

MINUTES
REGULAR MEETING
MONDAY, June 15, 2015

At 7:00 P.M. on Monday, June 15, 2015 Chairman Sutton called the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Sutton asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Sutton requested a roll call of attendance:

PRESENT: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Also in Attendance: Robert C. Fischer, Executive Director
Peter Canal, BRSA Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
John Napolitano, Esq., BRSA Attorney
Susan DuBey, Admin. Assistant

Reports

Executive Director Report, BRSA Projects, Special Reports & Connection Applications

Continue with Executive Director Report

Mr. Fischer Reported:

- **Disaster Recovery Report** – to date \$12,907,354.74 paid expenses for Superstorm Sandy
- In May we closed on the short-term SAIL loan in the amount of \$28,113,307.00
- In May we submitted 6 requests for reimbursement and received \$34,289 with \$213,000 expected within the next two weeks. This would pay all 6 reimbursement requests.
- Creating a new Account for SAIL Funds being received and disbursed. A memo is in your package to explain the flow of funds. A Resolution is on tonight to open the account and authorize electronic transfer to and from the account. Also a Requisition to transfer “seed money” into the account from the Reserve Account. The transfer of funds will be subject to Commissioners approval.

- Communicated with Atlantic County Utilities Authority and they gave a reasonable quote for hauling and disposal sludge in the event the Dorr Oliver goes down in the future.

Staff Engineer Report

Pete Canal Reported:

- Contract 72- Lab/Office HVAC Project and Contract 75S Matawan Pump Station HVAC– resolution to approve both final quantities change order and close-out the contracts.
- Work started on the NIRO. Office trailers and Contractors are on site. Stone path has been excavated at the 9th Street entrance of the plant.
- Dorr Oliver is running with minimal problems.
- Aqua Pro Tech Service Contract approval for a one two year extension at the same price
- Power Distribution Improvement Contract #81S- 5 RFQ's were received and reviewed. An evaluation criteria high score was given to HDR Engineering of Mahwah, NJ and recommended to the Engineering Committee. Negotiated a fee for Phase I (Study Phase) in the amount of \$66,500

Consulting Engineer Report

Manuel Ponte Reported:

- Prepared for the close-out of the Matawan Pump Station and Lab/Office HVAC contracts
- Completed the 2nd Quarter 2014/2015 Flow Report
- Completed and reviewed with staff the report of the evaluation on 3 Stand-By Emergency Generators. Manuel explained that the repair/replacement of the generators should be done in 3 Phases. He touched on raising the generators fuel oil tanks and possible changing from diesel fuel oil to natural gas.

Commissioner Khachaturian asked Mr. Fischer if the BRSA had trouble getting fuel during Sandy. Mr. Fischer said we did for the first week, basically because no one had power. Mr. Fischer explained the scope of the project was to have R3M bring in an outside contractor to run load tests to see what has to be done to maintain the 3 Emergency Generators in a reliable fashion, long term.

BRSA Superintendent's Report

Mike Broyles Reported:

- Flow is still under 7 mgd due to dry weather
- No odor complaints since we stopped dewatering outside
- Incinerator running since April, temperature problems occurred affecting sludge quality but was taken care of
- Data Acquisition System went down. Trace came in and repaired the computer.

Chairman Sutton said he was contacted by a Holmdel resident inquiring about some kind of payment plan for the connection fee since she was abandoning a septic tank and the cost for the work and the connection fee made the job expensive. After a discussion it was decided that it was complicated and time consuming to collect the fee and it would present a risk to the

Authority in terms of precedent and financial procedures if the resident defaulted or sold the house.

