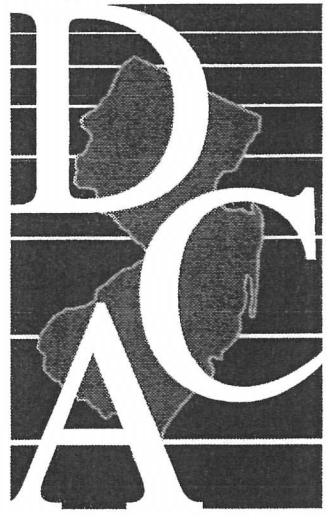


LOCAL GOVT SERVICE  
2015 DEC 28 P 7:09  
RECEIVED

**2016**  
**BAYSHORE REGIONAL SEWERAGE AUTHORITY**

**AUTHORITY BUDGET**  
[www.bayshorersa.com](http://www.bayshorersa.com)

**Department Of**



**Community  
Affairs**

**Division of Local Government Services**

**RECEIVED**  
FEB - 1 2016



**BAYSHORE REGIONAL  
SEWERAGE AUTHORITY**

100 Oak Street, Union Beach, NJ 07735  
732-739-1095 OFFICE 732-739-2459 FAX

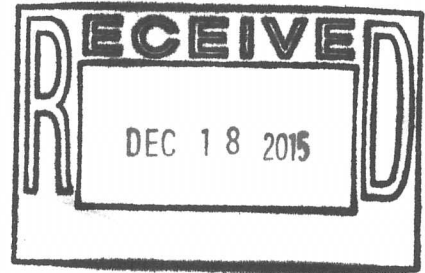
2015 NOV -4 P 5:31  
Robert C. Fischer  
EXECUTIVE DIRECTOR

RECEIVED

October 28, 2015

CERTIFIED MAIL RRR

Thomas H. Neff, Director  
Bureau of Authority Regulation Affairs  
Division of Local Government Services  
101 South Broad Street  
PO Box 803  
Trenton, NJ 08625-0803



**Re: Annual and Capital Budget-Bayshore Regional Sewerage Authority**

Dear Mr. Neff:

Enclosed please find two-(2) full sets of the Introduced and Approved Annual and Capital Budget of the Bayshore Regional Sewerage Authority. The Excel budget file and a pdf of the full Budget has also been sent to [authoritiesunit@dca.state.nj.us](mailto:authoritiesunit@dca.state.nj.us) in accordance with the general information section of the 2016 Budget instructions. The 2016 Authority Budget will be considered for Adoption at a Public Meeting on December 21, 2015.

If any additional information is necessary please do not hesitate to contract Robert C. Fischer at 732-739-1095 or by e-mail at [bfisch59@bayshorersa.com](mailto:bfisch59@bayshorersa.com)

Sincerely,

Robert C. Fischer  
Executive Director  
Bayshore Regional Sewerage Authority

c. Susan DuBey, Administrative Assistant, BRSA  
Chairman Sutton and Commissioners, BRSA

*Committed to a Clean Environment for Today, Tomorrow and Generations to Come*  
BRSA staff, November 2006

**State of New Jersey  
Department of Community Affairs  
Division of Local Government Services**

**2016 AUTHORITY BUDGET  
TRANSMITTAL PACKAGE**

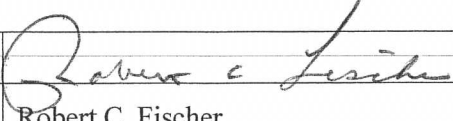
Submit all budget related materials in one package to: *Bureau of Authority Regulation Affairs, Division of Local Government Services, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803*. Also submit **both** the Excel budget file a pdf copy of the budget package (*introduced and adopted*) to [authoritiesunit@dca.nj.gov](mailto:authoritiesunit@dca.nj.gov) with the name of the authority in the subject line. Check the box of each item to indicate that it is included in budget or has been completed.

**2016 Authority Budget Document**

- 2 copies of the budget document
  
- Authority Name and Fiscal Year are filled in
  
- Signature blocks on Pages C-2, C-3, C-4 and C-6 are filled in along with title, address, e-mail address, phone number and fax number
  
- Resolution of the Authority Commissioners approving the introduced budget is enclosed with properly recorded vote
  
- Proposed hearing date for adoption of Budget reflected in Authority Budget Resolution
  
- Authority Budget Resolution is signed with original hand written signature
  
- Budget Narrative and Information Section is complete

**Capital Budget (Page CB-1 through CB-5)**

- Authority Name and Fiscal Year are filled in
  
- Signature blocks on Page CB-1 are filled in along with title, address, e-mail address, phone number and fax number
  
- Capital Budget message is complete

Official's Signature:			
Name:	Robert C. Fischer		
Title:	Executive Director		
Address:	100 Oak Street Union Beach, NJ 07735		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address:	Bfisch59@bayshorersa.com		

**2016 AUTHORITY BUDGET**

**Certification Section**

---

---



2016

**Bayshore Regional Sewerage Authority**

**AUTHORITY BUDGET**

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: *CM Zepuch* Date: *12/11/15*

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: *Christie M. Zepuch* Date: *1/27/16*

# 2016 PREPARER'S CERTIFICATION

## Bayshore Regional Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: January 1, 2016 **TO:** December 31, 2016

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Robert C. Fischer		
Title:	Executive Director		
Address:	100 Oak Street Union Beach, NJ 07735		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address	Bfisch59@bayshorersa.com		

# 2016 APPROVAL CERTIFICATION

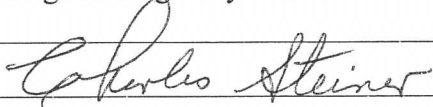
## Bayshore Regional Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR:**            **FROM:**                            **TO:**  
                                  **January**                            **December**  
                                  **1,2016**                            **31, 2016**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Bayshore Regional Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 19th day of October , 2015.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Charles Steiner		
Title:	Secretary		
Address:	100 Oak Street , Union Beach, NJ		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address	Bfisch59@bayshorersa.com		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.bayshorersa.com
--------------------------	---------------------

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- X A description of the Authority's mission and responsibilities
- X Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- X The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- X Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- X The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- X Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- X Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- X The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- X A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

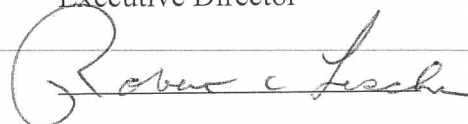
Name of Officer Certifying compliance

Robert C. Fischer

Title of Officer Certifying compliance

Executive Director

Signature



**RESOLUTION**  
**NO. (122/15)**

**2016 AUTHORITY BUDGET RESOLUTION**  
**Bayshore Regional Sewerage Authority**

**FISCAL YEAR:            FROM: January 1, 2016            TO: December 31, 2016**

**WHEREAS**, the Annual Budget and Capital Budget for the Bayshore Regional Sewerage Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 has been presented before the governing body of the Bayshore Regional Sewerage Authority at its open public meeting of October 19, 2015; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$9,833,368 Total Appropriations, including any Accumulated Deficit if any, of \$7,123,368 and Total Unrestricted Net Position utilized of \$0; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$20,595,765 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$2,710,000 and

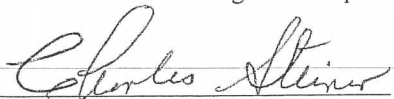
**WHEREAS**, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

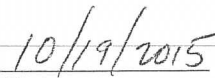
**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financial agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Bayshore Regional Sewerage Authority, at an open public meeting held on October 19, 2015 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Bayshore Regional Sewerage Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the governing body of the Bayshore Regional Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 21, 2015.

