



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Robert C. Fischer
EXECUTIVE DIRECTOR

MINUTES REGULAR MEETING MONDAY, MAY 23, 2016

At 7:04 P.M. on Monday, May 23, 2016 Secretary Khachaturian called the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRS A Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Secretary Khachaturian asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Secretary Khachaturian requested a roll call of attendance:

PRESENT: Commissioners Khachaturian, McMullen (arrived at 7:58), Steiner, Sutton, Whalen and Chairman Pisano (arrived at 7:22)

Also in Attendance: Robert C. Fischer, Executive Director
Pete Canal, BRS A Staff Engineer
J. Michael Broyles, BRS A Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, BRS A Attorney
Susan DuBey, Admin. Assistant

Mr. Fischer welcomed Mr. Scott Whalen, the new Commissioner from Hazlet and invited him to a tour of the plant at his convenience.

Reports

1. Executive Director's Report –Projects, Special Reports & Connection Applications **Robert Fischer Reported:**

- Stone Hill Contractor – Niro Project – Payment Application #11 in the amount of \$1,582,946.90. Project stands at 80% completion. Payment request was reviewed by Hazen & Sawyer and BRS A Staff & recommends payment.

- NE Remsco Contractor – Pump Station Project – Payment Application #8 in the amount of \$244,401.22. Project stands at 60% completion. Payment request reviewed by PSS and BRSA Staff & recommends payment.
- Shorelands Contractor – Various Authority Buildings – Payment Application #6 in the amount of \$86,702.26. Project stands at 80% completion. Payment request reviewed by R3M and BRSA Staff & recommends payment.

Minus the above mentioned payment Phase I project payments total \$15,431,049.28 which 61% or \$9,339,040.09 is FEMA reimbursable. The remainder is in a short term note which will convert to a Long term note and it will become a Debt Service over a 20 year period.

- We advertised and received bids for the Combined Blower Building Project.
- EPA changed the date for final compliance with SSI incinerator regulations for 2 facilities in the U.S. (East Bank WWTP in Louisiana and the BRSA). The compliance date was March 21, 2016 now changed to March 21, 2017. According to the latest report from Stone Hill they will be running a stack test in August on the restoration and upgrade of the Niro Incinerator.

2. Staff Engineer's Report

Pete Canal Reported:

- Primary Clarifiers #3&4 Repair-Contract #86-award contract to MBE Mark III Electric, Inc. in the amount of \$428,927.00. There were 6 bidders and MBE Mark III Electric was the lowest responsible bidder. MBE is currently doing work on the NIRO. Recommend award
- West Keansburg Pump Station Odor & Corrosion Control-Contract #90-seeking authorization to advertise this project.
- Seaview Gardens Apartments in Keansburg-requesting refund of \$92,400 in phase I connection fee. Property sold, paperwork from new owners requested and cancellation of TWA was received from the DEP. Send to Conflict Attorney for Resolution.
- Change Order #2 for NE Remsco-Pump Station Project-not to exceed \$204,556 for additional work which is being sent for FEMA reimbursement and NJEIT approval.
- Change Order #4 for Stone Hill Contractor-Niro Project-not to exceed \$388,482.71 for addition work which \$375,256.71 is being sent for FEMA reimbursement. Change Order was sent to NJEIT for approval.

Ed Barboe and John Wojnas from Hazen and Sawyer presented a power point illustration explaining the scope changes for the restoration and mitigation of the NIRO project-Change Order #4-Stone Hill Contractor.

- Combined Blower Building- bids were opened on May 13, 2016 - received one bid from Stone Hill Contracting in the amount of \$6,158,180 and recommend award. We had sold 4 or 5 bids, about 5 sub-contractors came and reviewed the bid and 4 contractors came to the pre-bid meeting. We were anticipating 2 or 3 bids however this project has several phases and is complex which may have caused contractors not to bid.

Pete said he and Hazen contacted several contractors and being there is a lot of work out there, contractors are being very selective. This is an 8 phase project, very complicated which probably scared contractors away. Stone Hill knows the plant, they have been a good contractor and we feel confident they will do a good job. The bid required contractors to list specific equipment and Stone Hill will be supplying the specified equipment.

