



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

MINUTES AGENDA MEETING MONDAY - February 11th, 2013

At 7:00 P.M. on Monday, February 11, 2013 the meeting of the Bayshore Regional Sewerage Authority was called to order by Commissioner Vella.

Commissioner Vella announced that pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of this meeting has been sent to the Newark Star Ledger and Asbury Park Press. Notice has also been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the Bayshore Regional Sewerage Authority Administration Building.

Commissioner Vella asks all in attendance to stand for the Pledge of Allegiance and a Moment of Silence for the safety of US Troops all over the world.

Commissioner Vella requested a roll call of attendance:

Present: Commissioner Khachaturian, McMullen, Pisano, Steiner, Sutton and Vella

Also in Attendance: Robert C. Fischer, Executive Director
Peter J. Canal, Engineer
Louis E. Granata, Esq., General Counsel
Manuel Ponte, P.E., Consulting Engineer
J. Michael Broyles, Plant Superintendent
Susan DuBey, Acting Secretary

Mr. Granata asks the Commissioners to appoint a Chairman & Secretary **PRO HOC TEMP** explaining that BRSA had no Chairman or Secretary until Reorganization on February 25th. He said that the Authority has a need to appoint these two temporary positions to conduct the Authority business.

MOTION to appoint Commissioner Vella as Chairman – **PRO HOC TEMP**

OFFEDER BY: Commissioner Sutton SECONDED BY: Commissioner Steiner and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton and Vella

MOTION to appoint Commissioner Sutton Secretary – **PRO HOC TEMP**

OFFEDER BY: Commissioner Vella, SECONDED BY: Commissioner Steiner and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton, Chairman Vella
Committed to a Clean Environment for Today, Tomorrow and Generations to Come

BRSA staff, November 2006

Chairman Vella called for a **MOTION** to approve the following minutes
Minutes of December 10, 2012
Minutes of December 17, 2012

Mr. Granata explained that even though most Commissioners were not at the meeting as long as they read the minutes they can vote on them.

OFFEDER BY: Commissioner Sutton, SECONDED BY: Chairman Vella Steiner and carried by the vote recorded as follows:

AYES: Commissioner Khachaturian, McMullen, Steiner, Sutton and Chairman Vella
ABSTAIN - Commissioner Pisano

Chairman Vella called for a **MOTION** to approve the following minutes
Minutes of January 14, 2013
Minutes of January 21, 2013

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner Khachaturina and carried by the vote recorded as follows:

AYES: Commissioner Khachaturian, McMullen, Sutton and Chairman Vella
ABSTAIN – Commissioners Steiner and Pisano

Chairman Vella called for a **MOTION** to approve the following Requisition
Payroll Requisition NO. P138 \$143,625.32
Regular Operating NO. 491 \$ 68,611.19

OFFEDER BY: Commissioner Sutton, SECONDED BY: Commissioner Pisano and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton and Chairman Vella

MANAGEMENT AND PROFESSIONAL REPORTS

Hurricane Sandy Disaster Recovery Update

Mr. Fischer explained the disaster expense “pie chart” in his report. He said that the biggest expense is sludge hauling and disposal, cake hauling and disposal and the emergency repairs. He explained that the BRSA had to get control of hauling the sludge immediately the initial response was to pump out the sludge into tanker trucks and haul it out of the plant. The BRSA sludge press was down so we rented a portable press from South Carolina to convert from the liquid hauling to cake hauling in dumpsters to Stoney Brook Authority. The portable press operated outside and caused odors but since BRSA’s press is back in operation (and indoors) the odor complaints have stopped. The portable belt press has been sent back. The authority has not hauled liquid sludge since January 14, 2013.

Mr. Fischer reported he received e-mails from Selective Insurance Company. Selective Insurance is a \$500,000 policy on the Administration and a \$500,000 policy on the Main Pump Buildings. Mr. Fischer also explained that he has been in touch with Joe Souther from FEMA about our application for Category B “Emergency Protective Measures”. The application is being processed. Mr. Fischer stated that he will give it another week and then he will call to find out the status.