  
(Secretary's Signature)

  
(Date)

Governing Body Member:	Recorded Vote	Aye	Nay	Abstain	Absent
Commissioner Khachaturian	X				
Commissioner McMullen	X				
Commissioner Pisano	X				
Commissioner Steiner	X				
Commissioner Vella	X				
Chairman Sutton	X				

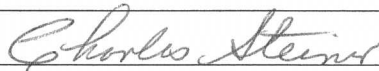
# 2016 ADOPTION CERTIFICATION

## Bayshore Regional Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: January 1, 2016 **TO:** December 31, 2016

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Bayshore Regional Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 21<sup>st</sup> day of, December, 2015.

Officer's Signature:			
Name:	Charles Steiner		
Title:	Secretary		
Address:	100 Oak Street, Union Beach, NJ		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address	Bfish59@bayshorersa.com		

**RESOLUTION**

**No. (129/15)**

**Adopt 2016 Budget Resolution  
BAYSHORE REGIONAL SEWERAGE AUTHORITY**

**WHEREAS**, the Annual Budget and Capital Budget/Program for the Bayshore Regional Sewerage Authority for the fiscal year beginning January 1, 2016 and ending, December 31, 2016 has been presented for adoption before the governing body of the Bayshore Regional Sewerage Authority at its Open Public Meeting on December 21<sup>st</sup>, 2015; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

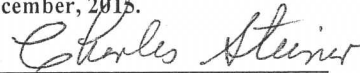
**WHEREAS**, the Annual budget as presented for adoption reflects Total Revenues of \$9,833,368 Total Appropriations, including any Accumulated Deficit, if any, of \$7,123,368 and Total Unrestricted Net Assets utilized of \$0.00; and

**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$20,595,765 and Total Unrestricted Net position planned to be utilized of \$2,710,000.

**THEREFORE BE IT RESOLVED** by the governing body of the Bayshore Regional Sewerage Authority, at an Open Public Meeting held on December 21<sup>st</sup>, that the Annual Budget and Capital Budget/Program of the Bayshore Regional Sewerage Authority for the fiscal year beginning, January 1, 2016 and, ending, December 31, 2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

I hereby certify that the foregoing Resolution is a true copy  
of a Resolution duly adopted by the Bayshore Regional Sewerage  
Authority at its Regular Meeting on the 21st day of  
December, 2015.



Charles Steiner, BRSA Secretary

<u>Governing Body Members</u>	<u>Recorded Vote</u>			
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Commissioner Adam Khachaturian	X			
Commissioner Marcy McMullen	X			
Commissioner Louis Pisano	X			
Commissioner Charles Steiner	X			
Commissioner Walter Vella	X			
Chairman Bart Sutton	X			

**2016 AUTHORITY BUDGET**

**Narrative and Information Section**

---

---



# 2016 Authority Budget Message and Analysis

## Bayshore Regional Sewerage Authority

### Authority Budget

Fiscal Year from: January 1, 2016 to December 31, 2016

1. *Complete a brief statement on the 2016 proposed Annual Budget and make comparison to the 2015 adopted budget for each operation. Explain any variances over +/-10% for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.*

The 2016 Authority Budget, similar to the 2015 budget, represents a slight decrease in amount of funding required to be raised by the customers of the Authority. *Total Operating Revenues* are reduced by 2.4% as compared to 2015, with *Operating Revenues* in the form of connection fees and amount to be raised by customers decreasing and *non-operating revenues* in the form of interest on investment increasing by \$3000, a 60% increase over 2015. Although revenue from connection fees are decreased compared to the amended budget for 2015, connection fees represents a larger portion of revenue as compared to prior years as a result of several large development projects which have begun construction. On the appropriations side of the budget, the *total administration costs* are expected to increase by 8.5% due to a change in the health benefit category of an administrative employee from single in 2015 to family in 2016. The *cost of providing services-other* category will see a decrease in the utilities budget of 25% due to an expected drop in the use of fuel oil for incineration. The Authority NIRO incinerator which was severely damaged by Superstorm Sandy is expected to be operational in March of 2016 and is more efficient incinerator compared to the back-up incinerator currently in use. In addition, lower flows have lowered the amount of electricity needed to power the large pumps and air blowers throughout the

plant. The *Plant Maintenance* line item is decreasing as compared to the amended 2015 budget by approximately 48% due in full measure to the completion of a large project for which the 2015 budget was amended. That project was the repair of all three emergency generators which ran continuously for 8 days during Superstorm Sandy. The *plant maintenance* line item will be returned to its original funding level from the start of 2015. Conversely, the *collection system* line item will increase by 130% from \$201,500 to \$464,550 to fund the inspection one of the Authority sewerage pump station forcemain pipelines. The *testing and analysis* line item will increase by 319% from; \$21,450 to \$90,000 to cover the cost of a permit required Headworks Analysis, recently required groundwater analysis and stack emissions testing of the Authority incinerator. The *fees and permits* line item will increase by 100% from \$30,000 to \$60,000 to cover the cost of the new Title V Operating Permit and groundwater permitting related to a remedial assessment being prepared by a license site remediation professional. The *professionals and consultants* line item will increase by 14% from \$221,000 to \$252,000 to cover the cost of an Asset Management consultant in 2016 to assist the Authority in formalizing and improving its Asset Management Program.

2. ***Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases and decreases, if any. An increase or decrease is considered significant if it is over +/-10% from the current year adopted budget.***

The 2016 budget will lower the anticipated revenues by \$240,639 a 2.4% decrease compared to 2015. Service charges will decrease by 1.4%. Connection fees for 2016 are 127% greater than the initially adopted budget and 18% lower than the amended budget. Interest on investment is increased by 60% or \$3000 due in part to additional funds on hand and slightly higher yields.

3. ***Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.***

The local economy is still feeling the effects of Hurricane Sandy damage. Many homes and businesses in Union Beach have been demolished. In Union Beach alone approximately 238 homes have been demolished. Rebuilding has produced 121 new homes so far and the rebuilding continues. The Borough of Keansburg has had numerous homes demolished and residents walk away from impacted homes. The 2016 Authority budget is requiring less in revenues from the customers of this region at a crucial time.

