



BAYSHORE REGIONAL SEWERAGE AUTHORITY

100 Oak Street, Union Beach, NJ 07735
732-739-1095 OFFICE 732-739-2459 FAX

Robert C. Fischer
EXECUTIVE DIRECTOR

MINUTES REGULAR MEETING MONDAY, AUGUST 24, 2015

At 7:03 P.M. on Monday, August 24, 2015 Chairman Sutton called the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton requested a roll call of attendance:

PRESENT: Commissioners Khachaturian, Pisano, Steiner (on phone), Vella and Chairman Sutton
ABSENT: Commissioner McMullen

Also in Attendance: Robert C. Fischer, Executive Director
Pete Canal, Staff Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, Esq., BRSA Attorney
Susan DuBey, Admin. Assistant

Reports

Executive Director Report, BRSA Projects, Special Reports & Connection Applications

Mr. Fischer Reported:

- **Disaster Recovery Report** – to date \$14,118,917.74 has been paid for Superstorm Sandy related damage. July received reimbursement from NJOEM for \$130,540.61 for design of the Various Authority Buildings Project, and Pump Station Project. Requisition #2 was submitted to NJEIT for \$401,769.50. Of that amount \$337,411.90 was submitted for FEMA reimbursement and \$372.40 was for SAIL Loan Principal Forgiveness. This meeting Stone Hill submitted a payment application for \$562,005.50. Of that amount, \$162,827 is FEMA reimbursable, \$123,308.50 is Sandy SRF and \$275,870 is traditional SRF. Mr. Fischer reviewed slides explaining progress on Contracts 71-S, 73-S & 74-S. Stone Hill and Hazen &

Sawyer have worked out equipment alignment issues and the flood wall will start as soon as we can get the permit from Union Beach construction offices.

- Union Beach construction official Bob Burlew required the BRSA to obtain an opinion from DCA as to which entity (DCA or local offices) were responsible to inspect the incinerator project. The DCA made a determination that the inspection must be performed by Union Beach. Prior to this, Union Beach stated that the work had to be inspected by DCA. The DCA opinion was submitted to Mr. Burlew.
- A Capital Budget and Operating Budget amendment was submitted to DCA last month and recently approved.
- GovDeals.com – the DCA allows municipalities/agencies to dispose unneeded equipment and materials that are no longer needed for public use. The Authority can take advantage of this on-line auction and dispose of old surplus in an “as is” condition. GovDeals.com is approved under State Contract. Mr. Fischer explained the procedure by which the on-line auction is held.

Staff Engineers Report:

Pete Canal Reported:

Earlier today the Engineering Committee had a conference call to discuss the following projects.

- Lab/Office Contract 72 and Matawan Pump Station Contract 75S – close out the engineering portion of this project. Amendment for Contract 72 is \$10,246 and Contract 75S is \$ 8,488. The contractor was very slow to respond to the Engineer and the Authority requests to close-out the project resulting in additional time needed by the Engineer. The amendments include provisions to create as built drawings. Pete commented that the units are working and we are waiting for the as-built. Chairman Sutton requested the as-build and specs be put on discs for safe keeping.
- Contract 74-S for the design of the NIRO Incinerator Project by Hazen and Sawyer is being closed-out with a credit of \$16,347.17.
- Contract 60-S – General Consulting Services – Chavond Barry Incinerator Engineers. The firm of CBE provided engineering consulting assistance during the start-up of the refurbished Dorr Oliver Incinerator. The incinerator experienced numerous fluidization issues until the unit was finally placed back on line on April 22, 2015. CBE Consulting Engineering budget requires an amendment for the additional work needed to bring the system back to full steady state.
- Authorization to advertise bids for Phase I @ Jersey Avenue – TV Inspection and Cleaning of the West Keansburg Force Main – Gannett Fleming Engineers
- West Keansburg Pump Station put on hold until September
- Raritan Valley Pump Station – authorization to advertise for bids to replace the Comminutors
- Contract 73-S - PS&S – approve amendment in the amount of \$24,900 for spec changes, FEMA HMP amendments and revised cost estimates required to coordinate the HMP charges.

The repair of the 3 Emergency Generators are out for bid now and the Authority plans to award contract next month.

Mr. Fischer asked Pete Canal to explain the Diffuser replacement portion of the Combined Blower Building Project. Pete said Hazen Sawyer was awarded the design contract for the Combined Blower Building. During design meeting the Authority and Engineers discussed the need to examine whether the original air diffusers in the tanks should be replaced. Hazen and Sawyer expected to install 2 new turbo blowers as part of the design however replacing the diffusers could reduce that to only 1 turbo blower. The cost of each blower is approx. \$260,000. The new diffusers would be more energy efficient, the new system would save us as much as \$45,000 per year. This project is not FEMA reimbursable, however we would be addressing this project in the near future.