3. Consulting Engineer – R3M

Manuel Ponte Reported:

- Various Authority Buildings Project is 80% complete
- Standby Generator #2 & 3 have been repaired and #1 is under way now. Generator's #2 & 3 have been tested successfully. The radiator for Generator #1 is being replaced this week and we expect a completion sometime in June.

Mr. Fischer asked Manuel if they ran a load test. Manuel said they did on 2 generators.

Mr. Fischer asked Manuel to explain what a load test is. Manuel said they have a portable load bank and test each generator at various loads up to 100% load.

Pete said that with the Power Distribution Project we will be getting new load banks and will be able to lead test more often.

- First Two Quarters Flow Report – September 30, 2015 to March 30, 2016 – all flow numbers are aligned with previous quarters and there are no unusual items to report.

4. Superintendent's Report

Mike Broyles Reported:

- The flow is on a downward trend
- Effluent continuing to improve
- 4 odor complaints in April all from 705 9th Street
- Dorr Oliver was taken off line, fuel guns bending down, fluidization was poor. Did not burn from April 29th to May 7th. Six of those days we had Spectraserv take out two loads per day. We went back to burn on May 8th.
- Safety Incentive Program – possible award of Safety Incentive Day for 2 employees who participated and earned enough points in the program. Mike explained the point system.

Mr. Fischer explained the Reconciliation Report shows General Ledger vs. Bank Statements. All reconciled in each account. This report is generated quarterly and is an internal control procedure.

5. Legal Reports/Closed Session

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MOTION (by Chairman Pisano) - for the office of **ASSIST-TREASURER – Commissioner Whalen**

OFFERED BY: Commissioner Sutton, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

SUB-COMMITTEE APPOINTMENTS

MOTION (by Chairman Pisano) - for the appointment of Commissioner Whalen to the Finance and Legal Sub-Committee to fill the vacancy of Commissioner Vella:

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

MOTION (by Chairman Pisano)-to accept the Treasurers Report

6. TREASURER’S REPORT

(by Commissioner Sutton – Section 6)

TREASURER’S REPORT

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

TD BANK	Balance
TRUSTEE ACCOUNTS	April 30, 2016
<u>2010 NJEIT BONDS</u>	
Revenue	\$ 0.00
Construction	\$ 1,357,446.98
Bond Service	\$.05
Total 2010 Accounts	\$ 1,357,447.03
TD BANK	
NJEIT Project Fund	\$ 4,839,425.21
Incoming Revenue Account	\$ 190,163.93
Operating Regular Account	\$ 271,447.28
Operating Reserve Account	\$ 11,346,961.23
Operating Payroll Account	\$ 173,225.13
TOTAL AUTHORITY ACCOUNTS	\$16,821,222.78
TOTAL	\$18,178,669.81

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

SERVICE CHARGES:	Balance April 30, 2016
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	\$ 0.00

OUTFALL AUTHORITY CHARGES

Hazlet Township Sewerage Authority	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	\$ 0.00

Balance of Rent Reserve Accounts as of April 30, 2016

Hazlet Township Sewerage Utility	\$ 752,808.81
Township of Holmdel	\$ 318,431.88
Borough of Union Beach	\$ 194,471.17
Borough of Keyport	\$ 322,976.16
Borough of Keansburg	\$ 303,062.41
Borough of Matawan	\$ 322,822.77
Western Monmouth Utilities Authority	\$ 95,477.08
Township of Aberdeen	\$ 482,834.70
TOTAL	\$ 2,792,884.98

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Khachaturian seconded by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

7. PAYMENT OF BILLS

MOTION (by Chairman Pisano) for payment of the following:

Operating Fund Req. No.P185 (Payroll)	\$ 247,285.06
Operating Fund Req. No. 534 (Regular)	\$ 667,387.31
NJEIT Project Fund Req. #PF-12	\$ 2,135,652.16
Wire Transfer FEMA Funds to NJEIT #WT008	\$ 1,186,203.72

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

8. APPROVAL OF MINUTES

MOTION (by Chairman Pisano) to approve the following Minutes:

Regular Meeting of April 18, 2016
Closed Session Minutes of April 18, 2016

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Steiner, Sutton, and Chairman Pisano
ABSTAIN: Commissioners Khachaturian and Whalen

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions related to Agenda items only. **The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time.** As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