4. ***Describe the reasons for utilizing Unrestricted Net Position in the Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.***

The Authority capital budget will be financed in part with Unrestricted Net Position funds. Many of the projects to be funded by this line item are projects designed to increase the longevity of the treatment plant, pump stations and collection system. These projects do not lend themselves well to long term bonding as they are typically in the range from \$20,000 to \$300,000.

5. ***Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).***

There are no funds to be transferred to the County/Municipality as a budget subsidy or shared service for 2016.

6. ***The proposed budget must not reflect an anticipated deficit from 2016 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.***

The 2016 budget does not reflect an anticipated deficit in operations from 2016 and does not included funding for any prior year's deficit.

7. *Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable.*

The Authority User Charge Structure: The user charge has been reduced for 2016 by \$132,639.

	2015		2016	
<b>Total Budget</b>	<b>\$10,074,007</b>		<b>\$9,833,368</b>	
Non-Operating Revenues	\$5,000		\$8,000	
Operating Revenues	\$626,000		\$515,000	
<b>Total Due From Customers</b>	<b>\$9,443,007</b>		<b>\$9,310,368</b>	
<b>Treatment Charge distribution</b>	<b>% of Flow</b>	<b>Charge</b>	<b>% of Flow</b>	<b>Charge</b>
Hazlet	28.8	\$2,720,001	28.8	\$2,683,337
Holmdel	11.5	\$1,083,208	11.7	\$1,090,598
Keansburg	9.0	\$854,020	8.7	\$805,458
Keyport	11.0	\$1,037,965	10.6	\$985,474
Matawan	10.5	\$991,762	11.0	\$1,023,205
Union Beach	7.1	\$670,434	7.4	\$685,603
Aberdeen	18.5	\$1,744,550	18.2	\$1,691,230
WMUA	3.6	\$341,067	3.7	\$345,463
<b>total</b>	<b>100%</b>	<b>\$9,443,007</b>	<b>100%</b>	<b>\$9,310,368</b>

- 8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include sewer and water billings; parking rents and collections; number of customers; number of available parking spaces; etc. See Local Finance Notice 2014-9 for more information.**

The Authority did not have outstanding debt for 2015 and does not have outstanding debt for 2016, hence does not have a 2015 or 2016 Continuing Disclosure Agreement obligations.

# AUTHORITY CONTACT INFORMATION

## 2016

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Bayshore Regional Sewerage Authority		
<b>Federal ID Number:</b>	22-1907952		
Address:	100 Oak Street		
City, State, Zip:	Union Beach	NJ	07735
Phone: (ext.)	732-739-1095	Fax:	732-739-2459

<b>Preparer's Name:</b>	Robert C. Fischer		
Preparer's Address:	100 Oak Street		
City, State, Zip:	Union Beach	NJ	07735
Phone: (ext.)	732-739-1095	Fax:	732-739-2459
E-mail:	Bfisch59@bayshorersa.com		

<b>Chief Executive Officer:</b>	Robert C. Fischer		
Phone: (ext.)	732-739-1095	Fax:	732-739-2459
E-mail:	Bfisch59@bayshorersa.com		

<b>Chief Financial Officer:</b>	Robert C. Fischer		
Phone: (ext.)	732-739-1095	Fax:	732-739-2459
E-mail:	Bfisch59@bayshorersa.com		

<b>Name of Auditor:</b>	Michael R. Bart, CPA		
Name of Firm:	Bart & Bart CPA's		
Address:	104 Main Street		
City, State, Zip:	Woodbridge	NJ	07095
Phone: (ext.)	732-634-5680	Fax:	732-602-1059
E-mail:	Mbart520@hotmail.com		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Bayshore Regional Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: January 1, 2016 **TO:** December 31, 2016

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2014 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **35**
- 2) Provide the amount of total salaries and wages for calendar year 2014 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **\$2,212,730**
- 3) Provide the number of regular voting members of the governing body: **6**
- 4) Provide the number of alternate voting members of the governing body: **0**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **NO**
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? **YES**
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **NO**
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? **NO**
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **NO**
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **NO**
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **Yes, the Authority Disability Plan includes a life insurance component per employee at \$19.80 per month.**
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract.

*The Authority performs annual performance review for all employees listed on page N-4. The review is conducted by the direct supervisor of the employee and reviewed with the Executive Director. The Executive Director and a Personnel Committee of the Board of Commissioners meet to review all performance evaluations. The Commissioners require comparison data from entities and positions of a similar size as well as geographic location. Review includes the employee salary history for the past 6 years as well as a description of the employee's duties and position in the table of organization. The Personnel committee of the Board of Commissioners presents the recommendations to the full Board of Commissioners for vote. Performance reviews include an evaluation of the employees quality of work, judgement, attitude, knowledge, initiative, effectiveness, dependability, a review of accomplishments and needs for improvement.*

*The BRSA Commissioners do not receive an annual increase, nor do they receive health benefits, the stipend paid to the commissioners has remained the same since the creation of the Authority in the early 1970's.*

- 11) Did the Authority pay for meals or catering during the current fiscal year? **YES**  
*The Authority held a ground breaking ceremony on May 18, 2015 to commemorate the start of construction on the Hurricane Sandy Repairs and Mitigation. The Authority provided refreshments for the attendees. Food was purchased from Dearborn Farms at a cost of \$318.67. The Authority also provided an appreciation BBQ for the workers on June 25, 2015 food was purchased from local supermarkets at a cost of \$116.43*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **YES**  
*The Authority reimbursed 2 employees for using their own vehicles to attend seminars off site. \$190.70 was reimbursed to Pete Canal for mileage, tolls and parking to attend the NASSCO pipeline assessment training certification on May 12 and May 13, 2015 in Atlantic City, NJ. \$24.94 was reimbursed to Andrew Komorek for mileage and parking to attend a seminar on Ethernet for Control Engineers on April 28, 2015 in Elizabeth, NJ*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **NO**
  - b. Travel for companions **NO**
  - c. Tax indemnification and gross-up payments **NO**
  - d. Discretionary spending account **NO**
  - e. Housing allowance or residence for personal use **NO**
  - f. Payments for business use of personal residence **NO**
  - g. Vehicle/auto allowance or vehicle for personal use **YES**
  - h. Health or social club dues or initiation fees **NO**
  - i. Personal services (i.e.: maid, chauffeur, chef) **NO**
- The Authority provides a vehicle to the Director, Plant Superintendent and Maintenance Superintendent for Authority business and commute.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?
- Yes the Authority policy requires receipts for reimbursement of expenses. The Authority also allows a per diem in accordance with the US General Services Administration for meals and incidentals.*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **YES**