Pete Canal stated that the Dorr Oliver repair was considered Category B.

Chairman Vella asked Pete to explain to the new Commissioners the difference between the Dorr Oliver and the Niro Incinerators.

Pete Canal explained that the Dorr Oliver incinerator was the least damaged of the two. He said that Chavond Barry was working on the design of repairs and with the necessary repairs could take up to 6 month to get back on line.

Mr. Fischer explained that some months ago the Commissioner requested an expression of interest from different engineering firms to oversee our major capital projects. There were 4 strong firms that the Authority felt could handle the incinerator repairs. The 4 firms were asked to submit proposals to provide the Authority with a Sludge Management Alternatives Study. The proposal is due on February 22nd, and a possible award on the February 25th agenda. Mr. Fischer explained that this is a very large and complex project. The incinerators must meet the new air permit regulations in 2016, be repaired following flooding disaster, mitigated against future flooding, and lead the Authority's Sludge Management Plan for the next 20 years.

Commissioner Steiner asked which incinerator was the oldest.

Mr. Fischer said the Dorr Oliver was placed in operation in 1972 and the Niro in 1996.

Chairman Vella said that Union Beach does not want sludge hauled through the street.

Mr. Fischer said that if we were to haul out sludge it would be about 3 to 4 trucks a day.

Commissioner McMullen asked if BRSA was still getting odor complaints.

Mike Broyles said not since the indoor belt press has been in operation.

Staff Engineer's Report

Pete Canal reported that the Bioxide and Sodium Hypochlorite Contracts were out for bid and will be opened on February 14th. The resolutions for award will be on the agenda February 25th.

Pete said that La Cucina Ristornate in the Manzo Shopping Center in Marlboro came in for a connection application and it was calculated to be \$19,554.00

Pete explained that the emergency cleaning of the Main Pump Station Wet Well took place on February 5 & 6 with no problems. Allied did a great job, removed a lot of grit, wood and debris.

Pete also reported that the emergency cleaning of the sanitary sewer collection system will begin next Sunday night. The work will be done from 10PM to 6AM for about one month. He stated that BRSA received the flood maps and overlaid BRSA's collection system map identifying all of BRSA manholes.

Consulting Engineer's Report

Manuel Ponte stated that he has been working with BRSA staff and FEMA to put together a cost estimate for the repair and/or replacement of equipment to pre-flood condition. The baseline cost for Category E & F are done.

Chairman Vella commented that it was a good thing that we had experienced engineer and staff with knowledge of BRSA's system. Everyone had the plant up and running in 30 hours. That's the advantage of having old-time staff and professionals working for us.

Mr. Fischer said that they are very close to the Incinerator – Category F figures and he's working with Chavond Barry on all the baseline costs. He also stated that by the end of this week we should know the dollar figure on the Administration, blower & Return Sludge Pump buildings.

BRSA Superintendent's Report

Mike Broyles reported that the flow has been up from all the wet weather. He said the effluent is better than last month. We still have very little automation, everything is being done manually.

Mike said that he received 6 odor complaints prior to January 15th, mostly from Union Beach Police Department.

Mike said he issued a NOV (Notice of Violation) to CEI for sampling violations.

Commissioner McMullen asked how much longer the over time going to last?

Mike explained that it is necessary to have someone here 24/7 due to the fact that the fire alarm & call out systems are down as is most of the automated equipment. The employee must monitor the plant especially downstairs in the basements. Most of the equipment must be rewired and/or replaced because it was submerged in salt water for a long time.

Mr. Fischer explained to the Commissioners the columns on the Monthly Plant Performance Summary Report and the meaning of the numbers in each column. He stated that in each instance BRSA was better than the NJDEP requirement.

Chairman Vella commented that the Plant Discharge numbers are unbelievable and thanked everyone for a job well done.

Pete Canal interjected that the Annual Meter Testing Service contract is expiring and a request for quotes have been requested.

Executive Director's Report

Mr. Fischer reviewed the list of the 2013 Professional Proposals.

Mr. Fischer reported that the Monmouth County Wastewater Management Plan map has been Public Noticed for adoption. The County is asking for a resolution of approval of the proposed map amendments.

