

NOTICE TO BIDDERS

NOTICE is hereby given that sealed bids will be received by the Bayshore Regional Sewerage Authority (hereinafter called the "Owner") for:

CONTRACT NO. 113-O SECURITY SERVICE

Sealed bids for the above-named Contract will be received at the Bayshore Regional Sewerage Authority (BRSA) Administration Building, 100 Oak Street, Union Beach, New Jersey, 07735, on **Tuesday, August 13, 2019 at 2:00 P.M.**, prevailing time, at which time they will be publicly unsealed and the contents publicly announced. A sight visit at the above address may be scheduled through Mr. Chuck Theodora, Assistant Superintendent of the Authority at 732-739-1095.

The Plant is located at 100 Oak Street, Union Beach, Monmouth County, New Jersey. The work includes an unarmed Security Officer. Work hours will be from 11:00 pm to 7:00 am, 7 days a week. The furnishing of all labor, materials, equipment, transportation, supervision, incidentals and services necessary for the Security Services. The term of the Contract is **365 consecutive calendar days** from the Notice to Proceed.

All inquiries for clarification of any matters concerning the Contract Documents shall be made in writing to the above address and must be received at least 7 days – Saturdays, Sundays and Holidays excepted – prior to the date fixed for the opening of bids.

One original and one (1) copy of the bid proposal are to be submitted. No bid will be accepted by the Owner unless the bidder provides it in writing and on the forms furnished herein, and unless accompanied by a bid guarantee in the form of a bid bond, cashier's check, or a certified check made payable to the Bayshore Regional Sewerage Authority in an amount equal to ten percent (10%) of the amount of the total bid, but not exceeding \$20,000.

The bid shall be accompanied by a Certificate of Surety on the form included in the Contract Documents, from a surety company licensed to do business in the State of New Jersey, which shall represent that the surety company will provide the Contractor with the required bonds in the sums required in the Contract Documents and in a form satisfactory to the Owner's Attorney and in compliance with the requirements of law.

No bids will be accepted after the time and date specified. After receipt of bids, no bid shall be withdrawn except as expressly authorized herein. The Owner shall award the Contract or reject all bids within sixty (60) days of the bid opening, except that the bids of any bidders who consent thereto may, at the request of the Owner, be held for consideration for such longer period as may be agreed.

The Owner will evaluate bids and any award will be made to the lowest, responsive and responsible bidder whose bid conforms to this solicitation. The Owner reserves the right to reject any or all bids and to waive minor informalities or irregularities in bids received as permitted by the New Jersey Local Public Contracts Law (N.J.S.A.40A:11-1 et seq.).

All bid guarantee, except the security of the three apparent lowest responsible bidders, will be returned to the respective bidders, unless otherwise requested by the bidder, within ten (10) days after the opening of the bids, Sundays and holidays excepted, and the bid of the bidder whose bid guarantee is returned shall be considered withdrawn.

Each bidder must submit with its bid a signed certificate stating that it owns, leases or controls all the necessary equipment required to accomplish the work shown and described in the Contract Documents. Should the bidder not be the actual owner or lessee of such equipment, its certificate shall state the source from which the equipment will be obtained and, in addition, shall be accompanied by a signed certificate from the owner or person in control of the equipment definitely granting to the bidder the control of the equipment required during such time as may be necessary for the completion of that portion of the Contract for which it is necessary. The bidder shall comply with the documentation requirements set forth in the Article of the Information for Bidders, entitled, "Bidder Responsibility."

Successful bidder will be required to submit bonds and proof of insurance on or before execution of its Contract as explained in the Contract Documents.

Bidders are required to comply with all relevant Federal and State Statutes, Rules and Regulations including but not limited to the Equal employment opportunity compliance (N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127) , N.J.A.C. 17:27 et seq. and N.J.S.A. 10:2-1 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. S121 01 et seq.) , the rules and regulations promulgated pursuant thereto, the State requirement for bidders to supply Statements of Ownership (N.J.S.A. 52:25-24.2), Non-Collusion Affidavit (N.J.S.A. 52:34-15) and Disclosure Of Investment Activities In Iran (N.J.S.A. 52:32-55 et seq.) on the forms included in the Contract Documents. The bidder is required to comply with the New Jersey business registration provisions of N.J.S.A. 52:32-44 which imposes certain requirements upon a business competing for, or entering into a contract with a public contracting agency. A copy of a Business Registration Certificate issued by the Department of the Treasury, Division of Revenue for the Contractor may be submitted with the proposal, but must be received prior to the award of Contract.

The Contract Documents may be examined and obtained at the office of the Bayshore Regional Sewerage Authority, 100 Oak Street, Union Beach, New Jersey, Monday through Friday during business hours between 9:00 A.M. and 4:00 P.M. Complete sets of Contract Documents may be purchased by respective bidders, subcontractors, manufacturers and other interested parties at a cost of **\$25.00 per set.**

By Order of the Bayshore Regional Sewerage Authority

Scott Whalen, Chairman