NO ONE PRESENT

RESOLUTIONS

RESOLUTION No. (62/16): To Accept the Three (3) Month Flow Report for Second Quarter - 2015/2016

WHEREAS, R3M Engineering, Consulting Engineers for the Bayshore Regional Sewerage Authority, (“Authority”) have determined the quantity of sewerage from each of the Towns and Authorities connected to the Authority’s system for the period January 1, 2016 to March 31, 2016 (Second Quarter of 2015/2016), and

WHEREAS, said flow figures have been calculated from actual meter readings, maintenance service reports, meter calibration reports and other data, and

WHEREAS, said flow figures have been reviewed by the Commissioners of this Authority.

NOW THEREFORE BE IT RESOLVED that the Commissioners of the Bayshore Regional Sewerage Authority hereby accept the flow calculations, certified by R3M for three (3) month period of January 1, 2016 to March 31, 2016, Second Quarter of 2015/2016.

OFFERED BY: Commissioner Khachaturian, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

RESOLUTION No. (63/16): To Revise the Amended 71S Construction Management Services Contract with R3M

WHEREAS, on April 18, 2016 the Bayshore Regional Sewerage Authority (“Authority”) passed Resolution 55/16 amending the Construction Management Service contract of the Various Authority Buildings Project with R3M by \$43,239, and

WHEREAS, the Resolution incorrectly stated the new total contract value to be \$259,478, and

WHEREAS, the correct total contract value is \$259,528.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bayshore Regional Sewerage Authority the corrected amendment is approved at \$43,239 bringing the total contract value to \$259,528.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Khachaturian , and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

RESOLUTION No. (64/16): TD Bank Resolution-Payroll Account

BE IT RESOLVED, by the Commissioners of the Bayshore Regional Sewerage Authority:

1. That an account or accounts be continued and maintained with **TD BANK** (hereinafter called the Bank) titled **Payroll Account**, and there may be deposited to its credit in one or more accounts with the Bank, any money, check and other instruments which may come into possession of this Authority. Any other

property may be deposited with the Bank for safe keeping, custody and other purposes. Items for deposit, collection or discount may be endorsed by any person authorized to sign checks, or endorsements thereof, may be made in writing or by a stamp without designation of the person so endorsing.

2. Any two of the following: Executive Director, Chairman, Vice-Chairman, Secretary, Treasurer, Assistant Secretary, or Assistant Treasurer of this Authority are authorized, on behalf of this Authority and in its name, (a) to sign checks, savings withdrawals, drafts, notes, acceptances, and other instruments and orders for the payment of money or for the withdrawal or delivery of funds or other property at any time held by the Bank for the account of this Authority, and to receive any thereof, and to issue instructions for the conduct of any account of this Authority with the Bank, (b) to accept drafts, and other instruments payable at the Bank; and to waive demand, protest, and notice of protest or dishonor of any instrument made, drawn, or endorsed by this Authority; and (c) to endorse, negotiate, and receive, or authorize the payment of, the proceeds of, any negotiable or other instruments or orders for the payment of money payable to or belonging to this Authority.

BE IT FURTHER RESOLVED that the foregoing Resolution shall continue in full force and effect and Bank may rely on them until a certified copy of a subsequent Resolution of the Board of Directors of this Authority modifying or rescinding any or all such Resolutions shall have been actually received by the Bank.

I FURTHER CERTIFY that the names of the persons who respectively hold the offices or positions mentioned in the foregoing Resolutions and their actual signatures are as follows:

ROBERT C. FISCHER	Executive Director	_____
LOUIS PISANO	Chairman	_____
MARCY McMULLEN	Vice-Chairwoman	_____
ADAM KHACHATURIAN	Secretary	_____
CHARLES STEINER	Asst. Secretary	_____
BARTHOLOMEW SUTTON	Treasurer	_____
SCOTT WHALEN	Asst. Treasurer	_____

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the said corporation this 23rd day of May 2016

/s/ _____, **BRSA Secretary**
Adam Khachaturian

I, Louis Pisano, Chairman of the above named Authority, do hereby certify that Adam Khachaturian, the Secretary of said Authority, is duly authorized to sign as above stated, without other signature, according to the above Resolution.

WITNESS my hand and the seal of said Authority the day and year above written.