*Authority paid accrued unused vacation and sick time upon retirement to two employees, David Lockwood Sr. on April 20, 2015 for \$7,415.18 and Patricia Fuschetto on September 21, 2015 for \$12,387.33.*

- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO**
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **YES**
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO**
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO**

**2016 AUTHORITY BUDGET**

**Financial Schedules Section**

---

---

## 2016 Budget Summary

Bayside Regional Sewerage Authority  
 January 1, 2016 to December 31, 2016

For the Period

	Proposed Budget						Adopted Budget Total All Operations	All Operations All Operations	% Increase (Decrease) Proposed vs. Adopted	
	Wastewater	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6				Total All Operations
<b>REVENUES</b>										
Total Operating Revenues	\$ 9,825,368	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,825,368	\$ 10,069,007	\$ (243,639)	-2.4%
Total Non-Operating Revenues	8,000	-	-	-	-	8,000	5,000	3,000	60.0%	
Total Anticipated Revenues	9,833,368	-	-	-	-	9,833,368	10,074,007	(240,639)	-2.4%	
<b>APPROPRIATIONS</b>										
Total Administration	836,398	-	-	-	-	836,398	770,613	65,785	8.5%	
Total Cost of Providing Services	6,286,970	-	-	-	-	6,286,970	6,403,394	(116,424)	-1.8%	
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	#DIV/0!	
Total Operating Appropriations	7,123,368	-	-	-	-	7,123,368	7,174,007	(50,639)	-0.7%	
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	#DIV/0!	
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!	
Total Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!	
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	7,123,368	-	-	-	-	7,123,368	7,174,007	(50,639)	-0.7%	
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!	
Net Total Appropriations	7,123,368	-	-	-	-	7,123,368	7,174,007	(50,639)	-0.7%	
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ 2,710,000	\$ -	\$ -	\$ -	\$ -	\$ 2,710,000	\$ 2,900,000	\$ (190,000)	-6.6%	

## 2016 Revenue Schedule

### Bayshore Regional Sewerage Authority

For the Period January 1, 2016 to December 31, 2016

	<i>Proposed Budget</i>						<i>Adopted Budget</i>		<i>\$ Increase (Decrease)</i>	<i>% Increase (Decrease)</i>	
	Wastewater	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations		<i>Proposed vs. Adopted</i>	<i>Proposed vs. Adopted</i>
								All Operations	All Operations		
<b>OPERATING REVENUES</b>											
<i>Service Charges</i>											
Residential						\$ -	\$ -	\$ -		#DIV/0!	
Business/Commercial						-	-	-		#DIV/0!	
Industrial						-	-	-		#DIV/0!	
Intergovernmental	9,310,368					9,310,368	9,443,007	(132,639)		-1.4%	
Other						-	-	-		#DIV/0!	
Total Service Charges	9,310,368					9,310,368	9,443,007	(132,639)		-1.4%	
<i>Connection Fees</i>											
Residential	400,000					400,000	450,000	(50,000)		-11.1%	
Business/Commercial	100,000					100,000	161,000	(61,000)		-37.9%	
Industrial						-	-	-		#DIV/0!	
Intergovernmental						-	-	-		#DIV/0!	
Other						-	-	-		#DIV/0!	
Total Connection Fees	500,000					500,000	611,000	(111,000)		-18.2%	
<i>Parking Fees</i>											
Meters						-	-	-		#DIV/0!	
Permits						-	-	-		#DIV/0!	
Fines/Penalties						-	-	-		#DIV/0!	
Other						-	-	-		#DIV/0!	
Total Parking Fees						-	-	-		#DIV/0!	
<i>Other Operating Revenues (List)</i>											
Other Revenue 1	15,000					15,000	15,000	-		0.0%	
Other Revenue 2						-	-	-		#DIV/0!	
Other Revenue 3						-	-	-		#DIV/0!	
Other Revenue 4						-	-	-		#DIV/0!	
Total Other Revenue	15,000					15,000	15,000	-		0.0%	
Total Operating Revenues	9,825,368					9,825,368	10,069,007	(243,639)		-2.4%	
<b>NON-OPERATING REVENUES</b>											
<i>Grants &amp; Entitlements (List)</i>											
Grant #1						-	-	-		#DIV/0!	
Grant #2						-	-	-		#DIV/0!	
Grant #3						-	-	-		#DIV/0!	
Grant #4						-	-	-		#DIV/0!	
Total Grants & Entitlements						-	-	-		#DIV/0!	
<i>Local Subsidies &amp; Donations (List)</i>											
Local Subsidy #1						-	-	-		#DIV/0!	
Local Subsidy #2						-	-	-		#DIV/0!	
Local Subsidy #3						-	-	-		#DIV/0!	
Local Subsidy #4						-	-	-		#DIV/0!	
Total Local Subsidies & Donations						-	-	-		#DIV/0!	
<i>Interest on Investments &amp; Deposits</i>											
Investments	8,000					8,000	5,000	3,000		60.0%	
Security Deposits						-	-	-		#DIV/0!	
Penalties						-	-	-		#DIV/0!	
Other Investments						-	-	-		#DIV/0!	
Total Interest	8,000					8,000	5,000	3,000		60.0%	
<i>Other Non-Operating Revenues (List)</i>											
Other Non-Operating #1						-	-	-		#DIV/0!	
Other Non-Operating #2						-	-	-		#DIV/0!	
Other Non-Operating #3						-	-	-		#DIV/0!	
Other Non-Operating #4						-	-	-		#DIV/0!	
Total Non-Operating Revenues	8,000					8,000	5,000	3,000		60.0%	
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 9,833,368</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,833,368</b>	<b>\$ 10,074,007</b>	<b>\$ (240,639)</b>		<b>-2.4%</b>

# 2015 Adopted Revenue Schedule

## Bayshore Regional Sewerage Authority

### Adopted Budget

	Wastewater	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential						\$	-
Business/Commercial							-
Industrial							-
Intergovernmental	9,443,007						9,443,007
Other							-
Total Service Charges	9,443,007	-	-	-	-	-	9,443,007
<i>Connection Fees</i>							
Residential	450,000						450,000
Business/Commercial	161,000						161,000
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	611,000	-	-	-	-	-	611,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Other Revenue 1	15,000						15,000
Other Revenue 2							-
Other Revenue 3							-
Other Revenue 4							-
Total Other Revenue	15,000	-	-	-	-	-	15,000
Total Operating Revenues	10,069,007	-	-	-	-	-	10,069,007
<b>NON-OPERATING REVENUES</b>							
<i>Grants &amp; Entitlements (List)</i>							
Grant #1							-
Grant #2							-
Grant #3							-
Grant #4							-
Total Grants & Entitlements	-	-	-	-	-	-	-
<i>Local Subsidies &amp; Donations (List)</i>							
Local Subsidy #1							-
Local Subsidy #2							-
Local Subsidy #3							-
Local Subsidy #4							-
Total Local Subsidies & Donations	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Investments	5,000						5,000
Security Deposits							-
Penalties							-
Other Investments							-
Total Interest	5,000	-	-	-	-	-	5,000
<i>Other Non-Operating Revenues (List)</i>							
Other Non-Operating #1							-
Other Non-Operating #2							-
Other Non-Operating #3							-
Other Non-Operating #4							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
Total Non-Operating Revenues	5,000	-	-	-	-	-	5,000
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 10,074,007</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,074,007</b>

