



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

MINUTES

AGENDA MEETING MONDAY, June 10, 2013

At 7:02 P.M. on Monday, June 10, 2013 Chairman Vella called the meeting of the Bayshore Regional Sewerage Authority to order and makes the following announcement:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Asbury Park Press and is on the BRSA Official Website. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Chairman Vella asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Chairman Vella requests a roll call of attendance:

Present: Commissioner Khachaturian, McMullen, Pisano, Steiner, Sutton and Chairman Vella

Also in Attendance: Robert C. Fischer, Executive Director
Peter Canal, BRSA Engineer
J. Michael Broyles, BRSA Superintendent
Manuel Ponte, Consulting Engineer
James Gorman, BRSA Attorney
Susan DuBey, Admin. Assistant

Charles Hoffman called for a "Point of Order" asking the Attorney, Jim Gorman, what transpired at the meeting he had not attended. Mr. Hoffman was told he could not speak until the Public Portion.

Committed to a Clean Environment for Today, Tomorrow and Generations to Come
BRSA staff, November 2006

Reports

BRSA Projects, Special Reports & Connection Applications

Sludge Management Alternative Study- Gannet Fleming - Mr. Fischer introduced Fletcher Platt and Rich Ulrich from Gannet Fleming who made a slide presentation (along with a written version) outlining the Sludge Disposal Alternatives.

Disaster Recovery Update – Mr. Fischer spoke about the recent FEMA Project Worksheet being submitted for additional funds with reimbursement in about 2 ½ months. He stated the FEMA employees are about to return home so they are anxious to wrap up as much paperwork as they could. He said thanks to R3M and Denise our detailed spreadsheets expedited the submission for the reimbursement.

Commissioner McMullen said there have been talks that FEMA is going to reimburse 90% instead of the 75%. How realistic do you think that is? Mr. Fischer said it's getting very close but it depends on the total cost of the damages.

Staff Engineer Report

Pete Canal introduced Jerry Mitchell from Arcadis, who presented the Commissioners with the Arcadis proposal to assist the BRSA with the FEMA process. He explained that to ensure FEMA reimbursement he suggested changing his earlier proposal from a time and material type contract to a lump sum not to exceed which is preferred by FEMA. He went on to discuss how Arcadis will perform their services, aided by R3M Engineering to arrive at the best mitigation alternative that will be presented to FEMA.

Pete asked Manuel Ponte to explain the bid for the Hauling & Disposal of the Dewatered Sludge Cake. Manuel said BRSA received 2 bids, 2 others decided not to bid. Russell Reid's bid was lower than Gary Gray's. He explained that Gary Gray is from South Jersey and has a longer trip to get here. However, Russell Reid said his trucks are not compatible with Stony Brook Sewerage Authority's unloading dock. Russell Reid expressed their approval to award the bid to the next lowest bidder instead of them. The Commissioner's & Attorney recommend award of the bid to Russell Reid and if there is a problem, pull their Bid Bond. Manuel Ponte explained that Russell Reid will live up to the bid if it is awarded to them and they will modify their trucks and order new 30 yard containers that will work at Stony Brook.

Consulting Engineer Report

Plant Structure Assessment & Mitigation Concepts

Manuel Ponte handed out his report reviewing the Sandy flood levels and what it means to the plant. He explained the maximum level of flooding that each building could withstand as-is without additional structural improvements this elevation serves as the baseline for mitigation alternatives.

BRSA Superintendent's Report

Mike Broyles said he spoke to Stony Brook. BRSA is sending SBRSA 30 yd. containers that are not exactly 30 yds. in sludge volume. SBRSA agreed to bull each dumpster at 26 yds. For May it was a \$10,000 savings. Mike said he received 4 odor complaints, 2 the same day, doing our best to keep odors at a minimum.

Mike reported that due to an oversight we missed a required oil & grease sample. Being the monitoring period ended, we cannot make-up the sample.

Mike reported on the preparation for the current tropical storm by lowering the solids in plant #2. The plant handled a hydraulic load above capacity without permit violation.

Executive Director's Report

Mr. Fischer discussed the NJEIT Disaster Recovery Funding Program and the ability to acquire a 3 year bridge loan to cover the period from now until the FEMA dollars have been reimbursed. With FEMA at 75% the Authority will be responsible for 25%.

Attorney's Report

Held for Closed Session

Public Portion

Chairman Vella announced that this portion of the meeting is now open to the public for comments or questions related to Agenda items only. The public is reminded; only questions or comments specific to the scope of the Agenda items are to be addressed at this time. As a courtesy to all, please be mindful of a 3 minute limit to your comments.

Charles Hoffman of Hazlet asked if the pump rooms are below ground and suggested we make them into waterproof compartments for future storms.

Resolutions

RESOLUTION (97/13): to hire Bristol Protection Services of Tinton Falls, NJ

WHEREAS, the Bayshore Regional Sewerage Authority has a need for security services at the treatment plant, and

WHEREAS, the security services will monitor the plant site, buildings and alarm system for 8 hours per day, 7 days per week, and

WHEREAS, three quotes were received from security firms with the lowest quote from Bristol Protective Services of Tinton Falls, NJ of \$15.75 per hour, and

WHEREAS, these services will be limited to a 16 week period.

NOW THEREFORE BE IT RESOLVED the Commissioners of the Bayshore Regional Sewerage Authority approve the hiring of Bristol Protective Services as security services for the Authority for a 16 week period contingent upon Bristol Protection Service providing the necessary insurance, indemnification and hold harmless agreement, and proof of security officer certification with the Security Offices Registration Act.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton, Chairman Vella

Payment of Bills

Chairman Vella calls for a **MOTION** for payment of the following:

Payroll Account Req. No. P 143	\$191,643.68
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OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner Steiner and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton, Chairman Vella

Approval of Minutes

Chairman Vella calls for a **MOTION** to approve the following Minutes:
Agenda Meeting- May 13, 2013

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner Khachaturian and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton, Chairman Vella

Public Portion

Chairman Vella announced that this portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address. The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed.

As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments to 3 minutes.

Charles Hoffman of Hazlet addressed the Board in a very loud voice and pointing his finger at Chairman Vella stating he was not going to abide by the 3 minute rule. The Chairman asked him to lower his voice and put his finger down several times. Abruptly Mr. Hoffman commented that a woman came in after everyone left at the last meeting. Chairman Vella assured him that she only got 3 minutes to make her comments. Mr. Hoffman said that was all he wanted to know.

Executive Session

Chairman Vella called for a **MOTION** to go into Closed Session at 8:50 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending and anticipated litigation. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists. Action may be taken in Closed Session.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton, Chairman Vella

CLOSED SESSION MINUTES ARE REPORTED SEPERATELY

At 9:16 P.M. Chairman Vella called for a **MOTION** to end Closed Session.

OFFERED BY: Commissioner Steiner, SECONDED BY: Commissioner McMullen and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton, Chairman Vella

Adjournment

Chairman Vella announced:

Monday, June 17, 2013 @ 7:00 P.M. there will be a Public Hearing on the Bayshore Regional Sewerage Authority 2013/2014 Connection Fee Schedule and the Regular Meeting will be immediately following @ 100 Oak Street, Union Beach, NJ.

At 9:18 PM Chairman Vella called for a **MOTION** to Adjourn the meeting.

OFFERED BY: Commissioner Sutton, SECONDED BY: Commissioner McMullen and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton, Chairman Vella

Respectfully submitted,

Susan A. DuBey
Admin. Assistant
