approval; and

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority approve acceptance of the Maintenance Bond and closeout of the Combined Blower Building, Contract No. 80s for Stone Hill Contracting Company, Inc., subject to receiving all warranties, attorney review and NJEIT approval.

BE IT FURTHER RESOLVED, the final retainage payment amount of \$122,923.77 shall not be released until all work, warranties and bonds have been approved.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any necessary documents to approve closeout of the project.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION No. (07/19): To Extend the Agreement with North American Pipeline Services, LLC for Jet Vacuuming Services of the Authority’s Plant and Collection System for a One (1) Year Period on a Regular and Emergency Basis in the Amount of \$24,000

WHEREAS, in accordance with Local Public Contracts Law at 2:00 P.M. on February 15, 2018, the Bayshore Regional Sewerage Authority (“Authority”) received quotes for a Request for Quotation #2018-03 for Jet Vacuuming Services of the Authority’s Plant and Collection System for a One (1) Year Period on a Regular and Emergency Basis; and

WHEREAS, on February 26, 2018 the Authority awarded the Request for Quotation to North American Pipeline Services, LLC (“NAPS”) of Freehold, NJ by Resolution #31/18 in the amount of \$24,000; and

WHEREAS, the original contract was awarded on an as needed basis; and

WHEREAS, only approximately \$4,000 was expended to date for these services; and

WHEREAS, the RFQ provides by mutual agreement and the Local Public Contracts Law to allow for up to Two (2) One (1)-Year Extensions; and

WHEREAS, the Contract will expire on February 26, 2019 and North American Pipeline Services, LLC and the Authority are mutually agreeable to extend the original Contract under the same terms and with the same prices for the first One (1)-Year Extension; and

WHEREAS, the Authority Engineering Staff have reviewed the correspondence from North American Pipeline Services, LLC accepting the first One (1)-Year Extension in accordance with the same price, terms and conditions as the original Contract; and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the TV Cleaning and Inspection line item, to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority hereby award North American Pipeline Services, LLC a One (1)-Year Extension of the Agreement for Jet Vacuuming Services of the Authority Plant and Collection System on a Regular and Emergency Basis in accordance with the terms and conditions of the original quote for a total price of \$24,000.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any necessary documents to approve the extension.

OFFEDER BY: Commissioner Khachaturian, SECONDED BY: Commissioner McMullen, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION NO. (08/19): To Purchase 2019 Ford F-350 Pick Up by NJ State Contract from Winner Ford of Cherry Hill, NJ

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) is in need of a new Pick Up Truck for the more efficient maintenance of the treatment plant and interceptor system and to replace the oldest truck in the fleet; and

WHEREAS, the Authority can purchase equipment under State Contract without competitive bidding in accordance with the Local Public Contract Law; and

WHEREAS, Chas S Winner Inc., DBA Winner Ford of Cherry Hill, NJ has a 2019 Ford F-350 Extended Cab 4x4, with 8’ Utility Body and roof light bar assembly, under State Contract No. A 88758/T2101, in the amount of \$41,439; and

WHEREAS, the Authority staff find the State Contract price to be lower than similar offers, and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the Unrestricted Net Position of the Authority Capital Budget, to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby award the Contract for the purchase of a 2019 Ford F-350 Extended Cab 4x4 with 8’ Utility Body to Chas S Winner Inc., DBA Winner Ford of Cherry Hill, NJ in accordance with the terms and conditions of their State Contract, in the amount not to exceed \$41,439.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any necessary documents to award the contract to Chas S Winner Inc., DBA Winner Ford of Cherry Hill, NJ.

OFFEDER BY: Commissioner McMullen , SECONDED BY: Commissioner Whalen, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION NO. (09/19): To Purchase Kubota RTV 500 Utility Vehicle with Salt Spreader Package

WHEREAS, the Bayshore Regional Sewerage Authority (“the Authority”) is in need of a Utility Vehicle to aid the maintenance department; and

WHEREAS, the Utility Vehicle will be utilized by staff for maintenance of plant grounds, roads and utility easements which currently requires the use of Authority pickup trucks; and

WHEREAS, the use of a Utility Vehicle will reduce wear and tear on the Authority vehicles, access grounds inaccessible by vehicles and aid in the maintenance and inspection of Authority easements; and

WHEREAS, the Authority can purchase equipment through Department of Community Affairs (“DCA”) approved cooperative purchasing groups without competitive bidding in accordance with the Local Public Contract Law; and

WHEREAS, the Authority is a member of the Educational Services Commission of New Jersey Cooperative Purchasing Group (ESCNJ), a DCA approved cooperative purchasing group; and

WHEREAS, the Authority can purchase a Kubota RTV 500 Utility Vehicle with Salt Spreader and plow package through the ESCNJ at a cost of \$15,852.08; and

WHEREAS, the Authority Engineer and Staff have reviewed the quotation and found it acceptable; and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the unrestricted net position of the Authority Capital Budget, to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the procurement of a Kubota RTV 500 Utility Vehicle with Salt Spreader and plow package from Cherry Valley Tractor of Marlton, NJ in accordance with ESCNJ Cooperative Purchasing price of \$15,852.08.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTION NO. (12/19): To award Contract For Construction Management and Inspection Services For Sludge Concentration Tank Rehabilitation and Improvements to PS&S in the amount of \$372,520