Consulting Engineers Report

Manuel Ponte Reported:

- Continuing coordination meetings with BRSA staff and contractors.
- Review shop drawings and working with NJOEM on the funding.
- Generator bids are out and expected to be awarded at the next meeting.
- Prepared the 3rd quarter Flow Report.

Superintendents Report

Mike Broyles Reported:

- Flow has been low – very dry
- Effluent numbers in the single digit @ 98% removal
- Fuel usage on the incinerator is 119 gallons per dry ton
- No odor complaints for July
- Fluidizing air blower - shortage in wiring

Chairman Sutton called for a **MOTION** to approve the Treasurer’s Report

TREASURER’S REPORT

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS

TD BANK	Balance
TRUSTEE ACCOUNTS	July 31, 2015
<u>2010 NJEIT BONDS</u>	
Revenue	\$ 0.00
Construction	\$ 1,357,344.63
Bond Service	\$.05
TOTAL TRUSTEE	\$ 1,357,344.68
<u>TD BANK</u>	
NJEIT Project Fund	\$ 1,193,781.24
Incoming Revenue Account	\$ 177,824.57
Operating Payroll Account	\$ 125,241.38
Operating Regular Account	\$ 265,073.87
Reserve Account	<u>\$13,468,284.52</u>
TOTAL AUTHORITY ACCOUNTS	<u>\$15,230,205.58</u>
TOTAL	<u>\$16,587,550.26</u>

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

	Balance
<u>SERVICE CHARGES:</u>	<u>July 31, 2015</u>
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00

Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	0.00
TOTAL	\$	0.00

MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY CHARGES

Hazlet Township Sewerage Authority	\$	0.00
Township of Holmdel	\$	0.00
Borough of Union Beach	\$	0.00
Borough of Keyport	\$	0.00
Borough of Keansburg	\$	0.00
Borough of Matawan	\$	0.00
Western Monmouth Utilities Authority	\$	0.00
Township of Aberdeen	\$	0.00
TOTAL	\$	0.00

Balance of Rent Reserve Accounts as of July 31, 2015

Hazlet Township Sewerage Utility	\$	751,959.50
Township of Holmdel	\$	318,072.63
Borough of Union Beach	\$	194,251.77
Borough of Keyport	\$	322,611.78
Borough of Keansburg	\$	302,720.49
Borough of Matawan	\$	322,458.56
Western Monmouth Utilities Authority	\$	111,977.16
Township of Aberdeen	\$	482,289.96
TOTAL		\$2,806,341.85

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

Payment of Bills

Chairman Sutton called for a **MOTION** for payment of the following:

Operating Fund Req. No. P175 (Payroll)	\$	30,000.00
Operating Fund Req. No. P176 (Payroll)	\$	237,980.15
Operating Fund Req. No. 524 (Regular)	\$	368,010.07
NJEIT Project Fund No. PF-3	\$	669,173.81

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

Approval of Minutes

Chairman Sutton called for a **MOTION** to approve the following Minutes:

Regular Meeting	July 20, 2015
Closed Session	July 20, 2015

OFFERED BY: Commissioner Pisano, **SECONDED BY:** Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

Public Portion

ANNOUNCEMENT by Chairman Sutton: This portion of the meeting is now open to the public for comments or questions on **Agenda Items Only**. As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Charles Hoffman of Hazlet asked if we normally make Contracts with Police Department. Chairman Sutton explained if we worked on public roads we are required to use the police department for traffic control. Mr. Hoffman said he is aware of that but there are other towns serviced by the BRSA. Pete said Hazlet is the only town that has requested it.

Charles Hoffman asked about the surplus material auction sale. He asked how BRSA could sell Personal Property. John Napolitano explained that there are 2 kinds of property - real property (real estate) and personal property (anything that can be moved). The Authority is not auctioning off any personal property as Mr. Hoffman is referring to it, but personal property in the form of surplus equipment no longer needed.

Resolutions

RESOLUTION No. (85/15): To Accept the Third Quarter flow report for 2014/2015

WHEREAS, R3M Engineering, Consulting Engineers for the Bayshore Regional Sewerage Authority, (“Authority”) have determined the quantity of sewerage from each of the Towns and Authorities connected to the Authority system for the period October 1, 2014 to June 30, 2015.

