



# BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fisher  
EXECUTIVE DIRECTOR

## **MINUTES** **AGENDA MEETING** **MONDAY, FEBRUARY 9, 2015**

At 7:00 P.M. on Monday, February 9, 2015 Chairman Khachaturian called the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Khachaturian asked all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Khachaturian requested a roll call of attendance:

**PRESENT**: Commissioners McMullen, Pisano, Sutton, Steiner, Vella and Chairman Khachaturian

**Also in Attendance**: Robert C. Fischer, Executive Director  
Peter Canal, BRSA Engineer  
J. Michael Broyles, BRSA Superintendent  
Manuel Ponte, Consulting Engineer  
James Gorman, BRSA Attorney  
Susan DuBey, Admin. Assistant

### **Reports**

#### **Executive Director Report, BRSA Projects, Special Reports & Connection Applications**

Mr. Robert C. Fischer reported:

- Bids will be received for the NIRO Incinerator Project February 10, 2015 for anticipated award on February 23, 2015.
- Plans and Specs for the Pump Station/Various Plant Buildings are at the Trust, DEP for review. Authorization to advertise should be any day now.
- Meeting with R3M for the Combined Blower Building Project-combining Blower Building 1 & 2. FEMA has issued Hazard Mitigation Proposal for the combine

Blower Buildings in the amount of \$3.47 million dollars thanks to efforts of R3M and Arcadis and the positive Benefits Cost Analysis.

- Met with Gannett Fleming on the results of the Collection System TV Inspection and Cleaning. The report indicated several hot spots that need relining or replacement.
- Met with CHM2Hill on the West Keansburg Odor Control Project.
- Review Reorganization Package-Commissioners Offices & Committees, Daily Operating Procedures and Professional Appointments. Commissioner Sutton said he thought BRSA was done with Special Council, all the stuff is done with the Supreme & Appellate Court. Mr. Fischer stated it's up to the Commissioners on which way the project is going to go. If it goes before the Planning Board the intention was to have Special Council.
- Mr. Fischer reviewed the Hazard Mitigation Proposal breakdown to the Commissioners.

### **Staff Engineer Report**

Peter Canal Reported:

- Possible award of NIRO Contract on February 23, 2015. Two addendums were issued and question have stopped coming in. Chairman Khachaturian suggested after the evaluation is put together a meeting with the Engineering Committee should be scheduled next week to review results especially because of the amount of the contract. Pete said we should get Hazen and Sawyers recommendation first. Mr. Fischer said we should target next Tuesday or Wednesday. James Gorman, Esq. asked if this is going to be a low bid award. Pete said yes.
- Dorr Oliver in house tests done, found some problems with the wall. Meeting the contractor next week to come up with a solution. Commissioner Vella asked the cause of the malfunction. Mr. Canal said it's because of the heat up and cool down of the incinerator that causes the bricks to crack which is normal. The Walls were built on the existing foundation and all the blame can't be put on the contractor, we will have to share the cost of any repairs. This is not the main cause of the problem, still looking at the fuel system mainly the fuel guns. We are waiting on Hazen and Sawyer's recommendation to change the type of oil guns, how far they sit off the wall, increase air flow and look at old records. Chairman Khachaturian asked if the incinerator was repaired the same way it was when they took it apart. Mr. Canal said yes but things change over the years.
- RFP is getting put together for the repair/replacement of lines at the recommendation of Gannett Fleming.
- Bioxide Contract expires at the end of the month. A one year extension has been agreed upon by both parties at the same price.
- Developers Projects, Holmdel –The Reserve (40 single family homes) and the Regency (185 townhouses + a clubhouse). Connection fee \$2 million dollars, looking to set up Phase-In Plan and Developers Agreement. Jim Gorman sent them a draft Developers Agreement. This project has 2 separate companies so 2 separate Developers Agreement must be drafted.

### **Consulting Engineer Report**

Manuel Ponte reported:

- Lab/Office HVAC Control Panel has arrived and WHL is making progress. The extension is being fabricated and will be installed when the weather is better.
  - Matawan Pump Station HVAC system has been running for a couple of months and WHL has been working on their punch list. Mr. Ponte said we should be closing out this project by next month.
- James Gorman offered to assist BRSA with WHL's close-out if needed.

### **BRSA Superintendent's Report**

Mike Broyles reported:

- Flows were above normal in January and still made permit.
- No odor complaint.
- A noise complaint was called in. It seems to be the fan in the new odor control. We are sending the motor out to be re-conditioned.

### **Attorney's Report**

- Mediation with Conti is taking place tomorrow at 10 AM. In Princeton.

## **Payment of Bills**

**Chairman Khachaturian** calls for a **MOTION** for payment of the following:

Operating Fund Req. No. P167	\$ 121,051.19
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OFFERED BY: Commissioner Vella, SECONDED BY: Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

**AYES:** Commissioners McMullen, Pisano, Steiner, Sutton, Vella and Chairman Khachaturian

## **Public Portion**

**ANNOUNCEMENT** (by Chairman Khachaturian) – This portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address specific to the scope of BRSA's operations or projects which were not previously addressed. As a courtesy to all, please be mindful of limiting your comments to 3 minutes.

Charles Hoffman of Hazlet said he read an article in the Asbury Park Press dealing with RREM. The last paragraph had something to do with BRSA. It referred that the project was not completed yet. He asked if this had anything to do with the turbine. Mr. Fischer said the article was about RREM, about contractors hired to do work on the residential houses and with Sandy funding. There are special oversight monitors appointed to projects over \$5 million dollars. BRSA NIRO Incinerator is over the \$5 million dollar, so an integrity monitor will be assigned to this project. There's nothing to report yet because the project has not started.

Charles Hoffman addressed James Gorman – You said you were hoping to have a clean board when you left, are you going to have one with Connie? James Gorman responded,

Oh, I don't know. That's somewhat out of the control of the Commissioners. We will find out.

## **Adjournment**

### **ANNOUNCEMENT (by Chairman Khachaturian)**

The next Reorganization Meeting of the BRSA is scheduled for Monday, February 23, 2015, immediately followed by the Regular Meeting of the BRSA. All meetings are held in the Administration Building at 100 Oak Street, Union Beach, NJ at 7:00 PM.

At 7:44 PM Chairman Khachaturian called for a **MOTION** to Adjourn the meeting.

**OFFERED BY:** Commissioner Sutton, **SECONDED BY:** Commissioner McMullen, and carried by a unanimous voice vote recorded as follows:

**AYES:** Commissioners McMullen, Pisano, Steiner, Sutton, Vella and Chairman Khachaturian

Respectfully submitted,

Susan A. DuBey  
Administrative Assistant