Chairman Sutton called for a MOTION to approve the Treasurer's Report

TREASURER'S REPORT

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS	
TD BANK	Balance
TRUSTEE ACCOUNTS	May 31, 2015
<u>2010 NJEIT BONDS</u>	
Revenue	\$ 0.00
Construction	\$ 1,357,321.94
Bond Service	\$.05
TOTAL TRUSTEE	\$ 1,357,310.83
<u>TD BANK</u>	
Incoming Revenue Account	\$ 16,583.50
Operating Payroll Account	\$ 131,093.12
Operating Regular Account	\$ 361,376.33
Reserve Account	\$13,530,677.28
TOTAL AUTHORITY ACCOUNTS	<u>\$14,039,730.23</u>
TOTAL	\$15,397,052.22

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

SCHEDULE OF ACCOUNTS RECEIVABLE

SERVICE CHARGES:	Balance
TD BANK	May 31, 2015
Hazlet Township Sewerage Utility	\$ 0.00
Township of Holmdel	\$ 0.00
Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ -100.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	\$ 0.00
MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY CHARGES	
Hazlet Township Sewerage Authority	\$ 0.00
Township of Holmdel	\$ 0.00

Borough of Union Beach	\$ 0.00
Borough of Keyport	\$ 0.00
Borough of Keansburg	\$ 0.00
Borough of Matawan	\$ 0.00
Western Monmouth Utilities Authority	\$ 0.00
Township of Aberdeen	\$ 0.00
TOTAL	\$ 0.00
Balance of Rent Reserve Accounts as of <u>May 31, 2015</u>	
Hazlet Township Sewerage Utility	\$ 751,771.02
Township of Holmdel	\$ 317,992.90
Borough of Union Beach	\$ 194,203.08
Borough of Keyport	\$ 322,530.92
Borough of Keansburg	\$ 302,644.61
Borough of Matawan	\$ 322,377.74
Western Monmouth Utilities Authority	\$ 111,949.10
Township of Aberdeen	\$ 482,169.08
TOTAL	\$2,805,638.45

Detail of the Trustee accounts, receipts and disbursements, including investment activity, are on file in the Administrative Office of the Bayshore Regional Sewerage Authority.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Pisano, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Payment of Bills

Chairman Sutton called for a **MOTION** for payment of the following:

Operating Fund Req. No. P172	\$ 193,983.74
Operating Fund Req. No. 522 (Regular)	\$ 298,434.32
Operating Fund Req. No. S-32 (Sandy)	\$ 596,059.00
NJEIT Project Fund No. PF-1	\$1,000,000.00

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Approval of Minutes

Chairman Sutton called for a **MOTION** to approve the following Minutes:

Regular Meeting
Closed Session

May18, 2015
May18, 2015

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, Pisano, Steiner, Vella and Chairman Sutton

ABSTAIN: Commissioner McMullen

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions on **Agenda Items Only**. As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Charles Hoffman of Florence Avenue, asked about Resolution # 69/15-extension of the current contract with Aqua-Pro Tech. He asked if this is optional & how do we know we are getting the lowest price.

Chairman Sutton said it was just an extension of their contract from 2 years ago and at the same price. Mr. Hoffman said this is not very good contracting work.

Resolutions

RESOLUTION NO. (67/15): To Award the Design of the Power Distribution Mitigation Project to HDR Engineering Inc.

WHEREAS the Bayshore Regional Sewerage Authority desires to solicit Qualifications for the design and Engineering Services of the Power Distribution Project also known as Contract 81S, and

WHEREAS, Contract 81S will repair and mitigate flood damage from Superstorm Sandy and future storms of greater intensity and size, and

WHEREAS, the Authority has applied to the New Jersey Environmental Infrastructure Trust (“NJEIT”) for short-term financing of Contract 81S, and

WHEREAS, the NJEIT requires all Architectural/Engineering (A/E) services funded by the capitalization grant awarded after October 1, 2014 comply with federal procurement processes at 40U.S.C. 1101 et. seq., and

WHEREAS, the Authority desires to take advantage of the potential savings realized through the NJEIT capitalization grant, and

WHEREAS, the Authority solicited a Request of Qualifications through the Authority Website for an Alternative Evaluation, Design and Construction Management Services for the Power Distribution Project using the Federal Procurement Rules, and

WHEREAS, 5 Qualification Statements were received and reviewed by the Authority Evaluation Team including the Board Engineering Committee, the Plant Engineer and the Executive Director, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Evaluation Committee has chosen HDR Engineering Inc. (“HDR”) of Mahwah, N.J. as the most qualified firm and has negotiated a fair and reasonable price not to exceed \$66,500.00 for the Alternative Evaluation of the Power Distribution Project, and

WHEREAS, the Authority will seek to negotiate a fair and reasonable price for the Design Services once a chosen alternative has been accepted by the Authority.