WHEREAS, said flow figures have been calculated from actual meter readings, maintenance service reports, meter calibration reports and other data, and

WHEREAS, said flow figures have been reviewed by the Commissioners of this Authority.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority hereby accept the flow calculations, certified by R3M for the Third Quarter of the year 2014/2015.

OFFERED BY: Commissioner Khachaturian, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (86/15): To Authorize an Amendment to the Design Contract for the Restoration and Mitigation of the Pump Stations Project

WHEREAS, through resolution 01-14 the Bayshore Regional Sewerage Authority (Authority) contracted with Paulus, Sokolowski and Sartor, LLC (“PS&S”) for the Design of the Restoration and Mitigation of damage to the Main Pump Station, Return Sludge Pump Station #1, and Return Pump Station Sludge Building; and

WHEREAS, in May of 2014 through resolution 60-14 the Authority amended the original contract in accordance with the Authority initial proposal for the relocation of MCC 1 and 1A; and

WHEREAS, the Authority has requested PS&S to perform additional services beyond the original and amended scopes of work to update the Authority front-end bidding documents, revise the Hazard Mitigation Plan cost estimating spreadsheets and other tasks as more specifically detailed in their letter dated August 14, 2015; and

WHEREAS, the Authority Engineer and Director have met with the staff of PS&S to review the amendment proposal and find the amendment request dated August 14, 2015 to be fair and reasonable and represent work that was beyond the original or amended scope; and

WHEREAS, funds are available for this purpose.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority authorize an amendment to the design contract with PS&S for the Design of the Restoration and Mitigation of damage to the Main Pump Station, Return Sludge Pump Station #1, and Return Pump Station Sludge Building in the amount of \$24,900 increasing the total design contract to \$293,670;

BE IT FURTHER RESOLVED a notice of this amendment shall be published in the Asbury Park Press and on the Authority Website.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (87/ 15): To Authorize Contract with the Township of Hazlet Police Department for the Traffic Control

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) will from time to time contract for or perform inspection and repair work on the Authority interceptor sewers that run beneath the streets of the Township of Hazlet; and

WHEREAS, the Authority desires to utilize the services of the Township of Hazlet Police Department for traffic control and protection during such times, and

WHEREAS, the Township of Hazlet Police Department has developed a contract to provide for such services that the Authority staff and attorney have determined to be fair and reasonable; and

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority authorize a contract with the Township of Hazlet Police Department for traffic control services at the rate of \$81.25 per hour with a 4 hour minimum and in accordance with the various terms and conditions more specifically defined in the contract dated June 8, 2015.

OFFERED BY: Commissioner Pisano, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (88/15): To Authorize Advertisement for Bids on the West Keansburg Force Main Repair Project

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) has developed a Capital Improvement Plan (CIP) for the Treatment Plant, Pump Stations and Interceptor System; and

WHEREAS, the CIP ranks the Authority capital projects by priority; and

WHEREAS, the Authority has contracted with Gannett Fleming Engineering (GF) of Southfield Center Suite 205, One Cragwood Road, South Plainfield, New Jersey, to design the necessary repairs to rehabilitate the Interceptor System's highest priority projects; and

WHEREAS, GF has completed the design of the West Keansburg Force Main Rehabilitation Project and has developed public bidding documents for the solicitation of public bids; and

WHEREAS, funds are available for this purpose.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority authorize the Qualified Purchasing Agent to advertise for bids for the West Keansburg Force Main Rehabilitation Project in the Authority Official Newspapers and on the Authority Website

OFFERED BY: Commissioner Khachaturian, **SECONDED BY**: Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (89/15): To Award Design of the West Keansburg Odor and Corrosion Control Project to CH2M Hill

TABLED

RESOLUTION No. (90/15): To Authorize the Advertisement of Public Bids for the Furnishing and Delivery of a Comminutor and Accessories for the Raritan Valley Pump Station, Contract 84

WHEREAS, the *Bayshore Regional Sewerage Authority* ("Authority") owns and operates a Sewage Pump Station located at 35 Briscoe Terrace, Hazlet known as the Raritan Valley Pump Station (RVPS); and

WHEREAS, the Comminutor is an essential component of the RVPS which has reached the end of its useful life; and

WHEREAS, the Authority desires to replace the Comminutor and associated accessories in order to maintain the RVPS in an efficient and reliable condition; and

WHEREAS, specifications to Furnish and Deliver Comminutor and Accessories for the Raritan Valley Pump Station (contract 84) have been developed by the Authority Engineering staff, and

NOW, THEREFORE, BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority hereby authorize the Qualified Purchasing agent to advertise the solicitation of public bids to Furnish and Deliver Comminutor and Accessories for the Raritan Valley Pump Station (contract 84) in the Authority official newspaper and on the Authority Website.