(seal)

/s/ _____, **BRSA Chairman**
Louis Pisano

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

RESOLUTION No. (65/16): TD Bank Resolution- Incoming Revenue, Operating, Reserve, Rent Reserve and NJEIT Project Fund Accounts

BE IT RESOLVED, by the Commissioners of the Bayshore Regional Sewerage Authority:

1. That an account or accounts be continued and maintained with **TD BANK** (hereinafter called the Bank) titled **Incoming Revenue, Operating Account, Reserve, Rent Reserve and NJEIT Project Fund Accounts**, and there may be deposited to its credit in one or more accounts with the Bank, any money, check and other instruments which may come into possession of this Authority. Any other property may be deposited with the Bank for safe keeping, custody and other purposes. Items for deposit, collection or discount may be endorsed by any one person authorized to sign checks, or endorsements thereof, may be made in writing or by a stamp without designation of the person so endorsing.

2. Any three of the following: Executive Director, Chairman, Vice-Chairman, Secretary, Treasurer, Assistant Secretary, Assistant Treasurer of this Authority are authorized, on behalf of this Authority and in its name, (a) to sign checks, savings withdrawals, drafts, notes, acceptances, and other instruments and orders for the payment of money or for the withdrawal or delivery of funds or other property at any time held by the Bank for the account of this Authority, and to receive any thereof, and to issue instructions for the conduct of any account of this Authority with the Bank, (b) to accept drafts, and other instruments payable at the Bank; and to waive demand, protest, and notice of protest or dishonor of any instrument made, drawn, or endorsed by this Authority; and (c) to endorse, negotiate, and receive, or authorize the payment of, the proceeds of, any negotiable or other instruments or orders for the payment of money payable to or belonging to this Authority, except that in the wire transfer of funds for the payment of taxes, employee payroll, benefits or other such obligation as may be required of the Authority, the Executive Director is authorized to make such wire transfers using the financial institutions' secured portals. All such wire transfers shall be ratified at the first Authority meeting subsequent to transfer of funds.

BE IT FURTHER RESOLVED that the foregoing Resolution shall continue in full force and effect and Bank may rely on them until a certified copy of a subsequent Resolution of the Board of Directors of this Authority modifying or rescinding any or all such Resolutions shall have been actually received by the Bank.

I FURTHER CERTIFY that the names of the persons who respectively hold the offices or positions mentioned in the foregoing Resolutions and their actual signatures are as follows:

ROBERT C. FISCHER	Executive Director	_____
LOUIS PISANO	Chairman	_____
MARCY McMULLEN	Vice-Chairwoman	_____
ADAM KHACHATURIAN	Secretary	_____
CHARLES STEINER	Asst. Secretary	_____
BARTHOLOMEW SUTTON	Treasurer	_____
SCOTT WHALEN	Asst. Treasurer	_____

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the said corporation this 23rd day of May 2016

/s/ _____, **BRSA Secretary**
Adam Khachaturian

I, Louis Pisano, Chairman of the above named Authority, do hereby certify that Adam Khachaturian, the Secretary of said Authority, is duly authorized to sign as above stated, without other signature, according to the above Resolution.

WITNESS my hand and the seal of said Authority the day and year above written.

(seal)

/s/ _____, **BRSA Chairman**
Louis Pisano

OFFERED BY: Commissioner Khachaturian, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

RESOLUTION No. (66/16): To Award Contract 86 for Clarifiers 3 & 4 Rehabilitation to MBE Mark III Electric Inc.

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) staff developed and advertised public bid specifications to Furnish & Install Primary Clarifiers 3 & 4 Rehabilitations, and

WHEREAS, on May 10, 2016 at 1:00 PM, the Authority received and opened sealed bids for the Furnishing & Installation of Primary Clarifiers 3 & 4 Rehabilitations in accordance with the Local Public Contract Law NJSA 40:A11-1 et seq; and

WHEREAS, six (6) bids were received and the lowest bidder being MBE Mark III Electric Inc. of Madison, NJ at a price of \$428,927, and

WHEREAS, the bid was reviewed by the Authority’s Attorney, Staff Engineer and Certified Purchasing Agent and found to be acceptable; and

WHEREAS, funds are available for this project.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Bayshore Regional Sewerage Authority that the contract for Clarifiers 3 & 4 Rehabilitation is awarded to MBE Mark III Electric Inc. of Madison, NJ in accordance with the terms and conditions of contract documents at a price of \$428,927.