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”), owns, operates and maintains four (4) Gravity Settling Sludge Concentration Tanks (“CTanks”) to collect, settle and concentrate sludge produced at the Wastewater Treatment Plant, and

WHEREAS, the CTanks are a critical component of the Authority Sludge Management System, and are old and in need of substantial rehabilitation after 40 years of service in a corrosive environment, and

WHEREAS, through Resolution 119/17, the Authority contracted with Paulus, Sokolowski & Sartor, LLC (“PS&S”) engineers of Wall Township, NJ for the engineering design of the Sludge Concentration Tank Rehabilitation and Improvements, and

WHEREAS, PS&S submitted an engineering construction and inspection services proposal for the Sludge Concentration Tank Rehabilitation and Improvements Contract No. 106, dated January 4, 2019, in the amount of \$372,520, and

WHEREAS, the Chief Engineer and Director have met with the staff of PS&S to review the proposal and find it to be fair and reasonable, and

WHEREAS, in accordance with N.J.S.A. 5:30-5.4 (a) (3), the Authority certifies the availability of funds in the unrestricted net position line item, to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve a proposal for engineering construction and inspection services for the Sludge Concentration Tank Rehabilitation and Improvements Contract No. 106, in the amount of \$372,520, to Paulus, Sokolowski & Sartor, LLC of Wall Township, NJ, in accordance with the terms and conditions of its proposal dated January 4, 2019.

BE IT FURTHER RESOLVED, the Chairman and Secretary are hereby authorized to execute the contract agreement with Paulus, Sokolowski & Sartor, LLC of Wall Township, NJ.

OFFERED BY: Commissioner Khachaturian, SECONDED BY: Commissioner Sutton, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

PUBLIC PORTION

Chairman Steiner announces: This meeting is open to the public to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed.

NO ONE FROM THE PUBLIC PRESENT

Executive Session

Chairman Steiner calls for a **MOTION** to go into Closed Session at 8:14 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation, contract negotiations and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Cavanagh, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

CLOSED SESSION MINUTES ARE RECORDED SEPERATELY

END CLOSED SESSION

Chairman Steiner called for a **MOTION** to End Closed Session and Re-Open the Regular Meeting @ 8:35 P.M.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

RESOLUTIONS

RESOLUTION No. (10/19): To Rescind Resolutions 127/18 and 128/18

WHEREAS, on December 17, 2018, the Bayshore Regional Sewerage Authority passed Resolutions 127 and 128 conditionally approving applications for employment; and

WHEREAS, the Authority deems it in its best interest to rescind those resolutions.

NOW THEREFOR BE IT RESOLVED, that the Commissioners of the Bayshore Regional Sewerage Authority hereby rescind resolutions 127 and 128 of 2018.

OFFEDER BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton and Chairman Steiner

ABSTAIN: Commissioner Whalen

RESOLUTION No. (11/19): To Hire Salvatore Coppola as Custodian Contingent Upon Successful Background Tests

WHEREAS, The Bayshore Regional Sewerage Authority (“Authority”) is a public body corporate and politic organized and existing under and pursuant to the Sewerage Authorities Law, and

WHEREAS, for the more efficient operation of the Authority there is a need to hire a new employee in the title of Custodian to fill a vacated position; and

WHEREAS, the Authority maintenance department has interviewed several candidates for the position of Custodian; and

WHEREAS, Salvatore Coppola, Hazlet NJ, has demonstrated through his resume and interview, the desired skill set required of the job; and

WHEREAS, in accordance with NJAC 5:30-5.4(a)(3), the Authority certifies the availability of funds in the Authority Plant Salary line item, to cover the maximum dollar value of the pending employee as set forth in the Resolution.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority authorize the hiring of Salvatore Coppola, Hazlet, NJ as a custodian effective February 1, 2019 at a starting rate of \$22.16 per hour in accordance with the current Collective Bargaining Agreement, with a 90-day probationary period subject to the results of the Authority Criminal History, Drug and Alcohol Screening.

BE IT FURTHER RESOLVED subsequent to an acceptable 90-day probationary period Salvatore Coppola be granted all of the benefits of employment as a regular full-time employee of the Bayshore Regional Sewerage Authority.

OFFEDER BY: Commissioner Cavanagh, SECONDED BY: Commissioner McMullen, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton and Chairman Steiner

ABSTAIN: Commissioner Whalen

ANNOUNCEMENT (by Chairman Steiner):

The next meeting of the BRSA will be Reorganization and immediately followed by the Regular Meeting to be held on Monday, February 25, 2019. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

At 8:42 P.M., Chairman Steiner called for a **MOTION** to Adjourn the meeting.

OFFEDER BY: Commissioner McMullen, SECONDED BY: Commissioner Sutton, and carried by a unanimous vote recorded as follows:

AYES: Commissioners Cavanagh, Khachaturian, McMullen, Sutton, Whalen and Chairman Steiner

Respectfully submitted,
Susan DuBey
Administrative Assistant