OFFERED BY: Commissioner Steiner, **SECONDED BY**: Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (91/15): To Authorize the Sale of Surplus Personal Property no longer needed for Public use on an Online Auction Website

WHEREAS, the Bayshore Regional Sewerage Authority has determined that the property described on Schedule A (attached) hereto and incorporated herein is no longer needed for the public, and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c.30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Bayshore Regional Sewerage intends to utilize the online auction services of *GovDeals* located at *govdeals.com*, and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9, and pursuant to State Contract A-83453/T2581, and

WHEREAS, the terms and conditions of the agreement entered into between *Govdeals* and the Bayshore Regional Sewerage Authority are available at *govdeals.com* and in the Authorities Administration office, and

WHEREAS, the Commissioners are desirous of selling said surplus property in an "as is" condition without express or implied warranties, with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Authority hereby authorized the Qualified Purchasing Agent to sell the surplus personal property as indicated on Schedule A on an online auction website entitled *govdeals.com*.

SCHEDULE (A)

ATTACHMENT

1. 2004 Chevrolet 1500 Silverado Pick-Up Vin # 1GCEC14X54Z251208
Odometer Reading – 140,000
2. 1995 Case Loader Model: 480F Serial # JJG0218572
Engine Hours – 620.7

OFFERED BY: Commissioner Khachaturian, **SECONDED BY**: Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (92/15): To Close-Out the Hazen and Sawyer Design Contract for the Restoration and Mitigation of the NIRO Incinerator Project

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) awarded the contract for the design of the NIRO Incinerator Project 74S to Hazen and Sawyer (H&S) by way of Resolution 161-13 on December 16, 2013; and

WHEREAS, the contract between the Authority and H&S was awarded as a LUM SUM price of \$1,085,351.00; and

WHEREAS, H&S has completed the design of the Restoration and Mitigation of Sandy damage to the NIRO Incinerator in accordance with the contract entered into between the Authority and H&S dated January 2, 2014; and

WHEREAS, the design has been completed for \$16,347.17 less than the original contract value and the Authority desires to close out the design contract with H&S.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby close-out the design contract with Hazen and Sawyer for the Restoration and Mitigation of the NIRO Incinerator with a \$16,347.17 credit.

OFFERED BY: Commissioner Khachaturian, **SECONDED BY:** Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (93/15): To Authorize Amendment to R3m Contract75-S for HVAC Engineering Services at the Matawan Pump Station

WHEREAS, The Bayshore Regional Sewerage Authority (“Authority”) Matawan Pump Station Building was upgraded in 1995; and

WHEREAS, the building is serviced by a HVAC unit that is 18 years old, and

WHEREAS, the Authority approved Resolution No. 52/14 awarding Contract No. 75-S to WHL Enterprises, Inc. T/A Bill Leary A/C & Heating (WHL) of Metuchen, NJ for an amount not to exceed \$144,300, and

WHEREAS, the Authority approved Resolution No. 71/14 awarding Construction Management and Inspections services to R3M Engineering, Inc. (“R3M”), for an amount not to exceed \$26,472; and

WHEREAS, on December 15, 2014 the Authority approved Resolution No. 135/14 amending the R3M contract for an amount by \$10,000 to a total not to exceed 36,472; and

WHEREAS, due to continued delays by WHL and in an effort to close out the contract at the June 2015 Public Meeting (Res #72/15), R3M performed additional work and incurred additional costs totaling \$7,488; and

WHEREAS, the Authority has requested R3M to prepare as-built drawings, which R3M will need a budget of approximately \$1,000 to complete; and

WHEREAS, the Authority Engineer and Director have met with the staff of R3M to review the proposed contract amendment for \$8,488 and find the amendment request dated August 12, 2015 to be fair and reasonable and represents work that was beyond its original or amended scope of work; and

WHEREAS, funds are available for this purpose.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve an amendment in the amount of \$8,488 to R3M Engineering, Inc. of Old Bridge, NJ, in accordance with the terms and conditions of its letter dated August 12, 2015, increasing their contract amount from \$36,472 to \$44,960.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to the contract amendment

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (94/15): To Authority Amendment to R3M Engineering, Inc., Contract 72 for HVAC engineering services with the Laboratory/Office

WHEREAS, The Bayshore Regional Sewerage Authority (“Authority”) Laboratory and Operations Office Building was constructed in 1992; and