## 2016 Appropriations Schedule

### Bayshore Regional Sewerage Authority

For the Period January 1, 2016 to December 31, 2016

	Proposed Budget						Adopted Budget						
	Wastewater	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operations			
							\$ Increase (Decrease) Proposed vs. Adopted		% Increase (Decrease) Proposed vs. Adopted				
<b>OPERATING APPROPRIATIONS</b>													
<i>Administration - Personnel</i>													
Salary & Wages	\$	336,613					\$	336,613	\$	331,229	\$	5,384	1.6%
Fringe Benefits		179,585						179,585		123,734		55,851	45.1%
Total Administration - Personnel		516,198	-	-	-	-		516,198		454,963		61,235	13.5%
<i>Administration - Other (List)</i>													
Insurance /supplies/office maintenance		264,700						264,700		261,150		3,550	1.4%
trustee fees		3,500						3,500		3,500		-	0.0%
accounting/auditing		41,000						41,000		41,000		-	0.0%
Municipal Host fee		11,000						11,000		10,000		1,000	10.0%
Miscellaneous Administration*		-						-		-		-	#DIV/0!
Total Administration - Other		320,200	-	-	-	-		320,200		315,650		4,550	1.4%
Total Administration		836,398	-	-	-	-		836,398		770,613		65,785	8.5%
<i>Cost of Providing Services - Personnel</i>													
Salary & Wages		2,128,387						2,128,387		2,007,759		120,628	6.0%
Fringe Benefits		1,259,247						1,259,247		1,192,904		66,343	5.6%
Total COPS - Personnel		3,387,634	-	-	-	-		3,387,634		3,200,663		186,971	5.8%
<i>Cost of Providing Services - Other (List)</i>													
see attached worksheet		2,899,336						2,899,336		3,202,731		(303,395)	-9.5%
								-		-		-	#DIV/0!
								-		-		-	#DIV/0!
								-		-		-	#DIV/0!
Miscellaneous COPS*								-		-		-	#DIV/0!
Total COPS - Other		2,899,336	-	-	-	-		2,899,336		3,202,731		(303,395)	-9.5%
Total Cost of Providing Services		6,286,970	-	-	-	-		6,286,970		6,403,394		(116,424)	-1.8%
Total Principal Payments on Debt Service in Lieu of Depreciation													
		-	-	-	-	-		-		-		-	#DIV/0!
Total Operating Appropriations		7,123,368	-	-	-	-		7,123,368		7,174,007		(50,639)	-0.7%
<b>NON-OPERATING APPROPRIATIONS</b>													
Total Interest Payments on Debt		-	-	-	-	-		-		-		-	#DIV/0!
Operations & Maintenance Reserve		-	-	-	-	-		-		-		-	#DIV/0!
Renewal & Replacement Reserve		-	-	-	-	-		-		-		-	#DIV/0!
Municipality/County Appropriation		-	-	-	-	-		-		-		-	#DIV/0!
Other Reserves		-	-	-	-	-		-		-		-	#DIV/0!
Total Non-Operating Appropriations		-	-	-	-	-		-		-		-	#DIV/0!
<b>TOTAL APPROPRIATIONS</b>		7,123,368	-	-	-	-		7,123,368		7,174,007		(50,639)	-0.7%
<b>ACCUMULATED DEFICIT</b>													
		-	-	-	-	-		-		-		-	#DIV/0!
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>		7,123,368	-	-	-	-		7,123,368		7,174,007		(50,639)	-0.7%
<b>UNRESTRICTED NET POSITION UTILIZED</b>													
Municipality/County Appropriation		-	-	-	-	-		-		-		-	#DIV/0!
Other		-	-	-	-	-		-		-		-	#DIV/0!
Total Unrestricted Net Position Utilized		-	-	-	-	-		-		-		-	#DIV/0!
<b>TOTAL NET APPROPRIATIONS</b>		\$ 7,123,368	\$ -	\$ -	\$ -	\$ -		\$ 7,123,368		\$ 7,174,007		\$ (50,639)	-0.7%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 356,168.40 \$ - \$ - \$ - \$ - \$ - \$ - \$ 356,168.40

# 2015 Adopted Appropriations Schedule

## Bayshore Regional Sewerage Authority

	<i>Adopted Budget</i>						Total All Operations
	Wastewater	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 331,229						\$ 331,229
Fringe Benefits	123,734						123,734
Total Administration - Personnel	454,963	-	-	-	-	-	454,963
<i>Administration - Other (List)</i>							
Insurance/supplies/office maintenance	261,150						261,150
trustee fees	3,500						3,500
accounting/auditing	41,000						41,000
municipal host fee	10,000						10,000
Miscellaneous Administration*	-						-
Total Administration - Other	315,650	-	-	-	-	-	315,650
Total Administration	770,613	-	-	-	-	-	770,613
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	2,007,759						2,007,759
Fringe Benefits	1,192,904						1,192,904
Total COPS - Personnel	3,200,663	-	-	-	-	-	3,200,663
<i>Cost of Providing Services - Other (List)</i>							
see attached schedule	3,202,731						3,202,731
							-
							-
							-
Miscellaneous COPS*							-
Total COPS - Other	3,202,731	-	-	-	-	-	3,202,731
Total Cost of Providing Services	6,403,394	-	-	-	-	-	6,403,394
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-
Total Operating Appropriations	7,174,007	-	-	-	-	-	7,174,007
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	-	-	-	-	-	-	-
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	-	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	7,174,007	-	-	-	-	-	7,174,007
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	7,174,007	-	-	-	-	-	7,174,007
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
<b>TOTAL NET APPROPRIATIONS</b>	\$ 7,174,007	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,174,007

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 358,700.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#####
--------------------------------------	---------------	------	------	------	------	------	------	-------