BE IT FURTHER RESOLVED that the Chairman and Secretary of the Authority are authorized to execute any and all necessary documentation to award the contract to MBE Mark III Electric Inc. of Madison, NJ.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, and Chairman Pisano

ABSTAIN: Commissioner Whalen

RESOLUTION No. (67/16): To award Combined Blower Building Project, Contract 80-S to Stone Hill Contracting Company, Inc. in the amount of \$6,158,180

WHEREAS, Hurricane Sandy severely damaged the Bayshore Regional Sewerage Authority (Authority) buildings and processes on October 29, 2012 requiring engineering services for design of restoration and mitigation of these buildings and processes, and

WHEREAS, Hazen & Sawyer Engineering (H&S) of NY was awarded the design of the Restoration & Mitigation of the Combined Blower Building Project on May 18, 2015 via Resolution No. 64/15, and

WHEREAS, the Combined Blower Building Project will be funded through the New Jersey Environmental Infrastructure Trust Loans (NJAIT) and partially reimbursed through FEMA, and

WHEREAS, the Combined Blower Building Project design documents were submitted to the New Jersey Department of Environmental Protection (NJDEP) for Authorization to Advertise public bids, and

WHEREAS, the Authority approved Resolution No. 42/16 authorizing the staff and consulting engineer, H&S to prepare specifications and advertise a Public Contract, and

WHEREAS, in accordance with Local Public Contracts Law, the AUTHORITY advertised for Combined Blower Building Project, Contract 80-S and one sealed bid was received and publically opened on May 13, 2016 at 1pm EST, for a price of \$6,158,180 by Stone Hill Contracting Co., Inc. (SHC) of Doylestown, PA, and

WHEREAS, the Authority consulting engineer, H&S, general counsel and staff, have reviewed the bid and recommend award to SHC in the amount of \$6,158,180, subject to NJDEP authorization to award, and

WHEREAS, on April 18, 2016, the Authority authorized the issuance of project notes in connection with the NJEIT, who is providing funding for this project.

NOW THEREFORE BE IT RESOLVED, The Commissioners of the Bayshore Regional Sewerage Authority hereby award the Contract to Stone Hill Contracting Co., Inc of Doylestown, PA in accordance with the terms and conditions of the Contract Documents, in the amount not to exceed \$6,158,180, subject to receiving Authorization to Award from NJDEP.

BE IT FURTHER RESOLVED, the Chairman and Secretary of the Bayshore Regional Sewerage Authority are hereby authorized to execute any necessary documents to award the Contract to Stone Hill Contracting Co., Inc. of Doylestown, PA.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner, and carried by unanimous voice vote recorded as follows:

Commissioner Whalen questioned whether he should vote of these resolution or should he abstain. He said he read through most of his package.

John Napolitano explained that Hazen & Sawyer are present at the meeting if he had any specific questions. He said that this project was authorized by the NJDEP, sealed bids were accepted, and the bid documents were reviewed by BRSA Staff and himself.

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

RESOLUTION No. (68/16): To Authorize an Engineering Amendment to PS&S for the Construction Management and Inspection Services of the Main Pump Station and Sludge Return Building & Pump Station No.1, Repair & Mitigation, Contract No. 73-S, in the amount of \$77,920.

TABLED

RESOLUTION No. (69/16): To Authorize an Engineering Amendment to Hazen & Sawyer for the Construction Management and Inspection Services of the NIRO Incinerator, Repair & Mitigation, Contract No. 74-S, in the amount of \$370,000.