NOW THEREFORE BE IT RESOLVED, the Commissioners of the Bayshore Regional Sewerage Authority award the Contract for the Alternative Analysis of the Power Distribution Project to HDR of Mahwah, N.J. at a cost not to exceed \$66,500.00.

OFFERED BY: Commissioner Khachaturian , **SECONDED BY**: Commissioner McMullen , and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (68/15): To accept the Six (6) month Flow Report for 2014/2015

WHEREAS, R3M Engineering, Consulting Engineers for the Bayshore Regional Sewerage Authority, (BRSA) have determined the quantity of sewerage from each of the Towns and Authorities connected to the BRSA system for the six months of October 2014 to March 2015, and

WHEREAS, said flow figures have been calculated from actual meter readings, maintenance service reports, meter calibration reports and other data, and

WHEREAS, said flow figures have been reviewed by the Commissioners of the BRSA.

NOW THEREFORE BE IT RESOLVED that BRSA hereby accepts the flow calculations, certified by R3M for six (6) month period of October 2014 to March 2015.

OFFERED BY: Commissioner Steiner, **SECONDED BY**: Commissioner McMullen, and carried by a unanimous

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION NO. (69/15): To Extend the Contract with Aqua Pro-Tech Laboratories Inc. for the Various Laboratory Analysis Service Contract for a One 2 Year Extension

WHEREAS, in accordance with Local Public Contracts Law at 2:00 P.M. on Wednesday, June 12, 2013 the Bayshore Regional Sewerage Authority (BRSA) received quotes for providing Various Laboratory Analysis Service for a two year period with the option for one two year extension, and

WHEREAS, on June17, 2013 the BRSA awarded the contract to the lowest responsible quote being Aqua Pro-Tech Laboratories, Inc. (APL) of Fairfield N.J. by Resolution No. 102/13, and

WHEREAS, on July 16, 2015 the contract is scheduled to expire and the BRSA and APL are mutually agreeable to extend the original Contract under the same terms and with the same price for a single one-time two year extension, and

WHEREAS, the original contract provides by mutual agreement and, the Local Public Contracts Law allow for a single one-time two year contract extension, and

WHEREAS, extension of the original Contract will require authorization from the Commissioners and the completion of contract extension documents, and

WHEREAS, the Staff Engineer and Qualified Purchasing Agent have reviewed the correspondence from APL accepting a single one-time two year extension in accordance with the same product, price, terms and conditions as the original contract.

NOW THEREFORE BE IT RESOLVED by the Commissioners that Aqua Pro-Tech Laboratories Inc. is hereby awarded a single one-time two year extension of the contract for the Various Laboratory Analysis Service in accordance with the terms and conditions of the original bid and contract documents for the total contract price of \$24,960.00.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute the Contract extension documents.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION NO. (70/15): To Authorize the Opening of a 2015 NJEIT Project Fund Checking Account and Permit Transfer of Funds Electronically

BE IT RESOLVED, by the Bayshore Regional Sewerage Authority:

1. That an account be opened and maintained with **TD BANK** (hereinafter called the Bank) titled **2015 NJEIT Project Fund**, and there may be deposited to its credit in one or more accounts with the Bank, any money, check and other instruments which may come into possession of this Authority. Items for deposit, collection or discount may be endorsed by any person authorized to sign checks, or endorsements thereof, may be made in writing or by a stamp without designation of the person so endorsing.

2. Any three of the following: Executive Director, Chairman, Vice-Chairman, Secretary, Treasurer, Assistant Secretary, or Assistant Treasurer of this Authority are authorized, on behalf of this Authority and in its name, (a) to sign checks, savings withdrawals, drafts, notes, acceptances, and other instruments and orders for the payment of money or for the withdrawal or delivery of funds or other property at any time held by the Bank for the account of this Authority, and to receive any thereof, and to issue instructions for the conduct of any account of this Authority with the Bank, (b) to accept drafts, and other instruments payable at the Bank; and to waive demand, protest, and notice of protest or dishonor of any instrument made, drawn, or endorsed by this Authority; and (c) to endorse, negotiate, and receive, or authorize the payment of, the proceeds of, any negotiable or other instruments or orders for the payment of money payable to or belonging to this Authority.