*Breakout of Other Costs for CPS*

	<b>2016</b>	<b>2015</b>	<b>% change</b>
<b>Utilities</b>	\$1,231,769	\$1,642,555	-25.0%
<b>Plant Maintenance</b>	\$323,877	\$624,000	-48.1%
<b>Chemicals</b>	\$280,000	\$263,058	6.4%
<b>Buildings and Grounds</b>	\$68,600	\$62,600	9.6%
<b>Residuals Hauling</b>	\$90,940	\$98,968	-8.1%
<b>Laboratory</b>	\$37,600	\$37,600	0.0%
<b>Collection system</b>	\$464,550	\$201,500	130.5%
<b>Testing and Analysis</b>	\$90,000	\$21,450	319.6%
<b>Fees and Permits</b>	\$60,000	\$30,000	100.0%
<b>Professionals and Consultants</b>	\$252,000	\$221,000	14.0%
<b>Total CPS Other</b>	<b>\$2,899,336</b>	<b>\$3,202,731</b>	<b>-9.5%</b>



# 5 Year Debt Service Schedule - Principal

Baysshore Regional Sewerage Authority

*Fiscal Year Beginning in*

	Current Year (2015)	2016	2017	2018	2019	2020	2021	Thereafter	Total Principal Outstanding
<b>Wastewater</b>									
Debt Issuance #1									\$ -
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
<b>Operation #2</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
<b>Operation #3</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
<b>Operation #4</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
<b>Operation #5</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
<b>Operation #6</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>									
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Moody's Fitch Standard & Poors

Bond Rating \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

Year of Last Rating \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

# 5 Year Debt Service Schedule - Interest

## Bayshore Regional Sewerage Authority

*Fiscal Year Beginning in*

	Current Year (2015)	2016	2017	2018	2019	2020	2021	Thereafter	Total Interest Payments Outstanding
<b>Wastewater</b>									
Debt Issuance #1	-	-	-	-	-	-	-	-	\$ -
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>Operation #2</b>									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>Operation #3</b>									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>Operation #4</b>									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>Operation #5</b>									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>Operation #6</b>									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>TOTAL INTEREST ALL OPERATIONS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# 2016 Net Position Reconciliation

## Bayshore Regional Sewerage Authority

For the Period January 1, 2016 to December 31, 2016

### Proposed Budget

	Wastewater	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)</b>	\$ 69,673,369						\$ 69,673,369
Less: Invested in Capital Assets, Net of Related Debt (1)	6,116,868						6,116,868
Less: Restricted for Debt Service Reserve (1)							
Less: Other Restricted Net Position (1)							
Total Unrestricted Net Position (1)	63,556,501						63,556,501
Less: Designated for Non-Operating Improvements & Repairs	1,357,265						1,357,265
Less: Designated for Rate Stabilization							
Less: Other Designated by Resolution							
Plus: Accrued Unfunded Pension Liability (1)							
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							
Plus: Estimated Income (Loss) on Current Year Operations (2)							
Plus: Other Adjustments (attach schedule)							
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	62,199,236						62,199,236
Unrestricted Net Position Utilized to Balance Proposed Budget							
Unrestricted Net Position Utilized in Proposed Capital Budget	2,710,000						2,710,000
Appropriation to Municipality/County (3)							
Total Unrestricted Net Position Utilized in Proposed Budget	2,710,000						2,710,000
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)</b>	\$ 59,489,236	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,489,236

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County      \$ 356,168      \$ -      \$ -      \$ -      \$ -      \$ -      \$ 356,168

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2016

Bayshore Regional Sewerage Authority

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

---

---

# 2016 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## BAYSHORE REGIONAL SEWERAGE AUTHORITY

FROM: January 1, 2016 to December 31, 2016

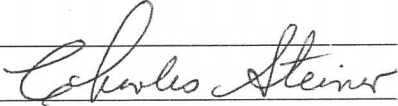
\_\_\_\_\_  
(Name)

FISCAL YEAR: FROM: TO:

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Bayshore Regional Sewerage Authority, on the 19th day of October, 2015.

OR

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	Charles Steiner		
Title:	Secretary		
Address:	100 Oak Street, Union Beach, NJ 07735		
Phone Number:	732-739-1095	Fax Number:	732-739-2459
E-mail address	Bfish59@bayshorersa.com		

## 2016 Capital Budget / Program Message

### Bayshore Regional Sewerage Authority

From: January 1, 2016 to December 31, 2016

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program? ***The capital budget was reviewed by the commissioners of the Authority representing their respective municipalities. The majority of the 2016 capital budget is for restoration and mitigation of the authority buildings and processes damaged by Hurricane Sandy in 2012. In the past the Authority has met with the administration of the participating towns and boroughs to discuss the major plans and projects ongoing and forecast at the Authority and the Authority plans to continue this practice in 2016. In addition the preliminary budget, with the capital projects described, will be sent to all municipal customers prior to the public meeting at which it will be adopted.***

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority? ***As indicated in question 1 above the majority of the 2016 capital improvement plan (CIP) is derived from the restoration and mitigation of the Authority buildings and processes damaged on October 29, 2012 when Hurricane Sandy hit. These projects were not part of the current CIP at the time but have been included since. Additional projects identified in the capital budget were derived from the Authority long term capital improvement plan which extends beyond a 5 year period.***

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared? ***Yes the Authority derives capital projects from a long term capital improvement plan extending beyond 6 years. The further refinement of the Authority Asset Management Plan in 2016 will be used to support the long term capital plan.***

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules. ***The proposed capital projects will not impact the schedule of rates, fees and service charges. The impact on future schedules is expected to maintain stable rates with potential small increases.***

---

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

**NA**

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for the Center/Endorsed Plan.

**NA**

## 2016 Proposed Capital Budget

### Bayshore Regional Sewerage Authority

For the Period January 1, 2016 to December 31, 2016

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Wastewater</i>					
See attached Schedule	\$ 20,595,765	\$ 2,710,000		\$ 7,076,290	\$ 10,809,475
	-				
	-				
	-				
Total	20,595,765	2,710,000	-	7,076,290	- 10,809,475
<i>Operation #2</i>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<i>Operation #3</i>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<i>Operation #4</i>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<i>Operation #5</i>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<i>Operation #6</i>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 20,595,765</b>	<b>\$ 2,710,000</b>	<b>\$ -</b>	<b>\$ 7,076,290</b>	<b>\$ - \$ 10,809,475</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.