WHEREAS, the Authority is in need to replace its existing HVAC units in the Laboratory/Office Building; and

WHEREAS, the Authority approved Resolution No. 42/14 awarding Contract No. 72 to WHL Enterprises, Inc. T/A Bill Leary A/C & Heating (“WHL”) of Metuchen, NJ for an amount not to exceed \$289,000; and

WHEREAS, the Authority approved Resolution No. 72/14 awarding Construction Management and Inspections services to R3M Engineering, Inc. (“R3M”), for an amount not to exceed \$34,983; and

WHEREAS, on December 15, 2014 the Authority approved Resolution No. 134/14 amending R3M’s contract amount by \$30,000 to a total contract amount not to exceed \$64,983; and

WHEREAS, due to continued delays by WHL and in an effort to close out the contract at the June 2015 Public Meeting (Res #72/15), R3M performed additional work and incurred additional costs totaling \$8,696; and

WHEREAS, the Authority has requested R3M to prepare as-built drawings, which R3M will need a budget of approximately \$1,550 to complete; and

WHEREAS, the Authority Engineer and Director have met with the staff of R3M to review the proposed contract amendment for \$10,246 and find the amendment request dated August 12, 2015 to be fair and reasonable and represents work that was beyond its original or amended scope of work; and

WHEREAS, funds are available for this purpose, and

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve an amendment in the amount of \$10,246 to R3M Engineering, Inc. of Old Bridge, NJ, in accordance with the terms and conditions of its letter dated August 12, 2015, increasing their contract amount from \$64,983 to \$75,229.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute the contract amendment.

OFFERED BY: Commissioner Khachaturian, **SECONDED BY:** Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (95/15): To Award Final Amendment to Chavond-Barry Engineering for 2014 Annual Incinerator Consulting Engineer

WHEREAS, the Bayshore Regional Sewerage Authority (“Authority”) has a need to acquire Incinerator Consulting Engineer services to be provided as an non-fair and open contract pursuant to the provisions of NJSA 19:44A-20.5; and

WHEREAS, the Authority approved Resolution No. 31/14, appointing Chavond-Barry Engineering (CBE) as the annual Incinerator Consulting Engineer; and

WHEREAS, the Authority approved Resolution No. 69/14 & 83/14 amending the original CBE contract due to additional engineering necessary on the Dorr Oliver Repair Contract, and

WHEREAS, the Dorr Oliver Incinerator repair work from Super Storm Sandy required additional engineering and troubleshooting; and

WHEREAS, CBE submitted a proposal on August 20, 2015, to amend their budget amount from \$60,000 to \$82,932.44; and

WHEREAS, the Authority staff find the proposal to be fair and reasonable, and

WHEREAS, funds are available for this purpose, and

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority hereby approve a contract amendment in the amount of \$22,932.44 to CBE of Blawenburg, NJ in accordance with the terms and conditions of its correspondence dated August 20, 2015, increasing their budget amount to \$82,932.44.

BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute the contract amendment with CBE of Blawenburg, NJ.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

Public Portion

ANNOUNCEMENT by Chairman Sutton – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA’s operations or projects will be addressed. As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Stephen and Mary Shockley, 4 Manning Place, Holmdel, NJ – just moved in, sewers put in the street and the street was repaved. Due to poor soil the septic tanks were failing. Mr. Shockley said he can’t live in the house and has a hardship paying the \$8,038, plus \$900 to Holmdel and \$3,000 to purchase a pump. He wanted to know if there was any kind of payment plan BRSA could come up with.

The Board and John Napolitano, Esq. explained that the BRSA has no recourse to collect from homeowners if they do not pay. The BRSA bills the towns, not the homeowners. We can’t put a tax lien on the home and we can’t foreclose. A discussion took place regarding the options both the homeowner and BRSA has. The Board said they would discuss the issue in Closed Executive Session and get back to them.

Executive Session

Chairman Sutton called for a **MOTION** to go into Closed Session at 7:52 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

CLOSED SESSION MINUTES ARE RECORDED SEPERATELY

At 8:18 P.M. Chairman Sutton called for a **MOTION** to end Closed Session and re-open the Regular Meeting.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

Adjournment

ANNOUNCEMENT by Chairman Sutton

The next Meeting of the Bayshore Regional Sewerage Authority is scheduled for Monday, September 21, 2015. All meetings are held in the Administration Building at 100 Oak Street, Union Beach, NJ at 7:00 PM.

Chairman Sutton called for a **MOTION** to adjourn the meeting at 8:20 P.M.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

Respectfully submitted,
Susan A. DuBey
Administrative Assistance