TABLED

RESOLUTION No. (70/16): To award Change Order No. 4, in the amount of \$388,482.71 to Stone Hill Contracting Company, Inc. for Contract No. 74-S, NIRO Incinerator Repairs & Mitigation

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) needs to perform repairs & mitigation on the NIRO Incinerator due to damages caused by Hurricane Sandy; and

WHEREAS, in accordance with Local Public Contract Laws, Contract 74-S NIRO Incinerator Repairs and Mitigation was awarded to Stone Hill Contracting Company, Inc. (SHC) on February 23, 2015 for a total price of \$16,445,997 via Resolution 35/15; and

WHEREAS, the Authority previously approved Resolutions No. 115/15 for Change Order No.1 (Non-FEMA) in the amount of \$75,066, No. 116/15 for Change Order No.2 (FEMA Reimbursable) in the amount of \$171,600, and No. 39/16 for Change Order No. 3 (Non-FEMA) in the amount of 104,495 increasing the total contract value to \$16,797,158; and

WHEREAS, there is a need to amend the Contract and perform additional work necessary for the completion of the project, including: PCO13- Credit for Ash Slurry Pump Swing Check Valves @ (\$1,811.75); PCO23A- RTU 600 Restoration @ \$71,633; PCO29- VFD's for Sludge Transfer Pumps Nos. 1 & 2 @ \$50,979; PCO32- Additional Expansion Joint for 24-inch Duct from Secondary Heat Exchanger to the Stack @ \$15,679; PCO33- Additional Cable Tray @ \$46,215.46; PCO35- Gas Duct Bolt Material @ \$12,515; PCO39- Dewatered Sludge Hauling and Disposal @ \$0.00; PCO40- Incinerator Bustle Lines @ \$53,311; PCO44- Strainer Panel Revisions @ \$1,408; PCO6- HVAC Duct Conflicts @ \$1,950; PCO15- Additional Steel Supports for HVAC Units @ \$9,359; PCO24- Alternate MCC 9/10 Power Feed @ \$67,501.00; PCO34- MCC 4/6 & 9/10 Pad Modifications @ \$12,456; PCO37- Structural Repairs at Dorr Oliver West Side Louvers @ \$11,007; PCO46- VFD Cables for Sum Pump Nos. 11 & 12 @ \$3,612; PCO48- 316 Stainless Steel Frames for Flood Gates D1 and N9 @ \$19,443; PCO21- Modifications to CPPE Adsorber Maintenance Access and Protection @ \$12,550; PCO30B- Restoration of Dorr Oliver Chemical Room Recirculation Pump No. 4B (Restoration of 4B) @ \$4,176; PCO30A- Restoration of Dorr Oliver Chemical Room Recirculation Pump No. 4B (Credit for 4A) @ (\$3,500); and

WHEREAS, SHC has submitted a proposal for Change Order No.4 (FEMA Reimbursable) to amend the contract work, in the amount of \$388,482.71, and

WHEREAS, the Authority staff and our consulting engineer, Hazen & Sawyer have reviewed the proposal and are recommending Change Order No.4, in the amount of \$388,482.71, and

WHEREAS, Change Order No.4 will be submitted to New Jersey Environmental Infrastructure Trust who is providing funding for this project for review and approval, and

NOW THEREFORE BE IT RESOLVED the Commissioners of Bayshore Regional Sewerage Authority approve Change Order No.4 for Stone Hill Contracting Company, Inc., in the amount of \$388,482.71, increasing the total Contract value to \$17,185,640.71.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any necessary documents to approve this Change Order.

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

RESOLUTION No. (71/16): To award Change Order No. 2, in the amount of \$204,556 to Northeast Remsco for Contract No. 73S, Main Pump Station and Sludge Return Building & PS #1, Repairs & Mitigation

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) needs to perform repairs & mitigation on Main Pump Station and Sludge Return Bldg. & PS #1 due to damages caused by Hurricane Sandy; and

WHEREAS, in accordance with Local Public Contract Laws, Contract 73-S Restoration & Mitigation of Main Pump Station and Sludge Return Bldg. & PS #1 was awarded to Northeast Remsco Construction, Inc. (NER) on April 20, 2015 for a total price of \$3,379,000 via Resolution 58/15; and

WHEREAS, the Authority previously approved Resolution No. 38/16 for Change Order No. 1 (FEMA Reimbursable) in the amount of \$54,348 increasing the total contract value to \$3,433,348; and

WHEREAS, there is a need to amend the Contract and perform additional work necessary for the completion of the project, including: PCO9--Additional Painting @ \$88,660; PCO10- Valve Replacement in Return Sludge Building @ \$59,361; PCO11- PLC & OIT Programming @ \$46,363; PCO12- Additional Pump Repair Cost @ \$10,172; and