**Bayshore Regional Sewerage Authority  
Proposed Year Capital Budget**

Proposed Year's Capital Improvement Plan Project	Estimated Total Cost	Unrestricted Net Position	Renewal and Replacement	Debt Authorization	Capital Grants	Other Sources
Masonry Utility Truck	\$65,000	\$65,000				
portable air compressor	\$8,000	\$8,000				
Easement Clearing Bushwaker	\$12,000	\$12,000				
SCADA at Raritan Valley	\$75,000	\$75,000				
Radio Improvements	\$125,000	\$125,000				
PLC's	\$75,000	\$75,000				
Recycled well bypass piping	\$250,000	\$250,000				
Odor Control Upgrades	\$300,000	\$300,000				
Final Clarifier rehabilitation	\$300,000	\$300,000				
Concentration tank rehabilitation	\$1,500,000	\$1,500,000				
Restore and Mitigate Pump Stations Project	\$2,531,056			\$582,143		\$1,948,913
Restore and Mitigate Incinerator Buildings	\$10,784,895			\$4,853,203		\$5,931,692
Mitigate Other Plant Buildings	\$1,269,814			\$380,944		\$888,870
Elevate Power Distribution System	\$1,000,000			\$500,000		\$500,000
Combine Blower Buildings 1 & 2	\$2,000,000			\$700,000		\$1,300,000
Replace Fuel Oil Tanks	\$300,000			\$60,000		\$240,000
<b>Total</b>	<b>\$20,595,765</b>	<b>\$2,710,000</b>	<b>\$0</b>	<b>\$7,076,290</b>	<b>\$0</b>	<b>\$10,809,475</b>

# 5 Year Capital Improvement Plan

## Bayshore Regional Sewerage Authority

For the Period January 1, 2016 to December 31, 2016

*Fiscal Year Beginning in*

	<u>Estimated Total Cost</u>	<u>Current Year Proposed Budget</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<i>Wastewater</i>							
See attached Schedule	\$ 48,545,765	\$ 20,595,765	\$ 13,480,000	\$ 2,650,000	\$ 6,530,000	\$ 5,290,000	\$ -
\$0	-	-					
\$0	-	-					
\$0	-	-					
Total	<u>48,545,765</u>	<u>20,595,765</u>	<u>13,480,000</u>	<u>2,650,000</u>	<u>6,530,000</u>	<u>5,290,000</u>	<u>-</u>
<i>Operation #2</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Operation #3</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Operation #4</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Operation #5</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Operation #6</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL</b>	<u><u>\$ 48,545,765</u></u>	<u><u>\$ 20,595,765</u></u>	<u><u>\$ 13,480,000</u></u>	<u><u>\$ 2,650,000</u></u>	<u><u>\$ 6,530,000</u></u>	<u><u>\$ 5,290,000</u></u>	<u><u>\$ -</u></u>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

**Bayshore Regional Sewerage Authority  
5 Year Capital Improvement Plan**

5 Year Capital Improvement Plan Project	Estimated Total Cost	2016	2017	2018	2019	2020
Masonry Utility Truck	\$65,000	\$65,000				
portable air compressor	\$8,000	\$8,000				
Easement Clearing Bushwaker	\$12,000	\$12,000				
SCADA at Raritan Valley	\$75,000	\$75,000				
Radio Improvements	\$125,000	\$125,000				
PLC's	\$75,000	\$75,000				
Recycled well bypass piping	\$250,000	\$250,000				
Odor Control Upgrades	\$300,000	\$300,000				
Final Clarifier rehabilitation	\$300,000	\$300,000				
Concentration tank rehabilitation	\$1,500,000	\$1,500,000				
Restore and Mitigate Pump Stations Project	\$2,831,056	\$2,531,056	\$300,000			
Restore and Mitigate Incinerator Buildings	\$12,784,895	\$10,784,895	\$2,000,000			
Mitigate Other Plant Buildings	\$1,369,814	\$1,269,814	\$100,000			
Elevate Power Distribution System	\$5,800,000	\$1,000,000	\$4,800,000			
Combine Blower Buildings 1 & 2	\$5,500,000	\$2,000,000	\$3,500,000			
Replace Fuel Oil Tanks	\$300,000	\$300,000				\$250,000
Building Roof Upgrades	\$500,000				\$250,000	\$250,000
Facility Pavement Improvements	\$250,000					
Collection system Upgrades	\$4,000,000		\$2,500,000	\$1,500,000		
Upgrade Dorr Oliver Incinerator	\$10,000,000				\$5,000,000	\$5,000,000
Vehicles	\$100,000		\$30,000		\$30,000	\$40,000
Forcemain repairs	\$2,000,000			\$1,000,000	\$1,000,000	
Rehab Manholes in Collection System	\$400,000		\$250,000	\$150,000		
<b>Total</b>	<b>\$48,545,765</b>	<b>\$20,595,765</b>	<b>\$13,480,000</b>	<b>\$2,650,000</b>	<b>\$6,530,000</b>	<b>\$5,290,000</b>

## 5 Year Capital Improvement Plan Funding Sources

### Bayshore Regional Sewerage Authority

For the Period January 1, 2016 to December 31, 2016

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Wastewater</i>					
See attached Schedule	\$ 48,545,765	\$ 9,960,000		\$ 21,700,290	\$ 16,885,475
	\$0 -				
	\$0 -				
	\$0 -				
Total	48,545,765	9,960,000	-	21,700,290	- 16,885,475
<i>Operation #2</i>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<i>Operation #3</i>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<i>Operation #4</i>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<i>Operation #5</i>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<i>Operation #6</i>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<b>TOTAL</b>	\$ 48,545,765	\$ 9,960,000	\$ -	\$ 21,700,290	\$ - \$ 16,885,475
Total 5 Year Plan per CB-4	\$ 48,545,765				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

## Bayshore Regional Sewerage Authority 5 Year Capital Improvement Plan Funding Sources

CIP F

5-year CIP Funding Project	Estimated Total Cost	Unrestricted Net Position	Renewal and Replacement	Debt Authorization	Capital Grants	Other Sources
Masonry Utility Truck	\$65,000	\$65,000				
portable air compressor	\$8,000	\$8,000				
Easement Clearing Bushwaker	\$12,000	\$12,000				
SCADA at Raritan Valley	\$75,000	\$75,000				
Radio Improvements	\$125,000	\$125,000				
PLC's	\$75,000	\$75,000				
Recycled well bypass piping	\$250,000	\$250,000				
Odor Control Upgrades	\$300,000	\$300,000				
Final Clarifier rehabilitation	\$300,000	\$300,000				
Concentration tank rehabilitation	\$1,500,000	\$1,500,000				
Restore and Mitigate Pump Sta	\$2,831,056			\$651,143		\$2,179,913
Restore and Mitigate Incinerator	\$12,784,895			\$5,753,203		\$7,031,692
Mitigate Other Plant Buildings	\$1,369,814			\$410,944		\$958,870
Elevate Power Distribution Syst	\$5,800,000			\$2,900,000		\$2,900,000
Combine Blower Buildings 1 & 2	\$5,500,000			\$1,925,000		\$3,575,000
Replace Fuel Oil Tanks	\$300,000			\$60,000		\$240,000
Building Roof Upgrades	\$500,000	\$500,000				
Facility Pavement Improvement	\$250,000	\$250,000				
Collection system Upgrades	\$4,000,000	\$4,000,000				
Upgrade Dorr Oliver Incinerator	\$10,000,000			\$10,000,000		
Vehicles	\$100,000	\$100,000				
Forcemain repairs	\$2,000,000	\$2,000,000				
Rehab Manholes in Collection S	\$400,000	\$400,000				
<b>Total</b>	<b>\$48,545,765</b>	<b>\$9,960,000</b>	<b>\$0</b>	<b>\$21,700,290</b>	<b>\$0</b>	<b>\$16,885,475</b>