Mr. Fischer received a letter from NJUAJIF. Every year at the Fall Convention they give members of the JIF an opportunity to attend their seminar. For each Commissioner at the seminar, JIF will issue a credit of \$250.00 towards the premium for that particular insurance line. Last year it was Workers Comp. and we received \$1,250.00. However, in 2012, the conference was cancelled due to Hurricane Sandy but the JIF is giving everyone an opportunity to receive their credit by completing the course online.

Mr. Fischer handed out the Disclosure Forms to all the Commissioners. He let the new Commissioners know that their form must be sent in 30 days. The current Commissioners have until April 30, 2013. He asked that all the Commissioners have them by next meeting, February 25th and he will scan them to the State.

PUBLIC PORTION

At 8:10 P.M. Chairman Vella announced that this portion of the meeting is OPEN TO THE PUBLIC to discuss any BRSA matters the public may care to address.

The public is reminded, only questions or comments not previously addressed; and/or specific to the scope of BRSA's operations or projects will be addressed.

As a courtesy to all members of the public wishing to speak, please be mindful of limiting your comments and time accordingly.

Charles Hoffman of Hazlet asked for the source of the flood map, stating it was very interesting. Mr. Fischer told him it came from the USGS and that the flood map was overlaid with BRSA collection system map.

Charles Hoffman asked what the long term outlook was on the incinerator.

Mr. Fischer explained it all depended on repair vs. replacement and we would also request money from mitigation. Most of the equipment (electrical panels, pumps, etc) are located in the basement and we have to bring them upstairs to prevent reoccurrence.

Bill Shewin addressed the new Commissioners regarding present & past projects not related to the incinerators. He asked them to consider the litigation, costs of the project, and the humanity issue to Union Beach residents.

Charles Hoffman asked if there was any consideration given to convert the incinerator to gas.

Mr. Fischer said that all aspects will be considered gas is cheaper but gas is very dangerous.

Mr. Fischer stated at the moment the plan is the old incinerator will be repaired immediately and the new incinerator will be rehabilitated to meet upcoming emission limits.

EXECUTIVE SESSION

Chairman Vella called for a **MOTION** to go into Closed Session at 8:30 P.M. in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances. This action will be taken to discuss matters falling within attorney-client privileges, specifically, pending and anticipated litigation, matters of employment and the terms and conditions of the collective bargaining agreement. It is anticipated at this time that the above stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.

Louis Granata announced that action may be taken following closed session.

OFFERED BY: Commissioner Steiner, **SECONDED BY:** Chairman Vella and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton and Chairman Vella

CLOSED SESSION MINUTES ARE RECORDED SEPERATELY

Chairman Vella called for a **MOTION** to end Closed Session at 9:00 P.M.

OFFERED BY: Commissioner Sutton, **SECONDED BY:** Commissioner Steiner and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton and Chairman Vella

RESOLUTION (28/13)– Clarifying certain terms and conditions of service agreements and requesting approval from participants to aid in recovery from Superstorm Sandy damages.

OFFEDER BY: Commissioner Button, **SECONDED BY:** Chairman Vella and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton and Chairman Vella

RESOLUTION (29/13) – waiving the interest due from Union Beach on late payment of treatment charges.

OFFERED BY: Commissioner Sutton, **SECONDED BY:** Commissioner Steiner and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton and Chairman Vella

ADJOURNMENT

Chairman Vella announced:

The Reorganization of the Bayshore Regional Sewerage Authority will take place TWO WEEKS from this evening on Monday, February 25th, 2013 at 7:00 P.M., prevailing time in the Administration Building located at 100 Oak Stet, Union Beach, NJ. The Regular Meeting of the Authority will commence immediately after Reorganization.

At 9:10 PM Chairman Vella called for a **MOTION** to Adjourn:

OFFERED BY: Commissioner Pisano, **SECONDED BY:** Commissioner Steiner and carried by a unanimous voice vote recorded as follows:

AYES: Commissioners Khachaturian, McMullen, Pisano, Steiner, Sutton and Chairman Vella