3. The Executive Director is authorized to electronically transfer funds into and out of said account after formal authorization from the Board of Commissioners for the purpose of conducting Authority business transactions. Said formal authorization shall be in the form of a Requisition signed by BRSA's Treasurer or Assistant Treasurer, stating the amount of transfer from said account. The Requisition shall include the name of the recipient, amount to be paid, purpose of payment, recipient's bank account & routing numbers.

BE IT FURTHER RESOLVED that the foregoing Resolution shall continue in full force and effect and Bank may rely on them until a certified copy of a subsequent Resolution of the Board of Directors of this Authority modifying or rescinding any or all such Resolutions shall have been actually received by the Bank.

I FURTHER CERTIFY that the names of the persons who respectively hold the offices or positions mentioned in the foregoing Resolutions and their actual signatures are as follows:

ROBERT C. FISCHER	Executive Director	_____
BARTHOLOMEW SUTTON	Chairman	_____
LOUIS PISANO	Vice Chairman	_____
CHARLES STEINER	Secretary	_____
ADAM KHACHATURIAN	Asst. Secretary	_____
WALTER VELLA	Treasurer	_____
MARCY McMULLEN	Asst. Treasurer	_____

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the said corporation this 15th day of June 2015

/s/ _____, **BRSA Secretary**
Charles Steiner

I, Bart Sutton, Chairman of the above named Authority, do hereby certify that Charles Steiner, the Secretary of said Authority, is duly authorized to sign as above stated, without other signature, according to the above Resolution.

WITNESS my hand and the seal of said Authority the day and year above written.

(seal)

/s/ _____, **BRSA Chairman**
Bart Sutton

OFFERED BY: Commissioner McMullen, **SECONDED BY:** Commissioner Khachaturian, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (71 /15): To Approve Final Change Order No. 1 and Close-Out the Project for Matawan Pump Station HVAC Repairs, Contract No. 75-S

WHEREAS, the Bayshore Regional Sewerage Authority (BRSA) Matawan Pump Station Building was upgraded in 1995, and

WHEREAS, the building is serviced by a HVAC unit that is 18 years old, and

WHEREAS, the HVAC unit was damaged during Hurricane Sandy flooding on October 29, 2012 and is no longer functioning, and

WHEREAS, the BRSA approved Resolution No. 40/14 authorizing the staff and consulting engineer, R3m engineering, Inc. (R3m) to prepare specifications and advertise a Public Contract, and

WHEREAS, in accordance with Local Public Contract Law, Contract 75-S Matawan Pump Station HVAC Repairs, was awarded to WHL Enterprises, Inc./TA Bill Leary AC & Heating (WHL) on April 21, 2014 for a total price of \$144,300 via Resolution No. 52/14, and

WHEREAS, a Final Change Order No.1 is necessary to issue a credit for the unused portion of the contract allowance for a total contract credit of \$15,000, and

WHEREAS, all work is completed and our Consulting Engineer, R3m Engineering, Inc. in their letters dated April 10, 2015 and June 5, 2015 is recommending close-out of the Contract, and **NOW THEREFORE BE IT RESOLVED** the Commissioners approve closeout of the Contract and final payment of \$13,174 and authorize the Executive Director to execute any necessary documents to closeout the project.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (72/15): To Approve the Final Change Order No. 3, Mechanics Lien Payment and Close-out the Project for Laboratory & Office Building HVAC Improvements, Contract No. 72.