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**  
**Bayshore Regional Sewerage Authority**

**AUTHORITY BUDGET**

**FISCAL YEAR:** FROM: January 1, 2016 **TO:** December 31, 2016

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2015, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2016, with 2015 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Bayshore Regional Sewerage Authority  
to  
December 31, 2016

For the Period January 1, 2016

Reportable Compensation from Authority  
(W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Position			Reportable Compensation from Authority (W-2/1099)			Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities								
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/Stipend			Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Average Hours per Week Dedicated to Other Public Entities Listed in Column O	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Reportable Compensation from Other Public Entities (W-2/1099)	
1 Robert C. Fischer	Executive Director	50	x														\$ 157,775	
2 Jerome Michael Broyles	Superintendent	50	x															143,838
3 Pete Canal	Engineer	50	x															133,191
4 Roy Anderson	Asst. Superintendent	50	x															135,809
5 Charles Theodora	Asst. Superintendent	50	x															121,211
6 Andrew Komorek	IT Manager	50	x															114,517
7 Bartholomew Sutton	Commissioner	3	x															2,000
8 Adam Khachatryan	Commissioner	3	x															2,000
9 Marcy McMullen	Commissioner	3	x															2,000
10 Charles Steiner	Commissioner	3	x															44,000
11 Louis Pisano	Commissioner	3	x															2,000
12 Walter Vella	Commissioner	3	x															2,000
13																		-
14																		-
15																		-
Total:										\$ 612,564	\$ -	\$ 2,340	\$ 199,589	\$ 814,493	\$ 45,848	\$ -	\$ 860,341	

Enter the total number of employees/independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

6

# Schedule of Health Benefits - Detailed Cost Analysis

Bayshore Regional Sewerage Authority  
 For the Period January 1, 2016 to December 31, 2016

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Actual	Proposed Budget	Actual					
<b>Active Employees - Health Benefits - Annual Cost</b>									
Single Coverage	5	\$ 11,873	\$ 59,365	7	\$ 11,451	\$ 80,157	\$ (20,792)	-25.9%	
Parent & Child	2	21,253	42,506	1	19,352	19,352	23,154	119.6%	
Employee & Spouse (or Partner)	5	23,784	118,919	6	22,901	137,406	(18,487)	-13.5%	
Family	15	32,893	493,396	12	30,515	366,180	127,216	34.7%	
Employee Cost Sharing Contribution (enter as negative - )			(114,442)			(78,301)	(36,141)	46.2%	
<b>Subtotal</b>	<b>27</b>		<b>599,744</b>	<b>26</b>		<b>524,794</b>	<b>74,950</b>	<b>14.3%</b>	
<b>Commissioners - Health Benefits - Annual Cost</b>									
Single Coverage	0		-	0		-	-	#DIV/0!	
Parent & Child	0		-	0		-	-	#DIV/0!	
Employee & Spouse (or Partner)	0		-	0		-	-	#DIV/0!	
Family	0		-	0		-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative - )								#DIV/0!	
<b>Subtotal</b>	<b>0</b>		<b>-</b>	<b>0</b>		<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	
<b>Retirees - Health Benefits - Annual Cost</b>									
Single Coverage	3	6,384	19,152	2	6,043	12,086	7,066	58.5%	
Parent & Child	1	9,804	9,804	1	19,499	19,499	(9,695)	-49.7%	
Employee & Spouse (or Partner)	7	18,058	126,408	6	18,014	108,084	18,324	17.0%	
Family	2	26,622	53,244	2	29,560	59,120	(5,876)	-9.9%	
Employee Cost Sharing Contribution (enter as negative - )								#DIV/0!	
<b>Subtotal</b>	<b>13</b>		<b>208,608</b>	<b>11</b>		<b>198,789</b>	<b>9,819</b>	<b>4.9%</b>	
<b>GRAND TOTAL</b>	<b>40</b>		<b>\$ 808,352</b>	<b>37</b>		<b>\$ 723,583</b>	<b>\$ 84,769</b>	<b>11.7%</b>	

Is medical coverage provided by the SHBP (Yes or No)? Yes  
 Is prescription drug coverage provided by the SHBP (Yes or No)? Yes



# Schedule of Accumulated Liability for Compensated Absences

Bayshore Regional Sewerage Authority

For the Period January 1, 2016 to December 31, 2016

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
See attached sheet	319.38	\$ 111,339	x	x	
<b>Total liability for accumulated compensated absences at beginning of current year</b>		<b>\$ 111,339</b>			

**Bayshore Regional Sewerage Authority**  
**Fiscal Year From: January 1, 2016 to December 31, 2016**

Individuals	days	\$ value	Labor agreement	Resolution	Employment Agreement
Robert C. Fischer	5.0	\$2,721.20		x	
Susan DuBey	8.0	\$3,441.93	x	x	
Denise Vesce	2.1	\$321.47		x	
Roy Anderson	34.5	\$13,308.72		x	
Mike Broyles	43.1	\$18,854.25		x	
Andrew Komerek	8	\$2,458.24		x	
Charles Theodora	19.8	\$12,357.4		x	
Justin Broyles	.125	\$39.19	x		
Dennis Clarke	1.0	\$278.44	x		
James Cotugno	0.375	\$101.43	x		
James Dinardo	13.125	\$3,291.75	x		
M. Donahue	8.15	\$2,202.19	x		
Mike Dow	20.5	\$5,715.90	x		
Greenstein					
Orlando Garcia	3.0	\$774.3	x		
Jessica Lockwood	1.78	\$455.0	x		
Michelle Izzo	40.8	\$10,464.33	x		
James Kasternakis	21.6	\$6,307.58	x		
Pat Keefe	8.94	\$2,654.08	x		
James Kroessig	7.65	\$3,261.56	x		
Harry Ladisheff	0	\$	x		
Dave Lockwood Jr.	1.5	\$378.48	x		
Robert Applegate					
Dan Maher	5.0	\$1,350	x		
Robert Ostervich	4.4	\$1,105.09	x		
George Smith	0.03	\$7.89	x		
Steve Spano	18.68	\$4,951.44	x		
Pete Canal	7.9	\$3,006.73		x	
Thomas Petti	0	\$0		x	
Pat Fuschetto	21.2	\$6,027.42	x		
Dave Lockwood Sr.	13.13	\$5,369.28	x		
	319.38	\$111,339			

## Schedule of Shared Service Agreements

For the Period Bayshore Regional Sewerage Authority to December 31, 2016

*Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.*

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
none	none	none	none			