WHEREAS, NER has submitted a proposal for Change Order No.2 to amend the contract work, in the amount of \$204,556, and

WHEREAS, the Authority staff and our consulting engineer, PS&S have reviewed the proposal and are recommending Change Order No.2, in the amount of \$204,556, and

WHEREAS, Change Order No.2 will be submitted to New Jersey Environmental Infrastructure Trust and FEMA who is providing funding for this project for review and approval, and

NOW THEREFORE BE IT RESOLVED the Commissioners of Bayshore Regional Sewerage Authority approve Change Order No.2 for Northeast Remsco Construction, Inc., in the amount of \$204,556, increasing the total Contract value to \$3,637,904.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any necessary documents to approve this Change Order.

OFFERED BY: Commissioner Khachaturian, SECONDED BY: Commissioner Sutton, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

RESOLUTION No. (72/16): To Authorize advertisement for Public Bids on the West Keansburg Pumping Station Odor and Corrosion Control Improvements Project, Contract 90

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) owns and operates a pumping station in Hazlet known as the West Keansburg Pumping Station; and

WHEREAS, the Authority contracted CH2M Hill, Inc. (CH2M) to design the odor and corrosion control improvements necessary at the pumping station by Resolution #100/15; and

WHEREAS, CH2M has completed the design of the project and has developed public bidding documents for solicitation of public bids; and

WHEREAS, the funds are available for this purpose.

NOW THEREFORE BE IT RESOLVED the Commissioners of Bayshore Regional Sewerage Authority authorize the Staff Engineer and Qualified Purchasing Agent to advertise for public bids for the

West Keansburg Pumping Station Odor and Corrosion Control Improvements Project, Contract 90, in the Authority Official Newspaper and on the Authority Website.

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

RESOLUTION No. (73/15): To Present the Safety Incentive Awards to Qualified Employees for the Year 2015/2016

WHEREAS, the Bayshore Regional Sewerage Authority has initiated a Safety Incentive Program as part of their ongoing efforts to establish a safe workplace; and

WHEREAS, a Safety Incentive Program has been established for members of the Operating, Maintenance, Laboratory and Administrative Staff; and

WHEREAS, the Safety Incentive Program makes available to all members of the Authority Staff who choose to participate, a Personal Day off if they achieve a proven level of commitment to their own safety, the safety of others and the enhancement of safety practices at the Authority facilities; and have demonstrated through active, continuous involvement, a desire to maintain the Authority as an accident-free workplace, and

WHEREAS, each year by April 1, the Safety Committee evaluates all points awarded during the prior year and establishes a list of members eligible for award; and

WHEREAS, the Safety Committee Chairman has presented such a list to the Executive Director for the Year April 1, 2015 to March 31, 2016 which three (2) members of the Staff are eligible; and

WHEREAS, the Executive Director has reviewed the list and recommends the Board adopt a Resolution providing award to all those who have successfully demonstrated their commitment to their own safety, the safety of others and the enhancement of safety practices at the Authority facilities as indicated in a memorandum to the Executive Director from the Superintendent dated April 29, 2016.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby endorses the Safety Incentive Program for the year April 1, 2015 to March 31, 2016 and congratulates and encourages all employees to continue to practice safety consciousness.

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

Public Portion

ANNOUNCEMENT (by Chairman Pisano) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

NO ONE PRESENT

Executive Session

MOTION (by Chairman Pisano) to go into Closed Session at 7:55 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

MINUTES FROM EXECUTIVE SESSION ARE RECORDED SEPERATELY

MOTION (by Chairman Pisano) - to end Closed Session and Re-Open the Regular Meeting at 8:55PM.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Steiner, Sutton, Whalen and Chairman Pisano

Adjournment

ANNOUNCEMENT (by Chairman Pisano)

The next Regular Meeting of the Bayshore Regional Sewerage Authority will be held on Monday, May 16, 2016. All meetings are held at 7:00 PM in the Administration Building at 100 Oak Street, Union Beach, NJ.

MOTION (by Chairman Pisano) to adjourn the meeting at 9:00 P.M.

OFFERED BY: Commissioner McMullen, SECONDED BY: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Steiner, Sutton, Whalen and Chairman Pisano

Respectfully submitted,
Susan A. DuBey
Administrative Assistant