WHEREAS, the Bayshore Regional Sewerage Authority (BRSA) Laboratory and Operations Office Building was constructed in 1992, and there is a need to replace existing HVAC units in the Laboratory/Office Building, and

WHEREAS, in accordance with Local Public Contract Law, Contract 72 Laboratory/Office HVAC Improvements, was awarded to WHL Enterprises, Inc./TA Bill Leary AC & Heating (WHL) on March 17, 2014 for a total price of \$289,900 via Resolution No. 42/14, and

WHEREAS, on August 18, 2014, Change Order No. 1 was approved via Resolution 92/14, which changed the named electrical sub-contractor from Roman Electric to Power and Automation Electrical Contractor, with no change in Contract price, and

WHEREAS, on January 19, 2015, Change Order No. 2 was approved via Resolution 02/15, which was to extend the existing fresh air intake away from the laboratory fume hood exhaust, for a total amount of \$18,963.70, and

WHEREAS, a Final Change Order No.3 is necessary to issue credits for Fall Protection (\$1,200), Final Quantities (\$3,566.91) and for delays (\$26,000), for a total contract credit of \$30,766.91, and

WHEREAS, a Mechanics Lien was filed with BRSA by one of WHL's sub-contractors, Triple B Fabricating, Inc. (Triple B), and

WHEREAS, in a letter dated June 1, 2015 from WHL's attorney, Patrick T. Collins, Triple B will accept \$14,269 to discharge the lien and further will accept a joint check payable to WHL and Triple B, to be endorsed by WHL to Triple B, and

WHEREAS, the BRSA will deduct the lien amount of \$14,269 from WHL's portion of the approved contract work, and

WHEREAS, all work is completed and our Consulting Engineer, R3m Engineering, Inc. in their letters dated April 10, 2015 and June 5, 2015 is recommending closeout of the Contract, and

NOW THEREFORE BE IT RESOLVED the Commissioners approve closeout of the Contract, discharge of lien payment of \$14,269 and final contract payment of \$12,847.94 and authorize the Executive Director to execute any necessary documents to close-out the project.

OFFERED BY: Commissioner Khachaturian, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (73/15): To Contract with Atlantic County Utilities Authority for the Emergency Hauling and Disposal of Sewage Sludge

WHEREAS, the Bayshore Regional Sewerage Authority (Authority) desires to enter into a contract for the emergency disposal of sewage sludge during time periods when the Authority Sewerage Sludge incineration system is inoperable, and

WHEREAS, the uninterrupted disposal of sewage sludge is a critical component in the Authority goal of assuring the health safety and welfare of the community and staff, and

WHEREAS, the Atlantic County Utilities Authority (ACUA) provides hauling and disposal services for sewage sludge at their location in Egg Harbor, N.J., and

WHEREAS, in accordance with the N.J. Local Public Contracts Law, any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids when the contract is to be made or entered into with the United States of America, the State of New Jersey, county or municipality or any board, body, officer, agency or authority thereof or any other state or subdivision thereof, and

WHEREAS, the ACUA is a county agency and has provided the Authority with the 2015 hauling and disposal fees to haul and dispose of the Authority sludge during time periods when the Authority sewerage sludge incineration system is not functioning, and

WHEREAS, the Executive Director and Engineer have reviewed the quote and find it to be fair and reasonable and

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority award a contract for the hauling and disposal of sludge in accordance with the rates provided in a Shared Services Agreement dated June 15, 2015.

OFFERED BY: Commissioner McMullen, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Public Portion

ANNOUNCEMENT (by the Chairman): This portion of the meeting is now open to the public for comments or questions about any BRSA business. As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Mr. Charles Hoffman of Hazlet, in reference to the generators and the possibility of going to dual fuel he question the growing of “grass” in long storage fuel tanks. He said the Department of Defense purchased fuel for long term shelf life. You may want to look into it.

Mr. Bill Shewin of Hazlet asked about the Mechanics Lien in Resolution 72/15. Pete said a sub-contractor put a lien on the General Contractor for lack of payment in the amount of 14,269.

EXECUTIVE SESSION

Chairman Sutton called for a **MOTION** to go into Closed Session at 8:02 P.M., for Personnel matters and Litigation, in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending or anticipated litigation and matters of employment of public employees. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

OFFERED BY: Commissioner McMullen, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

CLOSED SESSION MINUTES ARE RECORDED SEPERATELY

Chairman Sutton calls for a **MOTION** to end Closed Session and Re-Open the Regular Meeting at 8:25 P.M.

