



BAYSHORE REGIONAL SEWERAGE AUTHORITY

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Robert C. Fischer
EXECUTIVE DIRECTOR

Bayshore Regional Sewerage Authority Agenda Meeting Minutes June 11th, 2012

At 7:00 P.M. on June 11th, 2012 Chairwoman Parsells called the Agenda Meeting to order and made the following announcement:

I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this BRSA Agenda Meeting has been sent to the Asbury Park Press and Newark Star Ledger. Notice has been sent to the Clerks of Aberdeen, Hazlet, Holmdel, Keansburg, Keyport, Matawan, Union Beach and Marlboro, and the Western Monmouth Utilities Authority. This notice is also posted in the lobby of the B.R.S.A. Administrative Building.

Chairwoman Parsells then requested a **PLEDGE OF ALLEGIANCE** to the United States Flag and called for a Moment of Silence for all US Troops serving America around the world.

The Chair asked for an attendance roll call, recorded as follows:

Present – Commissioners Cohen, DiNardo, Sutton, Tedeschi, Vella, and Chairwoman Parsells

Also in Attendance: Robert C. Fischer, Executive Director
J. Michael Broyles, Plant Superintendent
Roy C. Anderson, Maintenance Superintendent
Louis E. Granata, Esq. General Counsel
Jerry Mitchell, P.E. for Manuel Ponte, P.E., Consulting Engineer
Peter J. Canal, BRSA Engineer

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The Chairwoman moved the regular order of business to open the meeting to the public for comments or questions. Mr. Charles Hoffman of Florence Avenue in Hazlet took the floor. He handed Mr. Fischer a Certified letter that had been previously given to him by Mr. Fischer and said "He would like to return, this letter to (Mr. Fischer) adding, I am not in need of toilet tissue." Mr. Hoffman then thanked former Commissioner Frank Wells, who was seated in the audience, for his assistance on April 16th, 2012, and left the meeting.

Mr. Frank Wells, of State Street in Union Beach took the floor. As a resident of Union Beach, he thanked the Authority for the excellent facility that is run here, and urged the new Commissioners and Board members to keep up the good work! Chairwoman Parsells and the Board thanked Mr. Wells.

Committed to a Clean Environment for Today, Tomorrow and Generations to Come
BRSA staff, November 2006

At 7:06 P.M., the Chairwoman called for a **MOTION** to go into Closed Session. This was **OFFERED BY** Commissioner DiNardo and **SECONDED BY** Commissioner Cohen and carried by unanimous voice vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Sutton, Tedeschi, Vella and Chairwoman Parsells.

Closed Session Minutes are recorded separately.

At 7:57 P.M., Chairwoman Parsells called for a **MOTION** to end Closed Session. This was **OFFERED BY** Commissioner Cohen and **SECONDED BY** Commissioner Tedeschi.

Chairwoman Parsells called for **MOTIONS** on the following:

To hire James DiNardo, Jr., in the position of Custodian effective July 1, 2012 at a starting rate of \$19.11 per hour. This was **OFFERED BY:** Commissioner Tedeschi and **SECONDED BY** Commissioner Cohen and carried by roll call vote recorded as follows:

Ayes: Commissioners Cohen, Sutton, Tedeschi, Vella and Chairwoman Parsells

Abstain: Commissioner DiNardo

To hire Robert Ostervich as a Utility Man effective July 1, 2012 at a starting rate of \$28.30 per hour. This was **OFFERED BY** Commissioner DiNardo and **SECONDED BY** Commissioner Vella and carried by roll call vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Sutton, Tedeschi, Vella and Chairwoman Parsells

To hire Justin Broyles as a Utility Man effective July 1, 2012 at a starting rate of \$28.30 per hour. This was **OFFERED BY** Commissioner DiNardo and **SECONDED BY** Commissioner Sutton and carried by roll call vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Sutton, Tedeschi, Vella and Chairwoman Parsells

The Chairwoman asked Mr. Fischer to report on BRSA Projects, special reports or connection applications. Mr. Fischer said the Expressions of Interest (EOIs) are due by June 15, 2012. After receipt, a review the submittals will be conducted and a meeting of the Engineering Subcommittee will take place to develop a short list of qualified firms. That list will be presented to the full Board by the end of the summer.

Mr. Canal reported on the plans for transportation of the components of the wind turbine. A discussion ensued. The Contractor expects to prep the work site, deliver the components and begin construction at the end of July, 2012 and be completed by the end of August. Chairwoman Parsells said she would like to have former Commissioner Wells participate in the ribbon-cutting ceremony once the turbine has been installed and passed the preliminary operations testing. Mr. Wells said he would be honored to participate at that time.

Mr. Canal updated the Board on the status of the Niro Incinerator repairs, particularly the Heat Exchanger. The Authority will be seeking a Resolution from the Board at the next Regular Meeting to award the Heat Exchanger repair work to the lowest responsible bidder, subject to BRSA Staff, Incinerator Consultant and General Counsel review and recommendation.

The Chairwoman moved to the Consulting Engineer's report. Jerry Mitchell, P.E., reported the stack testing on the new odor control system conducted in December 2012 by Air Nova is still under review at the NJDEP. All other components of the project have been completed. Once the NJDEP

approves the stack tests, final close-out of the project will take place. Arcadis-US, Professional Engineering has provided a Certificate of Construction Completion to the Authority. The \$5K retainer will be released to the Contractor upon stack test approval by the NJDEP.

Mr. Mitchell reported work in Sludge Return Pump Station #1 continues and design drawings for the repair of the floor in the adjacent storage room is proceeding.

Mr. Mitchell presented the 2012 First Quarter Flow Report and reviewed it with the Board. A Resolution to accept the Report will be presented at the June Regular Meeting of the Authority for the Board's consideration.

The Chairwoman called for the Superintendent's Report. Mr. Broyles presented monthly flows for industrial contributor IFF. There were no odor complaints in the month of May.

Mr. Broyles' report indicates TSS removal for May averaged 97% and CBOD averaged 96%. Mr. Broyles reviewed his written report and answered questions posed. Commissioner Cohen congratulated Mr. Broyles and his staff for once again presenting outstanding treatment results and an excellent report.

The Chairwoman called for the Executive Director's Report. Mr. Fischer said the good news is that as of July, all debt service relative to the BRSA Expansion Project will be satisfied. Remaining is the 2010 NJ Infrastructure Trust Loan. Once the turbine is up and running, ratepayers can be assured of further decreases in service charges in 2013. Mr. Fischer deferred the remainder of his report to Closed Session discussion.

Chairwoman Parsells called for **MOTION** - to ratify the approval of the payment of bills listed on:

Payroll Account Req. No. P129	\$ 209,682.14
Operating Fund Req. No. 480 (Regular)	\$ 320,259.54

This was **OFFERED BY** Commissioner DiNardo and **SECONDED BY** Commissioner Tedeschi and carried by roll call vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Sutton, Tedeschi, Vella and Chairwoman Parsells

The Chairwoman opened the meeting to the public for any comments or questions from the public. There were no members of the public present at this time.

At 8:40 P.M., Chairwoman Parsells called for a **MOTION** to Adjourn the Meeting. This was **OFFERED BY** Commissioner Vella and **SECONDED BY** Commissioner Tedeschi and carried by unanimous voice vote recorded as follows:

Ayes: Commissioners Cohen, DiNardo, Sutton, Tedeschi, Vella and Chairwoman Parsells.

Respectfully submitted,



Kimberly A. Newins
Administrative Assistant
Board Recording Secretary

Audiotaped recordings of each meeting are available upon request.