OFFERED BY: Commissioner Vella, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (74/15): To Promote Jessica Lockwood to the Position of Laboratory Chemist

WHEREAS, for the more efficient operation of the Bayshore Regional Sewerage Authority, there is a need to transfer an employee between departments, and

WHEREAS, our present Chemist has applied for her retirement and it was approved by the PERS effective August 1, 2015, and

WHEREAS, on February 5, 2015 the Superintendent (“The Management”) posted the position of Chemist to fill an open position for the Bayshore Regional Sewerage Authority; and

WHEREAS, Jessica Lockwood has successfully bid for the position of Chemist in accordance with Article 12 of the Collective Bargaining Agreement; and

WHEREAS, the Management has made the recommendation that Jessica Lockwood be promoted to the position of Chemist subject to the required 90 day probationary period commencing of August 1, 2015, at a rate of \$34.07 per hour.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Authority deem it in the best interest of the Authority to promote Mrs. Jessica Lockwood to the position of Chemist, subject to the required 90 day probationary effective August 1, 2015 in accordance with the Collective Bargaining Agreement dated April 1, 2014.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (75/15): To Transfer James DiNardo to the Position of Laboratory Technician

WHEREAS, for the more efficient operation of the Bayshore Regional Sewerage Authority, there is a need to transfer an employee between departments, and

WHEREAS, on February 5, 2015 the Superintendent (“The Management”) posted the position of Laboratory Technician to fill an open position for the Bayshore Regional Sewerage Authority; and

WHEREAS, James DiNardo has successfully bid for the position of Laboratory Technician in accordance with Article 12 of the Collective Bargaining Agreement; and

WHEREAS, the Management has made the recommendation that James DiNardo be transferred to the position of Laboratory Technician subject to the required 90 day probationary period effective June 7, 2015, at a rate of \$32.75 per hour.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Authority deem it in the best interest of the Authority to transfer Mr. James DiNardo to the position of Laboratory Technician, subject to the required 90 day probationary period effective June 15, 2015 in accordance with the Collective Bargaining Agreement dated April 1, 2014.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

RESOLUTION No. (76/15): To Hire Thomas Petti as Assistant Engineer

WHEREAS, The Bayshore Regional Sewerage Authority is a public body corporate and politic organized and existing under and pursuant to the Sewerage Authorities Law, and

WHEREAS, for the more efficient operation of the Bayshore Regional Sewerage Authority (“Authority”) the Authority has a need to hire a new employee in the position of assistant engineer, and

WHEREAS, the Authority advertised the position of Assistant Engineer, and

WHEREAS, the Executive Director and Authority Engineer have interviewed four (4) qualified candidates for the position of Assistant Engineer, and

WHEREAS, Thomas Petti of Colonia, NJ has demonstrated through his resume and interview the qualities for the position of the Authority Assistant Engineer, and

WHEREAS, Thomas Petti has previously served the Authority in the capacity of Engineering intern during the summer of 2014 and most recently during the winter break of 2015 to the satisfaction of the Authority Director and Engineer.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority authorize the hiring of Thomas Petti of Colonia, NJ with a 90 day probationary period, as Assistant Engineer at a starting salary of \$58,000 with a six month review, effective June 16, 2015.

BE IT FURTHER RESOLVED Mr. Thomas Petti be granted all of the benefits of employment as a regular full time employee of the Bayshore Regional Sewerage Authority.

OFFERED BY: Commissioner McMullen, **SECONDED BY:** Commissioner Vella, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Adjournment

ANNOUNCEMENT (by Chairman Sutton)

The next Meeting of the Bayshore Regional Sewerage Authority is scheduled for Monday, July 20, 2015. All meetings are held in the Administration Building at 100 Oak Street, Union Beach, NJ at 7:00 PM.

Chairman Sutton called for a **MOTION** to adjourn the meeting at 8:40 P.M.

OFFERED BY: Commissioner McMullen, **SECONDED BY:** Commissioner Steiner, and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Vella and Chairman Sutton

Respectfully submitted,

Susan A. DuBey
Administrative Assistance